



North Carolina for Quality Virtual Education, Inc. (NCCA)  
BOARD MEETING

Pursuant to the North Carolina Open and Public Meeting Laws, notice is hereby given to the members of the NCCA Board and the general public that the NCCA Board will hold a meeting open to the public on:

**Date and Time:**

Thursday, December 13, 2018 5:00 p.m.

**Held at the following location:**

2800 Meridian Parkway, Suite #150

Durham, NC 27713

1-800-503-2899, Access Code 695-1255#

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Below is an agenda of all items scheduled for consideration. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact the school Superintendent, Mr. Nathan Currie at (919) 224-4040. Requests should be made as early as possible to arrange the accommodation.

**BOARD AGENDA**

- I. **Call to Order** – B. Phifer
- II. **Roll Call** – N. Miller
- III. **Routine Business**
  - a) Approval of Agenda
- IV. **Public Comment**

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting. The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- V. **Audit Committee, Committee of the Entire Board** – J. Sharpe (attachment)
  - a) Approval of Board Designee to Finalize and Submit the 2017-2018 School Year Audit Report – B. Phifer
  
- VI. **Closed Session**
  - a) § 143-318.11(a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged – B. Phifer
  
  - b) § 143-318.11(a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee – B. Phifer
  
- VII. **Approval of Action(s) Necessary Based on Closed Session**
  
- VIII. **Oral Reports**
  - a) Board Chair Report – B. Phifer
  
  - b) Superintendent Report – N. Currie
  
  - c) Principal Updates
  
  - d) Financial Report – M. Holston (attachments)
    - i. Financial Dashboard Review
    - ii. Monthly Cash Flow
    - iii. November Invoice(s)
    - iv. Consultant Report – C. Baldwin/T. Bass
  
- IX. **Consent Item(s)**
  - a) Approval of Minutes of the November 15, 2018 Board Meeting (attachment)
  - b) Approval of Monthly Staffing Report for December 2018 (attachment)
  - c) Approval of CA of North Carolina, LLC Invoices for November, 2018
  
- X. **Action Item(s)**
  - a) Approval of New Board Member
  - b) Policy 101—Policy Review (attachments)
  - c) Policy 102—Board Delegation
  - d) Policy 103—Code of Ethics
  - e) Policy 104—Conflict of Interest
  - f) Policy 105—Board Meetings
  - g) Policy 106-Board Member Reimbursement Red Line/Clean Copy (attachments)
  - h) Policy 600—Equal Employment Opportunity
  - i) Policy 601—Bullying and Harassment
  
- XI. **Adjournment and Confirmation of next Board Meeting, Thursday, January 24, 2018 at 5:00 p.m.**