



APPROVED 08/24/2017

**North Carolina Connections Academy
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
Friday, July 7, 2017 at 9:00 a.m.**

**Held at the following location and via teleconference:
2700 Meridian Parkway, Suite 300
Durham, NC 27713**

I. Call to Order

In Ms. Loveless' absence, Dr. Sullivan called the meeting to order at 9:02 a.m. when all participants were present and able to hear each other. The meeting location was open for the public to attend.

II. Roll Call

Board Members Present: Bridget Phifer (in person); Eric Strother, Donna Sullivan and Catherine Edmonds (via phone);

Board Members Absent: Joyce Loveless and Kristin Cuilla;

Guests Present: Nathan Currie, School leader (in person); David Hostetler, Board Counsel; David Schmidt, Vality Consulting; Jay W. Ragley, Heather Woodward and Laura Coleman Connections staff (all via phone).

III. Public Comment

There were no comments at this time.

IV. Routine Business

a. Approval of Agenda

Dr. Sullivan asked the Board to review the Agenda distributed prior to the meeting. The Board requested to add the Acceptance of Board Member Resignation: Joyce Loveless as well as a continuation of Closed Session to discuss personnel to the Agenda. There being no further changes noted, a motion was made by Dr. Sullivan and seconded by Dr. Strother as follows:

RESOLVED, that the Agenda for the July 7, 2017 Special Meeting of the Board of Directors of the North Carolina Connections Academy, as amended, is hereby approved.

The motion passed unanimously.

Acceptance of Board Member Resignation: Joyce Loveless

Dr. Sullivan reviewed Ms. Loveless' resignation with the Board. The Board expressed their thanks and gratitude for Ms. Loveless' service on the Board. There being no further discussion, Ms. Phifer made a motion and it was seconded by Ms. Edmonds as follows:

RESOLVED, that the acceptance of the resignation of Board member, Joyce Loveless, effective immediately and subject to all necessary notifications to the North Carolina Department of Education, as discussed, is hereby approved.

The motion passed unanimously.

V. CLOSED SESSION

- a. § 143-318.11(a)(3) – To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged
§ 143-618.11(a)(6) – To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee

The Board entered into Closed Session at 9:08 a.m., upon a motion being made by Dr. Strother, seconded by Ms. Phifer and confirmed via roll call vote of all Board members present pursuant to North Carolina General § 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and pursuant to N.C.G.S. §143.618.11(a)(6), to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee. Board members in attendance to begin the session were: Bridget Phifer, Eric Strother, Donna Sullivan and Catherine Edmonds. Guests invited by the Board to attend were: David Hostetler, David Schmidt and Nathan Currie. All others left the meeting at this time.

[Mr. Hostetler left the meeting at 9:27 a.m.]

[Ms. Edmonds left the meeting at 10:07 a.m.]

The Board ended Closed Session and entered into open session at 10:24 a.m. upon a motion being made by Ms. Phifer, seconded by Dr. Strother and confirmed via roll call vote of all Board members present. No action was taken during Closed Session.

[Mr. Ragley, Ms. Woodward and Ms. Coleman rejoined the meeting at 10:24 a.m.]

VI. Approval of Action(s) Necessary Based on Closed Session

No action was taken at this time.

VII. Action Items

Approval of Officers for the 2017-2018 School Year

The Board discussed the Board President vacancy with Ms. Loveless' resignation. The Board members discussed the best candidate(s) to act as Interim Board President and nominated Dr. Donna Sullivan. Dr. Sullivan thanked the Board for their consideration, but declined citing increased work commitments. Ms.

Phifer volunteered for the position. There being no further discussion, a motion was made by Ms. Phifer and seconded by Dr. Sullivan as follows:

RESOLVED, that the appointment of:

Bridget Phifer, Interim Board President, as discussed, is hereby approved.

The motion was approved unanimously.

Approval of Secondary Signatory on Bank Accounty

Dr. Strother reviewed the best practice to approve Ms. Bridget Phifer as Interim Board Chair as a secondary signatory on the School's bank account for checks over \$2,500. There being no further discussion, a motion was made by Dr. Strother and seconded by Dr. Sullivan as follows:

RESOLVED, that Bridget Phifer is appointed as a secondary signatory on the bank account, as discussed, is hereby approved.

The motion was approved unanimously.

a. Approval of Executive Subcommittee Roles and Responsibilities

No action was taken at this time. This item was tabled.

VIII. Adjournment

With no further business to discuss, the meeting was adjourned at 10:35 a.m. upon a motion made by Ms. Phifer, seconded by Dr. Strother and carried unanimously by all Board members present. The Board expressed a desire to hold another Special Board meeting the following week which will be coordinated via email.