



**APPROVED 8/27/14**

Oklahoma Connections Academy  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Wednesday, June 25, 2014 at 4:00 p.m. CT

Held at the following location and via Teleconference:  
Renaissance Tulsa Hotel & Convention Center  
6808 South 107<sup>th</sup> East Avenue  
Tulsa, OK 74133

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**I. Call to Order**

Mr. Shumate called the meeting to order at 4:20 p.m., when all participants were present and able to hear each other.

**II. Roll Call**

Board Members Present: Jabar Shumate, Jennifer Williams and Laura Sanders (in person);

Board Members Absent: Stuart Jolly and Bob Sullivan;

Guests: Tammy Shepherd, School Leader; Bryce Adams, Connections staff (in person); Dave Schmidt, Rachel Bailey, Jennifer Dukek, Tanya Lee, Heather Woodward and Laura Karns, Connections Education Staff (via phone).

**III. Routine Business**

a. Approval of Agenda

Mr. Shumate asked the Board to review the Agenda distributed prior to the meeting. He asked whether the Board had any changes to the agenda. There being no changes requested, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 25, 2014 Oklahoma Connections Academy Board of Directors Meeting, as presented, is hereby approved.

The motion passed unanimously.

**IV. Oral Reports**

a. Update on EPSA with Connections Academy of Oklahoma, LLC

Mr. Shumate advised the Board the Educational Products and Services Agreement (EPSA) with Connections has been finalized and accepted for a term ending May 13, 2017.

b. Update on Charter Contract

Mr. Schmidt advised the Board the Charter was accepted by the Statewide Virtual Charter School Board.

c. Principal's Report

Ms. Shepherd reviewed the Principal's Report documentation provided in the Board package. She reviewed the school's current enrollment numbers and demographics.

i. School Highlights and Accolades

Ms. Shepherd discussed the recent graduation ceremony, including the speakers and number of graduates with the Board. She also reviewed student accomplishments and accolades.

ii. Update on State Testing

Ms. Shepherd reviewed the recent state testing participation rates and preparations by school staff with the Board.

iii. Update on Transfer of Students

Ms. Shepherd provided the Board with an update on the enrollment process for transfer students.

iv. Introduction of Jennifer Dukek, Director of Schools

Ms. Shepherd introduced Jennifer Dukek to the Board and reviewed her role in relation to the Board and the school. The Board welcomed Ms. Dukek to the Board meeting.

d. Financial Report

Ms. Lee reviewed with the Board the status of the school's establishment of bank accounts and other preparations for the upcoming school year.

**V. Consent Items**

Mr. Shumate asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being none, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the April 23, 2014 Meeting;
- b. Approval of Board Meeting Schedule for the 2014-2015 School Year; and
- c. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2014-2015 School Year; are hereby approved.

The motion passed unanimously.

## VI. Action Items

### a. Approval of Application for Days to Hours

Ms. Shepherd presented this item to the Board and discussed the benefits to changing the required time recorded in hours rather than days. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the application for days to hours, as presented, is hereby approved.

The motion was approved unanimously.

### b. Approval of a Temporary Appropriation

Ms. Lee reviewed the temporary appropriation application included with the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the temporary appropriation, as presented, is hereby approved.

The motion was approved unanimously.

### c. Approval of Directors

Ms. Woodward advised the Board all Board members terms were up for renewal at this meeting. Following their confirmation that they wished to continue on the Board, discussion was held on the renewal of their terms. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Jabar Shumate, Jennifer Williams, Stuart Jolly, Laura Sanders and Bob Sullivan to the Oklahoma Connections Academy Board of Directors for a term of one (1) year to the 2015 Annual meeting, as presented, is hereby approved.

The motion was approved unanimously.

### d. Approval of Officers for the 2014-2015 School Year

Ms. Woodward presented this item to the Board. She reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2015. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of:

Jabar Shumate, Board President;  
Stuart Jolly, Board Treasurer;  
Jennifer Williams, Board Secretary,  
Linda Hosey, Encumbrance Clerk; and  
Tammy Shepherd, Board Minute Clerk, as presented, is hereby approved.

The motion was approved unanimously.

**VII. Information Items**

a. Legislative Update

Mr. Adams introduced himself to the Board and provided an update on the recent legislative activities in Oklahoma, which may impact the school.

[Ms. Karns left the meeting at 4:43 p.m.]

b. Results of the Parent Satisfaction Survey

Ms. Shepherd reviewed the results of the Parent Satisfaction Survey, included in the Board materials, in detail with the Board. She noted that a third party independent vendor conducted the survey. A copy of the results of the survey was sent to the school Board's President directly from the third party vendor.

**VIII. Adjournment and Confirmation of Next Meeting Date – August 27, 2014 at 4:00 p.m. CT**

The Board confirmed the next Board meeting would be August 27, 2014 at 4:00 p.m. CT. The Board, being at the end of its agenda, a motion was made and seconded to adjourn the meeting at 4:56 p.m. The motion passed unanimously.