



APPROVED 2/24/14

Indiana Connections Academy (INCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, January 13, 2014 at 4:30 p.m.

Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:32 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, Richard Ellery, Robbie Rhinesmith and Theresa Bayt (in person);

Guests Present: Melissa Brown, School Principal; Tony Brose, School staff (in person); Susan Stagner, Shawn Soltz, Brenda Little, Allison Reaves, Laura Karns and Megann Arthur, Connections Education staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the January 13, 2014 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Report

a. Principal's Report

Ms. Brown briefly advised the Board regarding the school's inclement weather policies.

i. Enrollment and Staffing Update

Ms. Brown provided the Board with the most up-to-date enrollment numbers, including those in the pre-enrollment stages.

ii. Academic Goals Progress Update

Ms. Brown provided the Board with an update on the current progress toward the school's academic goals. Board members discussed the state testing results to date, and school-wide performance data with school leadership.

b. Financial Report

Ms. Little reviewed the financial information contained in the Board materials and discussed relevant changes from the previous month's financial statements. She reviewed the balance sheet, and the school's revenue and expense statements. Board members had discussion on specific line item expenses.

VI. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the November 18, 2013 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of School Enrollment Opening for the 2014-2015 School Year;
- d. Approval of Agreements for Student Enrollment for the 2014-2015 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement;
- e. Approval of the 2014-2015 School Year General School Handbook;
- f. Approval of the 2014-2015 School Year State Specific School Handbook; and
- g. Approval of Case Management Invoice(s); are hereby approved.

The motion passed unanimously.

VII. Action Items

a. Approval of Connections Academy of Indiana, LLC Invoices for November and December

Mr. Rhinesmith reviewed in detail the November and December invoices as drawn from the financial report provided in the Board materials. He asked the Board members whether they had any questions on the invoices or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoices for November, in the amount of \$1,126,943.74, and December, in the amount of \$1,847,019.72, as presented, are hereby approved.

The motion passed unanimously.

b. Approval of Funded Enrollment Target for the 2014-2015 School Year

Ms. Brown reviewed the proposed enrollment target for the 2014-2015 school year of 3,600 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. The motion was made and seconded as follows:

RESOLVED, that the funded enrollment target for the 2014-2015 school year, as presented, is hereby approved.

The motion passed unanimously.

VIII. Information Items

a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

b. Board Recruitment Update

Ms. Brown provided the Board with an update. Board members discussed their preferred background and credentials for a potential Board member.

c. Upcoming LiveLesson® Sessions

Ms. Arthur presented this item to the Board. She reminded the Board they will be receiving links soon for LiveLesson® sessions for the upcoming Board consideration of the Curriculum and Outreach Plans for the 2014-2015 School Year. Ms. Arthur advised the Board that these recorded presentations are a more in-depth look at the plans prior to the Board meeting presentations and documentation.

d. Board Relations Support Update

Ms. Arthur introduced Ms. Karns to the Board, and advised them that she would soon begin working with the Board on behalf of Connections Education's Board Relations department.

IX. Executive Session – School Leader Performance Review - IC§ 5-14-1.5-6.1(b)(9) to discuss job performance evaluation of individual employees

The Board entered into Executive Session at 5:16 p.m. via a roll call vote to discuss the job description of the School Leader - IC § 5-14-1.5-6.1(b)(9). Board members present were: Stacy Taylor, Theresa Bayt, Robbie Rhinesmith and Richard Ellery. Guests present were: Allison Reaves, Laura Karns and Megann Arthur. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session at 5:37 p.m.

No action was taken during Executive Session.

X. **Adjournment and Confirmation of Next Meeting on Monday, February 10, 2013 at 4:30 p.m. ET**

The next meeting is scheduled for February 10, 2013 at 4:30 p.m. A motion was made and seconded to adjourn the meeting at 5:38 p.m. The motion passed unanimously.