



APPROVED 1/13/14

Indiana Connections Academy (INCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, November 18, 2013 at 4:30 p.m.

Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:40 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, Richard Ellery, Robbie Rhinesmith, (in person);

Board Members Absent: Theresa Bayt;

Guests Present: Melissa Brown, School Principal, and Tony Brose, School staff (in person); Susan Stagner, Shawn Soltz, Brenda Little, Allison Reaves, Laura Karns and Heather Woodward, Connections Education staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the November 18, 2013 meeting of the Board of Directors of Indiana Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Report

a. Principal's Report

i. Enrollment and Staffing Update

Ms. Brown provided the Board with the most up-to-date enrollment numbers. She also reviewed staffing changes made at the school based on enrollment.

ii. Student Intervention Efforts Update

Ms. Brown updated the Board on student intervention efforts and detailed the personalized plans students needing intervention receive.

b. Financial Report

Ms. Little reviewed the financial information contained in the Board materials and discussed relevant changes from the previous month's financial statements. She reviewed the balance sheet, and the school's revenue and expense statements.

i. IDEA Site Visit Update

Ms. Little updated the Board on the recent Individuals with Disabilities Education Act (IDEA) site visit.

ii. FY12 Audit Completion Update

Ms. Little advised the Board on the successful completion of the FY12 audit. She further advised that the auditor will report their findings to the state and the opinion will be issued after final review of all the documentation.

c. School Leader Review Process

Ms. Reaves reviewed the yearly school leader review process with the Board. She advised that that this year's process will include feedback from the Board through a survey. Ms. Brown's mid-year review will be discussed during the January meeting and the end-of-the-year review will take place during the Board's annual meeting in June.

VI. Consent Agenda

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. The Board removed the August case management invoice as it was approved during last month's meeting. There being no further items removed from the Consent Items, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the October 21, 2013 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Case Management Invoice(s); and
- d. Approval of Revision(s) to the 2013-2014 School Year State Specific School Handbook: Health Credits; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Connections Academy of Indiana, LLC Invoice for October

Mr. Rhinesmith reviewed in detail the October invoice as drawn from the financial report provided in the Board materials. He asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Indiana, LLC invoice for October, in the amount of \$1,590,444.28 as presented, is hereby approved.

The motion passed unanimously.

VIII. Information Items

- a. State Relations Update

Ms. Stagner provided the Board with an update on legislative activities which may impact the school.

- d. Outreach Update and Discussion of Future Enrollment Growth

Ms. Brown and Ms. Reaves discussed with the Board the outreach update and future enrollment growth. They advised the Board of the preliminary target numbers for the 2014-2015 school year funded enrollment which will be discussed in greater detail and approved by the Board during their January Board meeting.

- e. Board Recruitment Update

Ms. Woodward reminded the Board members of the Board member vacancy. Ms. Brown advised that she will contact a couple individuals before the January meeting to evaluate their interest in serving on the Board.

IX. Adjournment and Confirmation of Next Meeting on Monday, January 13, 2013 at 4:30 p.m. ET

The next meeting is scheduled for January 13, 2013 at 4:30 p.m. A motion was made and seconded to adjourn the meeting at 5:15 p.m. The motion passed unanimously.