

# NONDISCRIMINATION POLICY

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California Connections Academy (CalCA) does not discriminate in employment or in any of its programs and activities on the basis of race, color, creed, religion, national origin, sex, marital status, pregnancy, familial status, disability, sexual orientation, age or genetic information, or any other area protected by state or federal law.

The below resources and personnel are designated to coordinate CalCA's compliance with Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act and the Age Discrimination Act of 1975, and answer inquiries regarding CalCA's non-discrimination policies:

	Contact Information
<b><u>Employment Matters</u></b> <b>Human Resources Help Desk</b>	855-330-4636; or <a href="mailto:humanresources@connectionseducation.com">humanresources@connectionseducation.com</a>
<b><u>Student Matters</u></b> <b>Richard Savage, CalCA Executive Director</b> <b>Mia Hardy, Director of Counseling Services</b> <b>Tanya Gustin, Director of Student Services</b>	<a href="mailto:rsavage@calca.connectionsacademy.org">rsavage@calca.connectionsacademy.org</a> <a href="mailto:mhardy@calca.connectionsacademy.org">mhardy@calca.connectionsacademy.org</a> <a href="mailto:tgustin@calca.connectionsacademy.org">tgustin@calca.connectionsacademy.org</a>  <b>*All staff can be reached via the main CalCA office phone number at (949) 461-1667.</b>
<b><u>Rights of Students with a Disability</u></b> <b>Tanya Gustin, Director of Student Services</b>	<a href="mailto:tgustin@calca.connectionsacademy.org">tgustin@calca.connectionsacademy.org</a>
<b><u>Title IX and Section 504 Coordinators</u></b> <b>Richard Savage, CalCA Executive Director (Title IX matters)</b>	<a href="mailto:rsavage@calca.connectionsacademy.org">rsavage@calca.connectionsacademy.org</a>

<p>Tanya Gustin, Director of Student Services (504 matters)</p> <p>Victoria Sulerzyski, Esquire Connections Education LLC Title IX/Section 504 Coordinator</p>	<p><a href="mailto:tgustin@calca.connectionsacademy.org">tgustin@calca.connectionsacademy.org</a></p> <p>10960 Grantchester Way, Columbia, MD 21044</p> <p>(443) 873-1798 x 381798; <a href="mailto:victoria.sulerzyski@pearson.com">victoria.sulerzyski@pearson.com</a></p>
<p><u>School Contact Information</u></p>	<p><b>Cal CA@ Capistrano</b> – 33272 Valle Rd. San Juan Capistrano, CA 92675 Phone: 949-461-1667</p> <p><b>Cal CA@ Central</b> – Mailing Address – 4216 S. Mooney Blvd., Suite 356, Visalia, CA 93277 Phone: 559-713-1324</p> <p><b>Cal CA@ North Bay</b> – Mailing Address – 2150 Portola Ave., Suite D-115, Livermore, CA 94551 Phone: 707-232-5470</p> <p><b>Cal CA@ Ripon</b> – 580 N. Wilma Ave., Suite G, Ripon, CA 95366 Phone: 209-253-1208</p>

### RESOURCES

- For further information on public and student rights and the responsibilities of public schools, please visit the California Department of Education’s Equal Opportunity and Access website at:  
<https://www.cde.ca.gov/re/dj/eo/>
- You may also visit the United States Department of Education Office of Civil Rights website at:  
<https://www2.ed.gov/about/offices/list/ocr/index.html>
- Filing a Complaint under Title IX:
  - 1) If a student and/or caretaker has a verbal or written Title IX complaint, such complaint should be reported per the school’s reporting procedure provided below, to a school administrator or to any of the Title IX Coordinators listed above no later than six (6) months from the date the alleged incident occurred (or student and/or caretaker first obtained knowledge).

- 2) Upon receipt of a written request for an extension of time to file a complaint, including an outline of the reasons for an extension of time to file, the School Executive Director or School Site Administrator may, upon showing of good cause, extend the time to file a complaint up to a period of time not to exceed 90 days following the expiration of the six month period of time to file a complaint.
- 3) A student and/or caretaker may file a complaint in compliance with their respective school's Uniform Complaint procedures:
  - a) CalCA@Central - <https://www.connectionsacademy.com/Portals/13/ca-schools/calca/documents/pdfs/legal/17-18/Central-Uniform-Complaint-Procedure-APPROVED-8-22-17.pdf>
  - b) CalCA@Capistrano - <https://www.connectionsacademy.com/Portals/13/ca-schools/calca/documents/pdfs/legal/17-18/Capo-Uniform-Complaint-Procedure-APPROVED-8-22-17.pdf>
  - c) CalCA@NorthBay - <https://www.connectionsacademy.com/Portals/13/ca-schools/calca/documents/pdfs/legal/17-18/North-Bay-Uniform-Complaint-Procedure-APPROVED-8-22-17.pdf>
  - d) CalCA@Ripon - <https://www.connectionsacademy.com/Portals/13/ca-schools/calca/documents/pdfs/legal/17-18/Ripon-Uniform-Complaint-Procedure-APPROVED-8-22-17.pdf>

For further information on the complaint process please review the U.S Department of Education's Office for Civil Rights Complaint process at:

<https://www2.ed.gov/about/offices/list/ocr/complaintprocess.html?src=image>

or, obtain copies of complaint forms at:

<https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>

- 1) The contact information for the United States Department of Education Office for Civil Rights is:

U.S. Department of Education  
Office for Civil Rights  
Lyndon Baines Johnson Department of Education Bldg  
400 Maryland Avenue SW  
Washington, DC 20202-1100

Telephone: 800-421-3481

Fax: 202-453-6012; TDD: 800-877-8339

Email: [OCR@ed.gov](mailto:OCR@ed.gov)

\*You may also use this link to find your local OCR office:

<https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm>