



**NEVADA CONNECTIONS ACADEMY (NCA)  
BOARD MEETING  
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, August 16, 2016 at 6:30 p.m. PT

**Held at the following locations:**

Nevada Connections Academy  
555 Double Eagle Court, Suite 2000  
Reno, NV 89521

**And via teleconference:**

800-504-8071; 184-9889#

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Steve Werlein at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**AGENDA**

- I. Call to Order – J. Sanchez
- II. Roll Call – J. Sanchez
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – J. Sanchez
  
- V. Oral Reports
  - a. School Leader's Report (MSR) – S. Werlein
    - i. Back to School Activities, Staffing and Training Update
    - ii. Enrollment Update
    - iii. Summer School Update
    - iv. CA Leadership Summer Retreat Update
    - v. School Operations Metrics (to follow)
    - vi. Graduation Rate Improvement Plan Update
    - vii. Nevada Charter Authority Update
  - b. Financial Report (attached) – B. Little
    - i. Unaudited 2015-2016 Financial Results
  
- VI. Consent Agenda
  - a. Approval of Minutes from the July 26, 2016 Special Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of Case Management Invoice(s) (attached)
  - d. Approval of 2016-2017 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
  - e. Approval of Connections Training and Professional Development Offering for the 2016-2017 School Year (to follow)
  
- VII. Action Items
  - a. Approval of Connections Academy of Nevada, LLC Invoice for June (attached) – K. McGlynn
  - b. Approval of School Focus Goals for the 2016-2017 School Year (attached) – S. Werlein
  - c. Approval of Board Training and Conference Attendance for the 2016-2017 School Year – L. Coleman
  
- VIII. Information Items
  - a. Connections Education Support Team Update – J. Ragley
  - b. State Relations Update – J. Ragley
  - c. School Leadership Team Update – B. Rosta
  - d. Conflict of Interest Statement Reminder – L. Coleman
  - e. National Charter School Conference Update – J. Sanchez/ S. Harrington/ M. Dagerman
  - f. Board Recruitment Update – J. Sanchez
  
- IX. Public Comment (as detailed previously in agenda)
  
- X. Adjournment and Confirmation of Next Meeting – Tuesday, September 20, 2016 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Starbucks, 330 S. Virginia Street, Reno, NV 89501
- (2) Nevada Connections Academy, 555 Double Eagle Court, Suite 2000, Reno, NV 89251
- (3) Reno City Hall, 1 E. First Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, [www.connectionsacademy.com](http://www.connectionsacademy.com)

For copies of the supporting materials for this agenda, please contact Jenny Sparks at Davis Graham & Stubbs LLP, at 775-229-4219 or [jenny.sparks@dgsllp.com](mailto:jenny.sparks@dgsllp.com). Copies of the supporting materials will also be available at the meeting, or prior to the meeting at the offices of Davis Graham & Stubbs LLP, 50 W. Liberty Street, Suite 950, Reno, NV 89501, attention Jenny Sparks.

**CONSENT ITEMS**

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the July 26, 2016 Special Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Laura Coleman

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the Special Board meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Steve Werlein

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented for approval. The staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Case Management Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Steve Werlein

**RECOMMENDED ACTION:** Consideration for Board Approval

**BACKGROUND:** Included in the Board materials is the school's Case Management Invoice(s) from Connections Education. Board approval of the invoice(s) is requested.

**d. Approval of 2016-2017 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends**

**PRESENTER IF MOVED TO ACTION ITEMS:** Steve Werlein

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The report included with the Board materials contains the employee's name, position with the school, base salary and bonus potential. The report also identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

**e. Approval of Connections Training and Professional Development Offering for the 2016-2017 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Brian Rosta

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is the Training and Professional Development Offering from Connections for the 2016-2017 school year, as required by the agreement between Connections and the school. Board approval of this Plan is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Connections Academy of Nevada, LLC Invoice for June**

**PRESENTER:** Kelly McGlynn

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. McGlynn will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

**b. Approval of School Focus Goals for the 2016-2017 School Year**

**PRESENTER:** Steve Werlein

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Werlein will review the proposed 2016-2017 school focus goals with the Board and will seek Board approval thereof.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

**c. Approval of Board Training and Conference Attendance for the 2016-2017 School Year**

**PRESENTER:** Laura Coleman

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Coleman will review this item with the Board. She will review the training opportunity being offered for the upcoming year:

- National Charter Schools Conference (Washington, DC – June 11-14, 2017)

She will be recommending the Board authorize any interested and available Board members to attend the training and the Board approve reimbursing expenses for the Board members incurred in attending this and local opportunities.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_