



Indiana Online Learning Options, Inc. (IOLO)

GOVERNING BOARD for:

Indiana Connections Academy (INCA)

Indiana Connections Career Academy (INCC)

APPROVED 06/21/2021

MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, May 17, 2021 at 4:30 p.m.

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

866-365-4406; Access Code: 561-7237#

I. Call to Order

Ms. Taylor called the meeting to order at 4:33 p.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

II. Roll Call

Board Members Present: Stacy Taylor, Lori Lego, and Andrew Norris (via phone);

Board Members Joined During Meeting: Micah Smith (via phone);

Board Members Absent: Tara Saxon;

Guests Present: Chandre Sanchez Reyes, Executive Director; Kelly Simone, Tony Brose, and Kelly Winters, School staff; Melissa Brown, Kristen Woods, Kristin DeGross, Sonali Rogers, and Tracey Gianoni, Pearson Virtual Schools staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Agenda for the May 17, 2021 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

A roll call vote was conducted; the motion was approved unanimously.

V. Confirmation of Appointment of Board Member, Micah Smith

Ms. DeGross reminded the Board of the April Board meeting appointment of Micah Smith to the Board, and noted the successful completion of all background check requirements. She welcomed Ms. Smith to the Board.

[Ms. Simone joined the meeting at 4:34 p.m.]

VI. Oral Reports

a. Executive Director's Report

i. End of Year Progress and Goals

Ms. Sanchez Reyes provided an update on student enrollment and Intent to Return forms currently being submitted to the schools. She advised of anticipated staffing levels based on projected enrollment figures for the 2021-2022 school year. Additionally, Ms. Sanchez Reyes discussed specific measures for engagement, achievement, and graduation, as related to both INCA and INCC. She further reminded the Board of the upcoming graduation ceremonies scheduled for students at both schools, as well as the expected number of graduates.

Mr. Brose provided an update on end of year activities for the elementary and middle school grades at INCA, and advised of the anticipated summer work to be completed with the Math and English departments. Ms. Simone discussed engagement at the high school level, as well as the fully implemented Tier II program for struggling students. She updated the Board on the school's summer focus on co-teaching, and the work being completed on the school's Dropout Task Team to further engage students at early risk levels.

Ms. Winters provided an update on INCC, and discussed the school's work to ready staff for incoming students in grades 6-8.

b. Pearson Virtual Schools Products, Services, and Initiatives Update

Ms. Woods reviewed details within the 2021-2022 Products, Services and Initiatives memo, as included in the Board meeting materials. She reviewed the upcoming programmatic focus on curriculum, learner experience, and technology, as well as specific initiatives that are high on Pearson's priority list for deployment to the schools both within the next school year, and beyond. Ms. Woods further detailed curriculum changes and alignment initiatives, including a focus on diversity and inclusion in course content. Board members expressed satisfaction with Pearson's ongoing dedication to the schools' success, and thanked Ms. Woods for the detailed update.

[Ms. Smith joined the meeting at 4:49 p.m.]

c. Financial Report

i. INCA Financial Report

Ms. Rogers reviewed the revenue and expense statements for INCA as included in the Board meeting materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Rogers reviewed the revenue and expense statements for INCC as included in the Board meeting materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

VII. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. The Board tabled Consent Item (g) Approval of Employee Handbook Updates for INCA & INCC: Incentive Compensation, as the updates are not applicable to INCA or INCC at this time. There being no further items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the April 19, 2021 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Online & Blended Learning Invoices (#91000007774) for April: INCA;
- e. Approval of Online & Blended Learning Invoices (#91000007775) for April: INCC; and
- f. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2021-2022 School Year: INCA & INCC; are hereby approved.

A roll call vote was conducted; the motion was approved unanimously.

VIII. Action Items

- a. Approval of 2021-2022 School Year Budgets for Indiana Connections Academy and Indiana Connections Career Academy

Ms. Gianoni reviewed the proposed 2021-2022 school year budget outline and Budget Assumptions documents with the Board, also reminding them of the budget development process to date that included the school leaders, Board Treasurer, and Pearson staff. Board members discussed the budgets, including related staffing, outreach and other specific expenses for the schools. Ms. Gianoni further noted that the financial framework for all budget documentation was consistent with that requested by Ball State University, for proper alignment with authorizer requirements. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the proposed budgets for the 2021-2022 school year for Indiana Connections Academy and Indiana Connections Career Academy and all assumptions provided therein, as presented, are hereby approved.

A roll call vote was conducted; the motion passed unanimously.

b. Approval of Supplemental Educational Products and Services for the 2021-2022 School Year for INCA: LiveSpeech Case Management

Ms. Sanchez Reyes reviewed the proposal for LiveSpeech services for INCA for the next school year, as included in the Board meeting materials. She advised the Board of the positive results yielded from the use of LiveSpeech, and her recommendation that the Board approve engaging Pearson for LiveSpeech for another year. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Supplemental Educational Products and Services for the 2021-2022 School Year for INCA: LiveSpeech Case Management, as presented, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

IX. Information Items

a. State Account Relations (STAR) Update

Ms. Woods provided the Board with an update on recent legislative activities which may impact the school. Board members discussed filtering software for oversight of student internet use in detail with Ms. Woods. Ms. Woods advised that additional information would be provided to the Board prior to the next meeting.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson's Partner School Leadership Team.

i. Planning for School Leader Performance Review

Ms. Brown outlined the annual school leader review process with the Board. She reminded Board members that the process includes feedback from the Board through a survey. Ms. Brown further reminded the Board that Ms. Sanchez Reyes' final review will take place during the Board's Annual Meeting in June. She also reiterated the importance of Board member participation in the review process.

c. Board Relations Update: Nondiscrimination Statement for Handbooks

Ms. DeGross provided an update on the nondiscrimination statement, as included in the Board meeting materials. She advised that the statement had been included within the school handbook as part of annual measures to ensure compliance with all state and federal mandates related to nondiscrimination.

X. Adjournment and Confirmation of Annual Meeting - Monday, June 21, 2021 at 4:30 p.m. ET

The annual meeting is scheduled for June 21, 2021 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Ms. Lego to adjourn the meeting at 5:12 p.m. The motion passed unanimously.