



APPROVED 09/16/2019

Indiana Online Learning Options, Inc. (IOLO)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING
Monday, August 19, 2019 at 4:30 p.m.

Held at the following location and via teleconference:
6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:36 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor, Andrew Norris and Lori Lego (in person);

Board Members Absent: Ravi Shah;

Guests Present: Stephanie Chi, School staff (in person); Chandre Sanchez Reyes, Executive Director; Tony Brose and Kelly Simone, School staff; Melissa Brown, Kristen Woods, Tracey Gianoni, and Laura Coleman, POBL staff (via phone).

III. Public Comment

There were no public comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Agenda for the August 19, 2019 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

V. Oral Reports

a. Executive Director's Report

i. Update on Back to School Activities, Staffing and Training for INCA and INCC

Ms. Sanchez Reyes discussed with the Board recent back to school activities for both INCA and INCC, including the successful number of welcome calls. Ms. Sanchez Reyes also updated the Board on staffing and training efforts for INCA and INCC. Additionally, school staff provided the Board with an update on back to school activities.

ii. Update on Enrollment for INCA and INCC

Ms. Sanchez Reyes reviewed the current enrollment numbers for INCA and INCC, as well as trends in enrollment.

iii. Connections Academy Summer Leadership Conference

Ms. Sanchez Reyes discussed the recent Connections Academy Leadership Conference, held annually in Baltimore. She reviewed the topics covered at the retreat, as well as mentoring and networking opportunities for her and other school leadership team members.

b. Financial Report

i. INCA Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

1. Unaudited 2018-2019 Financial Results

Ms. Gianoni reviewed the unaudited financial results from the previous school year for INCA with the Board.

ii. INCC Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

1. Unaudited 2018-2019 Financial Results

Ms. Gianoni reviewed the unaudited financial results from the previous school year for INCC with the Board.

VI. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the June 20, 2019 Annual Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Connections Education Invoices for June: INCA;
- e. Approval of Connections Education Invoices for June: INCC;
- f. Approval of Math Time to Talk Proposal and Contract: INCA;
- g. Approval of Invoice from Connections Education for Summer School 2019: INCA; and
- h. Approval of Invoice from Connections Education for Summer School 2019: INCC; are hereby approved.

The motion was approved unanimously.

VII. Action Items

a. Approval of Strategic Plan

Ms. Brown reviewed with the Board the Strategic Plan, as included in the Board materials. She reviewed the process completed to date, including the Strategic Planning Session held by the Board in March. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Strategic Plan, as presented, is hereby approved.

The motion passed unanimously.

VIII. Information Items

a. State & Strategic Client Relations (SSCR) Update

Ms. Woods provided the Board with an update on recent legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) School Leadership Team.

i. School Operations Metrics: INCA and INCC

Ms. Brown reviewed the data included in the Board materials, highlighting INCC and INCA's performances as compared with other POBL partnering schools of similar size and years in operation.

c. Board Relations Update

In Ms. DeGroff's absence, Ms. Coleman presented this item to the Board.

i. Conflict of Interest Statements and Background Check Reminders

Ms. Coleman thanked the Board members for prompt completion of their annual conflict of interest statements.

ii. Board Training and Conference Attendance Planning for the 2019-2020 School Year

Ms. Coleman reviewed the upcoming trainings and conferences that have been identified that may interest members of the Board. The Board discussed the advantages of attending the National Charter Schools Conference and their support of Board members making an effort to attend upcoming training opportunities.

d. Board Member Recruitment

Ms. Woods provided the Board with an update on ongoing Board Member recruitment efforts. The Board discussed recruitment efforts with Ms. Woods in detail.

IX. Adjournment and Confirmation of Next Meeting - Monday, September 16, 2019 at 4:30 p.m. ET

The next meeting is scheduled for September 16, 2019 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Ms. Lego to adjourn the meeting at 5:05 p.m. The motion passed unanimously.