



APPROVED 10/21/2019

Indiana Online Learning Options, Inc. (IOLO)

**GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)**

MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, September 16, 2019 at 4:30 p.m.

Held at the following location and via teleconference:

6640 Intech Boulevard, Suite 250
Indianapolis, IN 46278

I. Call to Order

Ms. Taylor called the meeting to order at 4:32 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend.

II. Roll Call

Board Members Present: Stacy Taylor and Andrew Norris (in person);

Board Members Joined During Meeting: Lori Lego (in person);

Guests Present: Kelly Simone and Denver Alexander, School staff; Kristin DeGroff, POBL staff; Emily Saxon, Hayley Saxon, and Abigail Martin, INCA Student Council representatives; Tara Saxon, Board Member Candidate (in person); Chandre Sanchez Reyes, Executive Director; Stephanie Chi and Tony Brose, School staff; Melissa Brown, Kristen Woods, and Tracey Gianoni, POBL staff (via phone).

III. Acceptance of Resignation of Board Member, Ravi Shah

Ms. Taylor reviewed Mr. Shah's resignation letter with the Board. There being no further discussion, a motion was made by Ms. Taylor and seconded by Mr. Norris as follows:

RESOLVED, the resignation of Ravi Shah from the Indiana Online Learning Options Board of Directors, as presented, is hereby accepted, effective immediately.

The motion passed unanimously.

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Ms. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the Agenda for the September 16, 2019 Meeting of the Board of Directors of Indiana Online Learning Options, as presented, is hereby approved.

The motion was approved unanimously.

VI. Oral Reports

a. Executive Director's Report

i. Update on Enrollment and Staffing for INCA and INCC

Ms. Sanchez Reyes reviewed INCA's current enrollment numbers, as well as students in all stages of the enrollment process. She further advised of INCC's participation in a consortium for automotive and technical courses in the state of Indiana.

[Ms. Lego and Ms. Martin joined the meeting at 4:39 p.m.]

Mr. Brose further provided a staffing update for INCA, as well as participation and performance rates for the first semester. Ms. Simone discussed attendance rates in detail, including the schools' processes for tracking attendance data.

b. Strategic Plan Report

i. Update on State Test Results

Ms. Sanchez Reyes provided an update on the Strategic Plan, as well as results of state testing for the 2018-2019 school year for INCA and INCC.

c. Student Spotlight: INCA Student Council

Ms. Simone introduced Mr. Alexander, who provided a brief review of his role as INCA's Student Council advisor. He discussed the role of Student Council at the school, and introduced three student members to the Board. Ms. Martin, Ms. H. Saxon, and Ms. E. Saxon discussed their experiences with the Board, and provided feedback on ideas for further involvement at the school. The Board thanked the student representatives for their time and welcomed them back to future meetings.

d. Financial Report

i. INCA Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCA as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

ii. INCC Financial Report

Ms. Gianoni reviewed the revenue and expense statements for INCC as included in the Board materials. She reviewed the financials and the forecasted expenses, including enrollment funding, projected fund balance, and specific expenses.

VII. Consent Items

Ms. Taylor asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Taylor made the following motion and it was seconded by Ms. Lego as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 19, 2019 Board Meeting;
- b. Approval of Staffing Report for INCA;
- c. Approval of Staffing Report for INCC;
- d. Approval of Pearson Online & Blended Learning Invoices for July and August: INCA;
- e. Approval of Pearson Online & Blended Learning Invoices for July and August: INCC;
- f. Approval of 2019-2020 Base Salaries and Incentive Percentage and Career Ladder Positions: INCA;
- g. Approval of 2019-2020 Base Salaries and Incentive Percentage and Career Ladder Positions: INCC;
- h. Approval of Federal Title Funding Plans for the 2019-2020 School Year for INCA: Revised Parent and Family Engagement Policy; and
- i. Approval of Federal Title Funding Plans for the 2019-2020 School Year for INCC: Revised Parent and Family Engagement Policy, are hereby approved.

The motion was approved unanimously.

VIII. Action Items

There were no Action Items at this time.

IX. Information Items

a. State & Strategic Client Relations (SSCR) Update

Ms. Woods provided the Board with an update on recent legislative activities which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) School Leadership Team.

i. Teacher Professional Development Products and Services for the 2019- 2020 School Year

Ms. Brown reviewed the professional development products and services for school staff, as offered by POBL for the 2019-2020 school year. She discussed the various levels and delivery models of professional learning opportunities available to staff members, and advised of the new and improved curated catalog of content to allow for a more personalized professional development experience. Ms. Brown also highlighted the additional training and development opportunities offered by school leadership.

c. Board Member Recruitment

Ms. Woods provided the Board with an update on ongoing Board Member recruitment efforts. The Board discussed recruitment efforts with Ms. Woods in detail.

X. Consideration of Board Member Candidate, Tara Saxon

Ms. Taylor introduced Ms. Saxon to the Board, and discussed her previous work with Ms. Saxon as a fellow parent of INCA student(s). Ms. Saxon discussed her qualifications and experience as a parent at the school. Board members discussed the current Board composition, and the nomination of Ms. Saxon. Board members expressed their desire for Ms. Saxon to fill the current vacancy on the Board. There being no further discussion, Ms. Taylor made the following motion and it was seconded by Mr. Norris as follows:

RESOLVED, that the appointment of Board member candidate Tara Saxon, for an initial term to the 2020 Annual Meeting, pending a successful background check clearance, is hereby approved.

The motion passed unanimously.

XI. Adjournment and Confirmation of Next Meeting - Monday, October 21, 2019 at 4:30 p.m. ET

The next meeting is scheduled for October 21, 2019 at 4:30 p.m. A motion was made by Ms. Taylor, and seconded by Ms. Lego to adjourn the meeting at 5:23 p.m. The motion passed unanimously.