



Indiana Online Learning Options, Inc. (IOLO)
ANNUAL BOARD MEETING

GOVERNING BOARD for:
Indiana Connections Academy (INCA)
Indiana Connections Career Academy (INCC)

Notice is hereby given to the members of the IOLO Board and the general public that the IOLO Board will hold a meeting open to the public on:

Date and Time:
Monday, June 15, 2020 at 4:30 p.m.

**Held via teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic:**

866-365-4406; Access Code: 561-7237#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Chandre Sanchez Reyes at 317-550-3188. Requests should be made as early as possible to arrange the accommodation; no later than twenty-four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – S. Taylor
- II. Roll Call – S. Taylor
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – S. Taylor

- V. Oral Reports
 - a. Executive Director's Report (MSRs attached) – C. Sanchez Reyes
 - i. Update on End of Year Activities
 - ii. Strategic Plan Report – C. Sanchez Reyes
 - b. Financial Report – T. Gianoni
 - i. INCA Financial Report (attached)
 - ii. INCC Financial Report (attached)
 - iii. Update on Audit Firm Engagement for the 2019-2020 School Year

- VI. Consent Items
 - a. Approval of Minutes from the May 18, 2020 Board Meeting (attached)
 - b. Approval of Staffing Report for INCA (attached)
 - c. Approval of Staffing Report for INCC (attached)
 - d. Approval of Online & Blended Learning Invoices for May: INCA (attached)
 - e. Approval of Online & Blended Learning Invoices for May: INCC (attached)
 - f. Approval of Board Meeting Schedule for the 2020- 2021 School Year (attached)
 - g. Approval of Board Treasurer Advancing Funds for Payment of OBL Invoice(s)
 - h. Approval of Revision(s) to Employee Handbooks: INCA and INCC (attached)

- VII. Action Items
 - a. Approval of Amendment to the Charter Contract with Ball State University: INCA (to follow) – S. Taylor
 - b. Approval of Directors – K. DeGroff
 - c. Approval of Officers for the 2020-2021 School Year – K. DeGroff

- VIII. Information Items
 - a. State Account Relations (STAR) Update – K. Woods
 - b. Partner School Leadership Team (PSLT) Update – M. Brown
 - i. School Facility Re-opening Guidance Update
 - c. Results of Parent Satisfaction Surveys for INCA and INCC (attached) – C. Sanchez Reyes
 - d. Board Member Recruitment – S. Taylor/K. Woods

- IX. EXECUTIVE SESSION – IC § 5-14-1.5-6.1(b)(9) School Leader Performance Review – to discuss job performance evaluation of individual employees (attached) – M. Brown

- X. Approval of Action(s) Necessary based on Executive Session – S. Taylor
 - a. Approval of School Leader Compensation for the 2020-2021 School Year

- XI. Adjournment and Confirmation of Next Meeting - Monday, August 17, 2020 at 4:30 p.m. ET

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the May 18, 2020 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Kristin DeGross

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report for INCA

PRESENTER IF MOVED TO ACTION ITEMS: Chandre Sanchez Reyes

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Staffing Report for INCC

PRESENTER IF MOVED TO ACTION ITEMS: Chandre Sanchez Reyes

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

d. Approval of Online & Blended Learning Invoices for April: INCA

PRESENTER IF MOVED TO ACTION ITEMS: Tracey Gianoni

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The invoices as they relate to the financial report reviewed earlier in the meeting are recommended for approval. Board approval of the invoices and authorization to make payment via wire based upon availability of funds is requested.

e. Approval of Online & Blended Learning Invoices for April: INCC

PRESENTER IF MOVED TO ACTION ITEMS: Tracey Gianoni

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The invoices as they relate to the financial report reviewed earlier in the meeting are recommended for approval. Board approval of the invoices and authorization to make payment via wire based upon availability of funds is requested.

f. Approval of Board Meeting Schedule for the 2020-2021 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Kristin DeGross

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the proposed 2020-2021 Board meeting schedule as previously reviewed and discussed with the School Leader and the Board at a recent meeting. Board approval is requested.

g. Approval of the Board Treasurer Advancing Funds for Payment of OBL Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Tracey Gianoni

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board is requested to authorize the Board Treasurer to review, approve and authorize payment of routine POBL invoices before June 30th when there is not a Board meeting for a month and to advance payment to OBL. If approved, the Board would review and ratify the invoice at the next regularly scheduled Board meeting, at which time, if there are any questions or discrepancies, proper discussion and adjustments may be made. It should be noted that approving this action does not, in anyway, imply approval of the invoice.

h. Approval of Revision(s) to Employee Handbook: INCA and INCC

PRESENTER IF MOVED TO ACTION ITEMS: Chandre Sanchez Reyes

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials are the proposed revisions to the Employee Handbook for INCA and INCC. Board approval is requested.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of Amendment to the Charter Contract with Ball State University: INCA

PRESENTER: Stacy Taylor

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Taylor will review the proposed amendment to the Charter contract, as requested by the Board at a previous meeting. Board approval is requested.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

b. Approval of Directors

PRESENTER: Kristin DeGross

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms of some members of the Board terminate at the end of the June meeting and for those members that have indicated that they would like to continue on the Board, we are asking for Board approval of an additional term for each. Additional members may also be considered for Board approval.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

c. Approval of Officers for the 2020-2021 School Year

PRESENTER: Kristin DeGross

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The terms of the officers of the Board expire annually, per the Bylaws, and therefore officers need to be appointed at this Annual Meeting for service through the 2020-2021 school year. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____