



Indiana Online Learning Options, Inc. (IOLO)  
BOARD MEETING

GOVERNING BOARD for:  
Indiana Connections Academy (INCA)  
Indiana Connections Career Academy (INCC)

Notice is hereby given to the members of the IOLO Board and the general public that the IOLO Board will hold a meeting open to the public on:

**Date and Time:**

Monday, January 27, 2020 at 4:30 p.m.

**Held at the following location:**

6640 Intech Boulevard, Suite 250  
Indianapolis, IN 46278

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Chandre Sanchez Reyes at 317-550-3188. Requests should be made as early as possible to arrange the accommodation; no later than twenty-four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – S. Taylor
- II. Roll Call – S. Taylor
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "Our School Board" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – S. Taylor

- V. Audit Committee, Committee of the Entire Board
  - a. Review and Acceptance of the 2018-2019 Fiscal Year Audit Reports: INCA and INCC (attached)
  
- VI. Oral Reports
  - a. Executive Director's Report (MSRs attached) – C. Sanchez Reyes
    - i. Student Spotlight: Career Advisory (attached)
    - ii. Update on Enrollment
  - b. Strategic Plan Report – C. Sanchez Reyes
    - i. Update on ILEARN and ISTEP Spring Plans
  - c. Financial Report – T. Gianoni/M. Holston
    - i. Fiscal Controls Update
    - ii. INCA Financial Report (attached)
    - iii. INCC Financial Report (attached)
  
- VII. Consent Items
  - a. Approval of Minutes from the November 18, 2019 Board Meeting (attached)
  - b. Approval of Staffing Report for INCA (attached)
  - c. Approval of Staffing Report for INCC (attached)
  - d. Approval of Pearson Online & Blended Learning Invoices for November and December: INCA (attached)
  - e. Approval of Pearson Online & Blended Learning Invoices for November and December: INCC (attached)
  - f. Approval of Revisions to the 2019-2020 School Year State Specific School Handbooks for INCA and INCC: Student Driving Update (attached)
  - g. Approval of the 2020-2021 School Year General School Handbook: INCA and INCC (attached)
  - h. Approval of the 2020-2021 School Year State Specific School Handbook: INCA (attached)
  - i. Approval of the 2020-2021 School Year State Specific School Handbook: INCC (attached)
  
- VIII. Action Items
  - a. Approval of Outreach Recruitment Targets for the 2020-2021 School Year for INCA and INCC – C. Sanchez Reyes/M. Brown
  
- IX. Information Items
  - a. State & Strategic Client Relations (SSCR) Update – K. Woods
  - b. Partner School Leadership Team (PSLT) Update – M. Brown
    - i. School Operations Metrics (attached)
  - c. Board Member Recruitment – S. Taylor/K. Woods
  - d. Budget Development Process Update – K. Woods/M. Holston
  
- X. EXECUTIVE SESSION – IC § 5-14-1.5-6.1(b)(9) to discuss a job performance evaluation of individual employees (attached) – M. Brown
  
- XI. Adjournment and Confirmation of Next Meeting - Monday, February 24, 2020 at 4:30 p.m. ET

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the November 18, 2019 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Kristin DeGross

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report for INCA**

**PRESENTER IF MOVED TO ACTION ITEMS:** Chandre Sanchez Reyes

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**c. Approval of Staffing Report for INCC**

**PRESENTER IF MOVED TO ACTION ITEMS:** Chandre Sanchez Reyes

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**d. Approval of Pearson Online & Blended Learning Invoices for November and December: INCA**

**PRESENTER IF MOVED TO ACTION ITEMS:** Tracey Gianoni

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The invoices as they relate to the financial report reviewed earlier in the meeting are recommended for approval. Board approval of the invoices and authorization to make payment via wire based upon availability of funds is requested.

**e. Approval of Pearson Online & Blended Learning Invoices for November and December: INCC**

**PRESENTER IF MOVED TO ACTION ITEMS:** Tracey Gianoni

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The invoices as they relate to the financial report reviewed earlier in the meeting are recommended for approval. Board approval of the invoices and authorization to make payment via wire based upon availability of funds is requested.

**f. Approval of Revisions to the 2019-2020 School Year State Specific School Handbooks for INCA and INCC:  
Student Driving Update**

**PRESENTER IF MOVED TO ACTION ITEMS:** Chandre Sanchez Reyes

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials are revisions to the 2019-2020 school year state specific school handbooks. Board approval is requested.

**g. Approval of the 2020-2021 School Year General School Handbook: INCA and INCC**

**PRESENTER IF MOVED TO ACTION ITEMS:** Chandre Sanchez Reyes

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Each year the Board is asked to review and approve the General School Handbook for the upcoming school year for INCA and INCC. The memos attached and redlined version of the General School Handbook outline the changes made to the document since the Board approved the previous version last year. Last year's version had also been approved by all of POBL partnering Boards. This version has been reviewed by the Board Designee, school leader, and POBL. In order to make sure the school is ready in time for the commencement of enrollment for the 2020-2021 school year, we are bringing the final version to the Board for formal approval at this meeting.

**h. Approval of the 2020-2021 School Year State Specific School Handbook: INCA**

**PRESENTER IF MOVED TO ACTION ITEMS: Chandre Sanchez Reyes**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Each year the Board is asked to review and approve the INCA State Specific School Handbook that sets out any state specific school policies, supplementing the General School Handbook. The memo attached to the State Specific School Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific School Handbook has been reviewed by the Board Designee, school leader and POBL staff. In order to make sure we are ready in time for the commencement of enrollment for the 2020-2021 school year, we are bringing the final version to the Board for formal approval.

**i. Approval of the 2020-2021 School Year State Specific School Handbook: INCC**

**PRESENTER IF MOVED TO ACTION ITEMS: Chandre Sanchez Reyes**

**RECOMMENDED ACTION: Consideration for Approval**

**BACKGROUND:** Each year the Board is asked to review and approve the INCC State Specific School Handbook that sets out any state specific school policies, supplementing the General School Handbook. The memo attached to the State Specific School Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific School Handbook has been reviewed by the Board Designee, school leader and POBL staff. In order to make sure we are ready in time for the commencement of enrollment for the 2020-2021 school year, we are bringing the final version to the Board for formal approval.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

a. **Approval of Outreach Recruitment Targets for the 2020-2021 School Year: INCA and INCC**

**PRESENTER:** Chandre Sanchez Reyes/M. Brown

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Sanchez Reyes will recommend proposed 2020-2021 school year outreach recruitment targets. Ms. Sanchez Reyes will review the proposed targets and ask the Board to set outreach recruitment targets for the 2020-2021 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_