



INSPIRE BOARD MEETING

Tuesday August 18, 2009
6:00 p.m. MT

Held at the following location (and via teleconference):
6128 W. Fairview Ave., Suite A-1
Boise, ID 83704

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Melissa Hegg at (208) 322-4002. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – M. Cahill
- II. Roll Call – M. Cahill
- III. Routine Business
 - a. Approval of Agenda – M. Cahill
- IV. Oral Reports
 - a. Superintendent's Report – J. Stout
 - i. Leadership Retreat
 - ii. 2009 Enrollment Update and Outreach Activities
 - iii. Summer Activities Report/Leadership Retreat
 - iv. New Office Location
 - v. Staffing Update
 - vi. AYP Update
 - b. Financial Report (attached) – J. Marhefka
 - i. Audit Update
- V. Consent Items
 - a. Approval of Minutes from the July 28, 2009 Annual Meeting (attached)
 - b. Ratification of Payment of Blue Cross Blue Shield Invoice(s) (to follow)
 - c. Approval of School Invoice(s) (to follow)
 - d. Approval of Legal Invoice (to follow)
 - e. Approval of Staffing Report (attached)
 - f. Approval of 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home Worker Stipends (attached)
 - g. Approval of Expenditure for Refrigerator for the New Office (to follow)

- VI. Action Items
 - a. Approval of CA Invoice for July (attached) – S. Clark
 - b. Approval of Board Committees (attached) – H. Woodward
 - c. Approval of Enrollment Deadline for the 2009-10 School Year – M. Hegg
 - d. Approval of Renewal of Legal Services Agreement for the 2009-2010 School Year (attached) – M. Cahill

- VII. Information Items
 - a. School's Work-from-home Policy Review – E. Grier
 - b. Board Support Update – H. Woodward
 - c. Annual Board Approval Calendar (attached) – H. Woodward
 - d. Public Website Information (attached) – H. Woodward
 - e. Board Academy 2009 (attached) – H. Woodward
 - f. Board Policy Manual Update – E. Eberharter-Maki
 - g. Board Counsel Update – E. Eberharter-Maki

- VIII. Adjournment and Meeting Date – Tuesday, September 15, 2009 at 6:00 p.m. MT.

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the July 28, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Ratification of Payment of Blue Cross Blue Shield Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Janet Stout

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet are the invoice(s) for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payment be approved.

c. Approval of School Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Janet Stout

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice(s) for services provided to the school. Board approval and payment thereof is requested.

d. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice for legal services provided to the school. Board approval of this invoice and payment thereof is requested.

e. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Janet Stout

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

f. Approval 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Janet Stout

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains each employee's name, position with the school, base salary, and bonus potential for the 2009-10 school year. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

g. Approval of Expenditure for Refrigerator for the New Office

PRESENTER IF MOVED TO ACTION ITEMS: Janet Stout

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is documentation on refrigerator pricing similar to the unit the school wishes to purchase for the new office. Board approval for this purchase up to a specific dollar amount is being requested.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of CA Invoice for July

PRESENTER: Susan Clark

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Clark will review the invoice that is derived from the financial report that was provided earlier in the meeting and seek Board approval thereof.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

b. Approval of Board Committees

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review the recommended Board Committee designations as provided in the Board materials and will seek Board approval of the designations.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

c. Approval of Enrollment Deadline for the 2009-10 School Year

PRESENTER: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: In order to effectively manage the school and focus on student academic achievement, it is recommended that the Board approve the adoption of Friday, October 30, 2009, as the enrollment deadline for the 2009-10 school year. This deadline means that any student interested in enrolling for the 2009-10 school year will have to complete all enrollment steps by midnight of this date.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

d. Approval of Renewal of Legal Services Agreement for the 2009-2010 School Year

PRESENTER: Maryann Cahill

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the package is a renewal for the Legal Services Agreement with the law firm of Eberharter-Maki & Tappen, PA for the 2009-10 School Year. The school is requesting the Board approve renewal of the Agreement with Eberharter-Maki & Tappen, PA., and select one of the two options, monthly retainer or annual retainer, as outlined in the Legal Services Agreement.

Motion:_____ Second:_____

Ayes:_____ Nays:_____