



## INSPIRE BOARD MEETING

Tuesday June 16, 2009  
6:00 p.m. MT

**To Be Held At:**  
6128 W. Fairview Ave., Suite A-1  
Boise, ID 83704

### BOARD AGENDA

- I. Call to Order – M. Cahill
- II. Roll Call – M. Cahill
- III. Routine Business
  - a. Approval of Agenda – M. Cahill
- IV. Executive Session
  - a. Pursuant to Idaho Code §67-2345 (1) (b) – to consider the evaluation, dismissal or disciplining of an employee (attached) – M. Hegg/R. Hardin
- V. Oral Reports
  - a. School Director's Report (MSR attached) – M. Hegg
    - i. Update on Staff Contracts
    - ii. Graduation and End of the Year Activities Update
    - iii. Idaho Charter School Conference Update
  - b. Financial Report (attached) – J. Marhefka
    - i. Update on 501(c)3 Application (attached)
- VI. Consent Items
  - a. Approval of Minutes from the May 19, 2009 Meeting (attached)
  - b. Ratification of Payment of Blue Cross Blue Shield Invoice(s) (attached)
  - c. Approval of Staffing Report (attached)
  - d. Approval of School Invoice(s) (to follow)
  - e. Approval of Legal Invoice(s) (attached)
  - f. Approval of the Board Governance and Administrative Policy Manual (to follow)
- VII. Action Items
  - a. Approval of New Director (attached) – M. Cahill
  - b. Approval of CA Invoice for May (attached) – S. Clark
  - c. Approval of School Employee Handbook (attached) – R. Hardin/A. Middlestadt
  - d. Approval of Health Insurance Plan Renewal (attached) – A. Middlestadt
  - e. Approval of Revised Board Meeting Schedule – H. Woodward

- VIII. Information Items
  - a. Legislative Update – M. Revenaugh
  - b. Review of Parent Satisfaction Survey (attached) – M. Hegg
  
- IX. Adjournment and Next Meeting Date – June 30, 2009 at 6:00 p.m. MT. Note there will also be a Public Hearing on the 2009-2010 school year budget on this date.

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the May 19, 2009 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Ratification of Payment of Blue Cross Blue Shield Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet are the invoice(s) for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payment be approved.

**c. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date, and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

**d. Approval of School Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is an invoice(s) for services provided to the school. Board approval, and payment thereof is requested.

**e. Approval of Legal Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is an invoice for legal services provided to the school. Board approval of this invoice and payment thereof is requested.

**f. Approval of the Board Governance and Administrative Policy Manual**

**PRESENTER IF MOVED TO ACTION ITEM:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Standard Board governance policies have been developed and organized into a manual for Board review and consideration for approval. These ensure that the Board has set adequate policies for effective governance. This is a start of the Board creating a Policy Manual. The establishment and updating of the policies are based on the review of national corporate governance standards. These policies govern the Board operations, those in the School Handbook govern the school and the students, and those in the Employee Handbook govern the school staff.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of New Director**

**PRESENTER:** Mary Ann Cahill

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Cahill will present new Board member candidate for the Board consideration and approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of CA Invoice for May**

**PRESENTER:** Susan Clark

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Clark will review the invoice that is derived from the financial report that was provided earlier in the meeting and seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of School Employee Handbook**

**PRESENTER:** Roseanne Hardin/Annie Middlestadt

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The School Employee Handbook, with revisions redlined for Board review and consideration, is included in the Board package. Board approval of the revised Handbook and for dissemination to all school employees at the beginning of the upcoming school year is being requested.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Health Insurance Plan Renewal**

**PRESENTER:** Annie Middlestadt

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Middlestadt will review the proposed renewal of the Medical Insurance Plan with BlueCross of Idaho, effective September 1, 2009. The Board is asked to approve the renewal of the medical coverage with a premium increase of 3.6% as proposed by the insurer. Further, it is proposed that the Board approve the VSP vision program used by other CA schools, in which the plan provides greater coverage at a 10.5% lower premium than the school currently has in place. The two attachments show the renewal increase and plan design changes as well as employee contribution analysis.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval of Revised Board Meeting Schedule**

**PRESENTER:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In accordance with the requirements to hold a public hearing for review of the school's 2009-2010 budget, and in accordance with the Idaho State's timing requirements for postings and hearings, it is desirable for the Board to hold the following meetings, Special Meeting for Public Hearing – Tuesday, June 30, 2009 at 12:00 p.m. MT and the Annual Meeting – Tuesday, July 28, 2009 at 6:00 p.m. MT. Board consideration and approval of the two meetings dates is requested.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_