



INSPIRE BOARD MEETING

Tuesday March 17, 2009
6:00 p.m. MT

To Be Held At:
6128 W. Fairview Ave., Suite A-1
Boise, ID 83704

BOARD AGENDA

- I. Call to Order – M. Cahill
- II. Roll Call – M. Cahill
- III. Routine Business
 - a. Approval of Agenda – M. Cahill
- IV. Acceptance of Board Member Resignation (attached) – H. Woodward
- V. Executive Session
 - a. Pursuant to Idaho Code §67-2345 (1) (b) – to consider the evaluation, dismissal or disciplining of an employee (to follow) – M. Hegg/R. Hardin
 - b. Pursuant to Idaho Code §67-2345 (1) (f) – communicate with legal counsel to discuss pending litigation or controversies imminently likely to be litigated - R. Hardin
- VI. Oral Reports
 - a. School Director's Report (MSR attached) – M. Hegg
 - i. Update on Principal's Retreat
 - ii. Parent and Employee Satisfaction Surveys
 - iii. State Testing
 - iv. Charter Commission Visit
 - b. Financial Report (attached) – J. Marhefka
 - i. Transportation Funding
 - ii. Update on 2009-2010 Budget Development
- VII. Consent Items
 - a. Approval of Minutes of the January 20, 2009 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Ratification of Payment of Blue Cross Blue Shield Invoices (attached)
 - d. Approval of School Invoice(s) (to follow)
 - e. Approval of Legal Invoice (attached)
 - f. Approval of 2009-2010 School Year Calendar (attached)
 - g. Approval of Revision to the 2008-2009 School Year State Specific Handbook - Early Graduation Policy (attached)
 - h. Approval of the High School Education Records Policy and Class Rank Policy (attached)
 - i. Approval of Audit Firm for the 2008-2009 School Year Annual Financial Audit (attached)

- VIII. Action Items
 - a. Approval of CA Invoice for January and February (attached) – S. Clark
 - b. Approval of Funded Enrollment Target for the 2009-2010 School Year – J. Marhefka/M. Hegg
 - c. Approval of Student Outreach Plan for the 2009-2010 School Year (to follow) – S. Fancher
 - d. Approval of School Compensation Plan for the 2009-2010 School Year (attached) – M. Hegg
 - e. Approval of a Board Designee to Work with CA on the Employee Handbook – H. Woodward

- IX. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. Grant Update – M. Revenaugh/M. Hegg
 - c. National Charter School Conference – M. Revenaugh
 - d. Board Member Recruitment – M. Revenaugh/H. Woodward
 - e. Upcoming Board Approval and Review Items (attached) – H. Woodward
 - f. Upcoming LiveLesson® Sessions (attached) – H. Woodward

- X. Adjournment and Next Meeting Date – Tuesday, April 21, 2009 at 6:00 p.m. MT

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the January 20, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Staffing Report as provided with the Board materials outlines the candidates that are recommended for hire. The Staffing Report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Ratification of Payment of Blue Cross Blue Shield Invoices

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet are the invoices for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payment be approved.

d. Approval of School Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice(s) for services provided to the school. We are requesting Board approval, and payment thereof.

e. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice for legal services provided to the school. We are requesting Board approval of this, and payment thereof.

f. Approval of 2009-2010 School Year Calendar

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school's leadership team and Connections Academy have reviewed the school calendar, and Board approval is requested.

g. Approval of Revision to the 2008-2009 School Year State Specific Handbook - Early Graduation Policy

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Early Graduation Policy has been drafted in accordance with state standards and Board approval of the policy is requested.

h. Approval of the High School Education Records Policy and Class Rank Policy

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The High School Education Records Policy and Class Rank Policy have been drafted in accordance with state standards and Board approval of the policy is requested.

i. Approval of Audit Firm for the 2008-2009 School Year Annual Financial Audit

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Provided in the Board package for Board review and approval is the engagement letter from Bowen Parker Day for the annual financial audit for the year ended June 30, 2009, for fees estimated to be \$8,925.00. This is the same accounting firm engaged for the annual financial audit for the 2007-2008 school year. Board approval to engage this firm as per the terms of the engagement letter is requested.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of CA Invoices for January and February

PRESENTER: Susan Clark

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Clark will review the invoices that are derived from the financial report that was provided earlier in the meeting and seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Funded Enrollment Target for the 2009-2010 School Year

PRESENTER: Janet Marhefka/Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Marhefka and Ms. Hegg will review a proposed funded enrollment target of 500 students for the 2009-2010 school year with the Board, and seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Student Outreach Plan for the 2009-2010 School Year

PRESENTER: Susan Fancher

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Fancher will review in detail the 2009-2010 Outreach Plan included in the Board package with the Board, along with the budget allocated for implementation of the plan, and will seek Board approval of the Outreach Plan. The live and recorded LiveLesson® session offered by CA provided detailed information on the Outreach Plan. The Board will review and approve the budget allocation at a later time upon approval of the 2009-2010 school year budget. Board approval of the Outreach Plan will be requested at the meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of School Compensation Plan for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The School Compensation Plan for the 2009-2010 school year outlines base salaries and additional incentives for teachers. The School Compensation Plan has been reviewed and agreed to by the school leadership, and Board adoption of the School Compensation Plan for the 2009-2010 school year is requested.

e. Approval of Board Designee to Work with CA on the Employee Handbook

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will seek a Board designee to work with CA on revisions to the Employee Handbook, which will be brought back to the Board for review and approval at an upcoming meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____