



INSPIRE BOARD MEETING

Thursday October 23, 2008
8:00 a.m. MT

To Be Held At:
6128 W. Fairview Ave., Suite A-1
Boise, ID 83704

BOARD AGENDA

- I. Call to Order – M. Cahill
- II. Roll Call – M. Cahill
- III. Routine Business
 - a. Approval of Agenda – M. Cahill
- IV. Oral Reports
 - a. Open Meeting Law Summary (attached) – R. Hardin/H. Woodward
 - b. School Leadership Report (MSR attached) – M. Hegg/J. Stout
 - i. Enrollment and Staffing Update
 - ii. Regional Meeting Update
 - iii. Testing Activity Update
 - c. Financial Report (attached) – T. Ochs
 - i. Draft Audit Report (to follow)
 - ii. D&O Insurance Policy (attached)
- V. Consent Items
 - a. Approval of Minutes of the September 25, 2008 Meeting (attached)
 - b. Ratification of Payment of Blue Cross Blue Shield Invoices (attached)
 - c. Approval of School Invoice(s) (attached)
 - d. Approval of Legal Invoice (attached)
 - e. Approval of Staffing Report (attached)
 - f. Ratification of Consolidated Plan (to follow)
 - g. Approval of Fire Proof Cabinet Expenditure (attached)
 - h. Approval of FY 08 Annual Financial Report (attached)
- VI. Action Items
 - a. Approval of CA Invoice for September (attached) – T. Ochs
 - b. Approval of Amendment to Professional Services Agreement (to follow) – T. Ochs/R. Hardin
 - c. Approval of Professional Development Plan for the 2008-2009 School Year (attached) – E. Grier
 - d. Approval Authorizing Board Members to Attend Board Academy 2008 Training – H. Woodward
- VII. Information Items
 - a. Grants Updates (attached) – M. Revenaugh
 - b. Revised Information Systems Policy (attached) – H. Woodward
- VIII. Adjournment and Next Meeting Date – Thursday, November 20, 2008 at 8:00 a.m. MT

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the September 25, 2008 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from meeting of the Board of Directors are being presented for approval.

b. Ratification of Payment of Blue Cross Blue Shield Invoices

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet are two invoices for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payments be approved.

c. Approval of School Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice(s) for services provided to the school. We are requesting Board approval of these, and payment thereof.

d. Approval of Legal Invoice

PRESENTER IF MOVED TO ACTION ITEMS: Farah Esmail

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is an invoice for legal services provided to the school. We are requesting Board approval of this, and payment thereof.

e. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Staffing Report as provided with the Board materials outlines the candidates that are recommended for hire. The Staffing Report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

f. Ratification of Consolidation Plan

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the packet is the Consolidated Plan completed by school leadership. Board approval is requested.

g. Approval of Fire Proof Cabinet Expenditure

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is a quote for the school to obtain additional fire proof cabinets for records retention. Board approval thereof is requested.

h. Approval of FY 08 Annual Financial Report

PRESENTER IF MOVED TO ACTION ITEMS: Melissa Hegg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the Annual Financial Report completed in accordance with state requirements and in the state prescribed format. The figures draw from the June financial statements which were previously reviewed by the Board. The school is required to submit the report annually by October 31st.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

ACTION ITEMS

a. Approval of CA Invoice for September

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs will review the invoice that is derived from the financial report he will provide earlier in the meeting and seek Board approval thereof.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

b. Approval of Amendment to Professional Services Agreement

PRESENTER: Ted Ochs/Roseanne Hardin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs and Ms. Hardin will review in detail the proposed amendment to the Professional Services Agreement between CA and INSPIRE. The documentation of this proposed amendment is provided in the Board materials.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

c. Approval of Professional Development Plan for the 2008-2009 School Year

PRESENTER: Earl Grier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As required for each school year, the Board has been presented with the Professional Development Plan for the 2008-2009 school year and we are requesting Board approval of this Plan.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

d. Approval Authorizing Board Members to Attend Board Academy 2008 Training

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review with the Board the Board members who would like to attend Board training and seek Board approval for their attendance and authorizing reimbursement for the costs for travel, accommodations and incidental expenses.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____