



## INSPIRE BOARD MEETING

Thursday September 25, 2008  
8:00 a.m. MT

**To Be Held At:**  
6128 W. Fairview Ave., Suite A-1  
Boise, ID 83704

### BOARD AGENDA

- I. Call to Order – M. Cahill
- II. Roll Call – M. Cahill
- III. Routine Business
  - a. Approval of Agenda – M. Cahill
- IV. Oral Reports
  - a. School Leadership Report (MSR attached) – M. Hegg/J. Stout
    - i. Enrollment and Staffing Update
    - ii. Update on Outreach
    - iii. Update on Testing
  - b. Financial Report (attached) – T. Ochs
    - i. Update on Financial Audit
- V. Consent Items
  - a. Approval of Minutes of the August 28, 2008 Meeting (attached)
  - b. Ratification of Payment of Blue Cross Blue Shield Invoice (to follow)
  - c. Approval of School Invoice(s) (attached)
  - d. Approval of Legal Invoice (attached)
  - e. Approval of Staffing Report (attached)
  - f. Ratification of Consolidated Plan (to follow)
- VI. Action Items
  - a. Approval of CA Invoices for July and August (attached) – T. Ochs
  - b. Approval of Completion and Submission of Annual Report to the Idaho Charter School Commission (to follow) – M. Hegg
  - c. Approval of Amendment to Professional Services Agreement (to follow) – T. Ochs/F. Esmail
  - d. Approval of Staggered Terms for Directors – H. Woodward
  - e. Approval for School to Participate in Research led by Boise State University and Montana State University (attached) – M. Hegg
- VII. Information Items
  - a. Grants Update – M. Revenaugh
  - b. Board Academy 2008 (attached) – H. Woodward
- VIII. Adjournment and Next Meeting Date – Thursday, October 23, 2008 at 9:00 a.m. MT

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the August 28, 2008 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from meeting of the Board of Directors are being presented for approval.

**b. Ratification of Payment of Blue Cross Blue Shield Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is an invoice for services provided to the school from Blue Cross Blue Shield. Payment has been made in a timely manner and the school is requesting ratification of said payment be approved.

**c. Approval of School Invoice(s)**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is an invoice(s) for services provided to the school. We are requesting Board approval of these, and payment thereof.

**d. Approval of Legal Invoice**

**PRESENTER IF MOVED TO ACTION ITEMS:** Farah Esmail

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is an invoice for legal services provided to the school. We are requesting Board approval of this, and payment thereof.

**e. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Staffing Report as provided with the Board materials outlines the candidates that are recommended for hire. The Staffing Report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**f. Ratification of Consolidation Plan**

**PRESENTER IF MOVED TO ACTION ITEMS:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the packet is the Consolidated Plan completed by school leadership. Board approval is requested.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of CA Invoices for July and August**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review the invoices that are derived from the financial report he will provide earlier in the meeting and seek Board approval thereof.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of Completion and Submission of Annual Report to Idaho Charter School Commission**

**PRESENTER:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Hegg will review with the Board the necessity to complete an Annual Report for the 2007-2008 school year to be submitted to Commission. Board approval is requested to designate a Board member to work with Ms. Hegg and CA Staff to complete and submit this report for the deadline.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of Amendment to Professional Services Agreement**

**PRESENTER:** Ted Ochs/Farah Esmail

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs and Ms. Esmail will review in detail the proposed amendment to the Professional Services Agreement between CA and INSPIRE. The documentation of this proposed amendment is provided in the Board materials.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Staggered Terms for Board Members**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Woodward will review and discuss the Board appointed Board members for staggered 3, 2 and 1 year terms as provided for in the recently adopted Revised Bylaws.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**e. Approval for School to Participate in Research led by Boise State University and Montana State University**

**PRESENTER:** Melissa Hegg

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Hegg will review the schools opportunity to participate in a research study led by Boise State University and Montana State University and seek Board approval for INSPIRE's participation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_