



APPROVED 10/19/2021
FLORIDA FOR ONLINE EDUCATION, INC.
(DBA) Coastal Connections Academy

BOARD MEETING

Tuesday September 21, 2021 at 2:30 p.m. EST / 1:30 p.m. CST

Held at the following location:

186 N. Palafox Street, Suite 200
Pensacola, FL 32502
-and-
Via Teleconference

1(800) 747-5150; Code 469-4124#

I. Call to Order and Roll Call

In the absence of Dr. Harshbarger, the Board asked Ms. Arthur to chair the meeting. Ms. Arthur called the meeting to order at 2:33 p.m. when all participants were present and able to hear each other.

Board Members Present: Michelle Spence, Cindy Riyad and Lynsey Davis (via phone);

Board Members Absent: Denise Harshbarger and Tony Barringer;

Guests Present: Sandra (Sandy) Brunet, School Leader; Alexis Lear, School Staff (in person at the school); Dean Goon, Board Member Candidate; Karen Duquette, Megann Arthur, Stacy Husk, Megan Holston, Chandre Sanchez-Reyes and Emily Lee, Pearson Virtual Schools staff (all via phone).

II. Review and Acceptance of Resignation of Board Members, Denise Harshbarger and Tony Barringer

Ms. Arthur reviewed the resignation letters of Denise Harshbarger and Tony Barringer with the Board, as included in the Board meeting materials. She further recommended that the resignations be effective at the close of the meeting. The Board expressed their thanks and gratitude for all of Dr. Harshbarger and Mr. Barringer's contributions to the school. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the resignations of Denise Harshbarger and Tony Barringer, effective at the close of the meeting, are hereby accepted.

The motion was approved unanimously.

III. Review and Consideration of Appointment of Board Member Candidate, Dean Goon

Ms. Arthur reviewed the resume and qualifications of Board member candidate, Dean Goon, as included in the Board meeting materials. She further reviewed his interest in serving on the Board. Dr. Goon introduced himself to the Board and provided an overview of his background. Board members indicated their support of Dr. Goon's candidacy for the Board. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Dean Goon to the Coastal Connections Academy Board of Directors effective immediately for a term to the Annual Meeting 2022, pending all necessary background and fingerprinting requirements of the authorizer, is hereby approved.

The motion passed unanimously.

IV. Public Comment

There were no public comments.

V. Routine Business

a. Approval of Agenda

Ms. Arthur asked the Board if they had reviewed the agenda distributed prior to the meeting, and if there were any desired changes. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 21, 2021 Meeting of the Board of Directors of Coastal Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

VI. Oral Reports

a. School Leader's Report

i. Start of School Activities, Staffing and Training Update

Ms. Brunet presented this item to the Board. She discussed summer staffing efforts as well as a recent two day back to school event and training for staff. She further advised of recently hired staff positions based on current enrollment.

ii. Enrollment Update

Ms. Brunet reviewed the school's current enrollment numbers with the Board.

b. Financial Report

Ms. Holston reviewed the financial report included in the Board meeting materials. She highlighted key aspects in the school's revenue and expense reports, as well as the school's forecast for the school year. She further provided an overview of the school's balance sheet.

VII. Consent Items

Ms. Arthur asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the June 1, 2021 Annual Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Invoice(s) from Pearson for July (# 91000008714) and August (# 91000008744);
- d. Approval of Base Salaries and Career Ladder Positions;
- e. Approval of Revisions to the 2021-2022 School Year School Handbook Supplement: Mission Statement, Grades and Grade Point Averages, Maximum Age to Enroll and Grade Retention Updates; and
- f. Approval of Closing Enrollment for Grade 12 on September 30, 2021 and February 4, 2022 for Grades K-11; are hereby approved.

The motion passed unanimously.

VIII. Action Items

a. Approval of Interim Board President

Ms. Arthur reminded the Board of the vacancy of the Board President position following Dr. Harshbarger's resignation, and the need for the Board to consider appointing another member to serve as Board President. Ms. Riyad advised of her background and willingness to serve as Board President; Board members expressed their support of Ms. Riyad serving in this role. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Cindy Riyad as Board President, as discussed, is hereby approved.

The motion passed unanimously.

b. Approval of Enrollment Target for the 2022-2023 School Year and Authorization for Board President to Finalize and Submit to SRCSD by Necessary Deadlines on Behalf of the School

Ms. Duquette reviewed the proposed enrollment target for the 2022-2023 school year of 1,650 students and sought Board input in regards to the number. Ms. Duquette further reminded those in attendance of the requirement within the school's charter in regards to enrollment targets and deadlines for reporting those to the authorizer. The Board had a discussion and agreed that this was a good target to set for the next school year. The Board further advised of their intent to have the Board President serve as designee to finalize and submit to SRCSD. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the enrollment target of 1,650 students for the 2022-2023 School Year and Authorization for Board President to Finalize and Submit to SRCSD by Necessary Deadlines on behalf of the School, as discussed, are hereby approved.

The motion passed unanimously.

c. Approval of Board Designee for Annual School Handbook Review

Ms. Arthur discussed the timing of the annual review of school handbooks prior to presentation and consideration by the Board, as well as the advantages of having a Board Designee to complete a thorough review prior to full Board consideration. Ms. Davis volunteered to be the Board's Designee to work with the school leader on the annual review of the school handbooks. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Lynsey Davis as Board Designee for annual School Handbook review, as discussed, is hereby approved.

The motion passed unanimously.

d. Approval of Board Training and Conference Attendance for the 2021-2022 School Year

Ms. Arthur reviewed the upcoming trainings and conferences that have been identified that may interest members of the Board. The Board reviewed the upcoming training offerings, discussing the advantages and specific agenda topics of each conference, and their support of Board members making an effort to attend the training opportunities. Board members expressed their support of Board member participation in the Florida Charter Schools Conference in October 2021 and the National Charter Schools Conference in June 2022. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Board Training and Conference Attendance for the 2021-2022 School Year, as discussed, is hereby approved.

The motion passed unanimously.

IX. Information Items

a. School Success Partner (SSP) Update

Ms. Duquette presented on behalf of the School Success Partner (SSP) team. Ms. Duquette provided the Board with an overview of the structural changes recently made to the Pearson Virtual Schools support team structure, highlighting previous roles and responsibilities of each member of the three-person pod structure supporting the school and Board going forward.

b. Academic Success Partner (ASP) Update

Ms. Sanchez-Reyes presented on behalf of the Academic Success Partner (ASP) team. Ms. Sanchez-Reyes provided an overview of the Monthly School Report as included in the Board meeting materials.

i. Teacher Professional Development Products and Services for the 2021-2022 School Year

Ms. Sanchez-Reyes reviewed the professional development products and services for school staff, as offered by Pearson for the 2021-2022 school year. She discussed the various levels and delivery models of professional learning opportunities available to staff members and advised of the curated catalog of content to allow for a more personalized professional development experience.

c. Board Relations Update

i. State Mandated Board Training Update

Ms. Arthur thanked Board members for their completion of the state-required training. She further advised Dr. Goon that he will be receiving details in order to fulfill this requirement.

ii. School Handbook Language re Technology

Ms. Arthur provided an update on the technology statement, as included in the Board meeting materials. She advised that the statement had been included within the school handbook to provide clarification on access to Connections Academy owned computers upon enrollment withdrawal or graduation.

iii. Board Meetings Schedule for 2021-22 SY

Ms. Arthur presented this item to the Board. Ms. Arthur reminded the Board of the approval of the regular meeting schedule for the school year at a previous meeting, and referred them to the document for their reference, as included in the Board meeting materials.

iv. Overview of 2020-2021 SY Items for Board Consideration

Ms. Arthur reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

X. Adjournment and Confirmation of Next Meeting Date - Tuesday, October 19, 2021 at 2:30 p.m. EST

Ms. Arthur noted that the Board was at the end of its agenda. The Board confirmed the next Board meeting is to be held Tuesday, October 19, 2021 at 2:30 p.m. EST/ 1:30 p.m. CST. There being no further business, the meeting was adjourned at 3:11 p.m. EST.