



APPROVED 01/18/2022
FLORIDA FOR ONLINE EDUCATION, INC.
(DBA) Coastal Connections Academy

BOARD MEETING

Monday December 6, 2021 at 4:00 p.m. EST / 3:00 p.m. CST

Held at the following location:

SpringHill Suites by Marriott Navarre Beach
8375 Gulf Boulevard
Navarre, FL 32566
-and-
Via Teleconference

1(800) 747-5150; Code 469-4124#

I. Call to Order and Roll Call

Due to some intermittent microphone issues at the meeting location, Ms. Riyad asked Ms. Arthur to assist in the chairing duties for the meeting. Dr. Riyad called the meeting to order at 4:02 p.m. when all participants were present and able to hear each other. Board members acknowledged that the meeting satisfied one (1) of the two (2) annually required meetings of the Board to be held within the boundaries of the Santa Rosa County School District (SRCSD), per their Charter Agreement.

Board Members Present: Cindy Riyad (in person at the meeting location within SRCSD); Dean Goon and Lynsey Davis (via phone);

Guests Present: Tara Carr, School Leader; Alexis Lear, School Staff; Mike Thorpe, Asst. Superintendent, Santa Rosa County School District; Karen Duquette, Pearson Virtual Schools (in person at the meeting location); Eric Haug, Board Counsel; Chandre Sanchez Reyes, Megann Arthur, April Greeson and Sonali Rogers, Pearson Virtual Schools staff (all via phone).

II. Review and Acceptance of Appointment of Board Member

Ms. Arthur reviewed the resume and qualifications of Board member candidate, Christine Seamster, as included in the Board materials. She discussed the vetting process completed to date, as well as some additional detail on her experience. Board members indicated their support of her candidacy for the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Christine Seamster to the Florida for Online Education, Inc., dba Coastal Connections Academy Board of Directors as a Class 2 Director for a term to the 2023 Annual Meeting, effective at the end of the meeting and pending all necessary background and fingerprinting requirements of the authorizer, is hereby accepted.

The motion was approved unanimously.

III. Public Comment

There were no public comments.

IV. Routine Business

a. Approval of Agenda

Dr. Riyadh asked the Board if they had reviewed the agenda distributed prior to the meeting, and if there were any desired changes. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the December 6, 2021 Meeting of the Board of Directors of Coastal Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Reports

a. Introduction of School Leader, Tara Carr

Ms. Sanchez Reyes introduced the new school leader, Ms. Tara Carr, and reviewed with the Board Ms. Carr's background and experience. The Board welcomed Ms. Carr.

b. School Leader's Report

Ms. Carr reviewed the Monthly School Report (MSR) data in detail with the Board.

i. Enrollment and Staffing Update

Ms. Carr reviewed the school's current enrollment numbers with the Board, including the distribution by grade band. She reviewed trends in enrollment since the start of the school year. Ms. Carr also reviewed recently hired staff, as well as those positions yet to be filled.

c. Financial Report

Ms. Rogers reviewed the financial report included in the Board meeting materials. She highlighted key aspects in the school's revenue and expense reports. She further provided an overview of the school's balance sheet.

VI. Consent Items

Dr. Riyad asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the October 19, 2021 Board Meeting;
- b. Approval of Staffing Report; and
- c. Approval of Invoice(s) from Pearson for October (# 91000009272); are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Enrollment Opening Date(s), to Occur in Perpetuity, and Authorization for the School Leader to Work with Pearson Regarding Opening Enrollment

Ms. Arthur presented this item to the Board. She reviewed the recommendation of both school leadership and Pearson to consider the approval of an enrollment opening window to allow the school to open enrollment for each upcoming school year in the best timing for both staff and students. There was discussion of other Connections Academy schools' timing preferences, as well as Coastal's annual review of staffing needs. Following discussion of the annual presentation of compensation and staffing plans, as well as the annual budget approval, a motion was made and seconded as follows:

RESOLVED, that Enrollment Opening Date(s) of February 1 to March 15, to Occur in Perpetuity, and Authorization for the School Leader to Work with Pearson Regarding Opening Enrollment, as discussed, is hereby approved.

The motion passed unanimously.

VIII. Information Items

- a. School Success Partner (SSP) Update

Ms. Duquette presented on behalf of the School Success Partner (SSP) team. She reviewed key legislative activity within the state, as well as the potential impact to the school.

- b. Academic Success Partner (ASP) Update

Ms. Sanchez Reyes presented on behalf of the Academic Success Partner (ASP) team.

- i. Key School Metrics

Ms. Sanchez Reyes reviewed the quarterly school operations metrics included in the Board materials, highlighting the school's performance as compared with other Pearson partnering schools of similar size and years in operation. Board members inquired about interventions in place, and Ms. Sanchez Reyes reviewed in detail those currently in place as well as specific areas where the school is already noticing a need for "re-teaching" following student transfers and changes to their learning model.

c. Board Relations Update

Ms. Arthur presented to the Board on behalf of the Board Relations Team.

i. Board Recruitment Update

Ms. Arthur reminded the Board of previous discussions regarding the ideal qualifications, as well as geographic location within the state, of additional Board member candidates. There was brief discussion about the ongoing efforts to identify candidates for the Board.

ii. Board Meetings Schedule

Ms. Arthur referred Board members to the document included in the Board materials that lists the current Board meetings schedule for the remainder of the school year; she reminded the Board of the approval at the last meeting to move to an alternative meeting schedule and advised that the document reflects those updates.

IX. CLOSED SESSION May Be Required – Pursuant to F.S. §286.011 (8)(a) – to consult with legal counsel regarding potential or pending litigation

The Board entered into Closed Session at 4:24 p.m. upon a motion made by Dr. Riyad, seconded by Dr. Goon and confirmed via a roll call vote of the Board pursuant to F.S. §286.011 (8)(a) – to consult with legal counsel regarding potential or pending litigation. Board members present were: Dr. Riyad, Dr. Goon and Ms. Davis. At the invitation of the Board, Mr. Haug, Ms. Duquette, Ms. Carr, Ms. Lear, Ms. Arthur and Ms. Reyes remained in the Closed Session. All others left the meeting at this time.

After the Board concluded their discussion, the Board resumed their open session upon a motion made by Dr. Goon, seconded by Ms. Davis and confirmed via roll call vote at 4:35 p.m. No action was taken during Closed Session.

X. Adjournment and Confirmation of Next Meeting Date – Tuesday, January 18, 2022 at 2:30 p.m. EST

Ms. Arthur noted that the Board was at the end of its agenda. The Board confirmed the next Board meeting is to be held Tuesday, January 18, 2022 at 2:30 p.m. EST/ 1:30 p.m. CST. There being no further business, the meeting was adjourned at 4:36 p.m. EST.