



APPROVED 09/20/2018

**Floridians for Quality Virtual Education, Inc. (FCA)
MINUTES OF THE BOARD MEETING**

Thursday, August 16, 2018 at 9:00 a.m.

Held at the following location:
7320 East Fletcher Avenue
Tampa, FL 33637

I. Call to Order and Roll Call

Ms. Hudspath called the meeting to order at 9:10 a.m. when all participants were present.

Board Members Present: Star Hudspath, John Grant, Chris Bates and Becky Bergue;

Board Members Absent: Paula Cate;

Guests: Marcie Trombino, School Leader; Kimberly McMahan, School Staff; Karen Duquette, Brian Rosta, April Greeson, Heather Woodward, Brenda Little and Megann Arthur, POBL staff.

II. Routine Business

a. Approval of Agenda

Ms. Hudspath asked the Board to review the Agenda distributed prior to the meeting. There being no changes made, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 16, 2018 Floridians for Quality Virtual Education, Inc. Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

III. Oral Reports

a. School Leader Report

i. Start of School Activities Update

Ms. Trombino discussed with the Board the preparations for the first day of school for both staff and students. She further advised the Board of welcome calls preparation and substitutes in place for current staff open positions.

ii. Enrollment and Staffing Update

Ms. Trombino reviewed the school's current enrollment numbers with the Board, including those students in the pre-approval and approved phases of their applications. She advised that the

elementary grades are 63% of those enrolled so far, and reviewed the number of enrolled students from Hillsborough County. She further provided the Board with an update on staffing levels. Board members expressed their satisfaction with student enrollment to date, as well as planning for staff.

iii. School Facility Update

Ms. Trombino provided the Board with an update on this item. She advised that the school staff were expected to be in their permanent facility by the last week in August.

iv. Connections Academy Summer Leadership Conference

Ms. Trombino discussed the recent Connections Academy Leadership Conference, held annually in Baltimore. She reviewed many of the topics covered at the retreat, as well as mentoring and networking opportunities for her and other school leadership team members. Ms. Trombino also reviewed the presentations made by FCA staff members at the conference.

b. Financial Report

Ms. Little provided the Board with an introduction to the financial services the Board will be receiving from POBL, as well as the anticipated timeline the school should expect funding to begin from the state. She also reviewed the process for opening the school's bank account, and the online access to accounts.

IV. Consent Items

Ms. Hudspath asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion. There being no additional discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Item:

- a. Approval of Minutes from the June 21, 2018 Annual Board Meeting;
- b. Approval of Minutes from the July 12, 2018 Special Board Meeting;
- c. Approval of Staffing Report;
- d. Approval of 2018-2019 Base Salaries and Incentive Percentage and Career Ladder Positions; and
- e. Approval of Revision(s) to the 2018-2019 State Specific School Handbook: School Information and Bullying; are hereby approved.

The motion passed unanimously.

V. Action Items

a. Approval of Board Member Staggered Terms

Ms. Arthur had discussion with Board members regarding the advantages to staggered terms, and the Bylaws language that supports it. Board members discussed current Board composition, and indicated their intent to create staggered terms on the Board once a replacement was found for Ms. Cate, who has indicated that she wishes to step down soon.

VI. Information Items

a. State Relations Update

Ms. Duquette provided the Board with an update on recent legislative activities that may impact the school. She further reminded the Board of the upcoming ribbon cutting ceremony and open house for the school planned for September 25th.

b. School Leadership Team (PSLT) Update

Dr. Rosta introduced himself to the Board, and advised that he would be assuming the role of primary rep to the Board and school on behalf of Pearson Online & Blended Learning's (POBL) Partner School Leadership Team.

i. Teacher Professional Development Products and Services for the 2018-2019 School Year

Dr. Rosta reviewed the professional development products and services for school staff, as offered by POBL for the 2018-2019 school year. He discussed the various levels and delivery models of professional learning opportunities available to staff members based on years of service and experience. Dr. Rosta also highlighted the additional training and development opportunities offered by school leadership.

c. Board Member Fingerprinting and Training Reminder

Ms. Woodward provided the current status of each Board members fingerprinting processing and training certificate receipt, per compliance requirements of the school's authorizer.

VII. Adjournment and Confirmation of Next Meeting – Thursday, September 20, 2018 at 9:00 a.m.

Ms. Hudspath noted that the Board was at the end of its agenda and that the next meeting was scheduled to be held Thursday, September 20, 2018. At 9:40 a.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the Floridians for Quality Virtual Education, Inc. August 16, 2018 Board meeting, is hereby approved.

The motion was approved unanimously.