



**Alpaugh Academies**  
A California Nonprofit Public Benefit Corporation

**BOARD MEETING**  
Tuesday, June 26, 2012  
11:00 a.m. PT

**Principal Location:**  
4020 South Demaree Street, Suite B  
Visalia, CA 93277

**Telephone Conference Call Locations:**  
1300 S. Gateway Drive, Madera, CA 93637  
876 East D Street, Lemoore, CA 93245  
5805 W. Vassar Avenue, Visalia, CA 93277

This meeting is open to the public. Members of the public have access to (and may participate in) the meeting at any of the telephone conference locations. For information about this meeting or for members of the public who require special accommodations to attend, contact Tiffany Carrasco at (559) 713-1324 x 306 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting law.

#### AGENDA

- I. Call to Order
- II. Roll Call
- III. Introduction of Staff Members – B. Crockett
- IV. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- V. Routine Business
  - a. Approval of Agenda – D. Souza
  
- VI. Oral Reports
  - a. Principal's Report (MSR attached) – B. Crockett
    - i. Graduation Update
    - ii. Enrollment and Withdrawal Update (attached)
    - iii. End of Year Activities Update
    - iv. CA Principal's Summer Retreat
  - b. Financial Report (attached) – F. Sassin
  
- VII. Consent Agenda
  - a. Approval of Minutes from the May 22, 2012 Board Meeting (attached)
  - b. Ratification of Annual Charter School Funding/Information Survey (attached)
  - c. Approval of Board Meeting Schedule for the 2012-2013 School Year (attached)
  - d. Approval of Renewal of OCDE STRS Contract and Authorization for Renewal on Behalf of the School (attached)
  - e. Approval of Revised WASC Action Plan (attached)
  - f. Approval of Renewal of Contract with Financial Consultant (attached)
  
- VIII. Action Items
  - a. Approval of the Connections Academy Invoice for May (attached) – F. Sassin
  - b. Approval of CapoCA Invoice for CenCA for May (attached) – F. Sassin
  - c. Approval of California Connections Academy Schools Shared Services Agreement (to follow) – F. Sassin
  - d. Approval of Offering Transitional Kindergarten (attached) – B. Crockett
  - e. Approval of Officers for the 2012-2013 School Year – M. Arthur
  
- IX. Information Items
  - a. Legislative Update – D. Hutchison
  
- X. CLOSED SESSION – Brown Act § 54954.5 (e) – PUBLIC EMPLOYEE ANNUAL PERFORMANCE EVALUATION AND JOB DESCRIPTION DISCUSSION; Title: Principal (attached) – J. Wilks
  
- XI. Action Resulting from Closed Session
  - a. Approval of School Principal Compensation for the 2012-2013 School Year – J. Wilks
  
- XII. Adjournment and Confirmation of Next Meeting on August 28, 2012 at 12:00 pm PT

Agenda publicly posted:

On: Friday, June 22, 2012

At: 4020 S. Demaree Street, Visalia, CA 93277

At: 876 East D Street, Lemoore, CA 93245

At: 5805 W. Vassar Avenue, Visalia, CA 93277

At: 1300 S. Gateway Drive, Madera, CA 93637

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

**a. Approval of Minutes from the May 22, 2012 Board Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Arthur

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Ratification of Annual Charter School Funding/Information Survey**

**PRESENTER IF MOVED TO ACTION ITEMS:** Bill Crockett

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Annual Charter School Funding/Information Survey has been updated for the 2012-13 school year and has been or will be submitted online by school management on behalf of the school. The survey is completed annually by all charter schools. Board approval of the Annual Charter School Survey, as submitted online, is requested. No significant changes from previous years are proposed.

**c. Approval of Board Meeting Schedule for the 2012-2013 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Arthur

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached to the Board package is the proposed 2012-2013 Board meeting schedule as previously reviewed and discussed with the Board and the school's Principal. Board approval is requested.

**d. Approval of Renewal of OCDE STRS Contract and Authorization for Renewal on Behalf of the School**

**PRESENTER IF MOVED TO ACTION ITEMS:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In past years, the school has entered into a contract with the OCDE for STRS reporting. OCDE has proposed a very slight increase in rates from \$8.00 per employee to \$8.18 per employee. We are seeking Board approval to renew this contract for the school for the 2012-2013 school year and to delegate to the Financial Consultant, Dr. Sassin, the authority to issue a memo to the Orange County Department of Education agreeing to the new rates. The Board President would also be authorized to sign the contract.

**e. Approval of Revised WASC Action Plan**

**PRESENTER IF MOVED TO ACTION ITEMS:** Bill Crockett

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** As discussed at the last Board meeting, the school has prepared a revised WASC action plan, reflecting changes recommended during the recent WASC accreditation visit. Mr. Crockett will review the revised plan during his Principal's Report earlier in the meeting. Board approval of the revised action plan is requested.

**f. Approval of Renewal of Contract with Financial Consultant**

**PRESENTER IF MOVED TO ACTION ITEMS:** Megann Arthur

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school's contract with Franci Sassin for her services as financial consultant to the school expires on June 30, 2012 and the renewal contract is included in the Board packet for consideration and approval. No significant changes are proposed. This contract will continue through the Board's annual meeting in June 2013, with Board approval.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_

**Ayes:**\_\_\_\_\_ **Nays:**\_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Connections Academy Invoice for May**

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of Capistrano Connections Academy Invoice for May for CenCA**

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Dr. Sassin will review and present the CapoCA invoice to CenCA that includes payment to CapoCA for shared teaching and administrative services, and will seek Board approval for payment of the invoice presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of California Connections Academy Schools Shared Services Agreement**

**PRESENTER:** Franci Sassin

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Over the past several years, Capistrano Connections Academy and Central California Connections Academy have entered into a Shared Services Agreement. This has allowed the schools to share teaching and administrative staff, to the mutual benefit of both schools. With a third California school (California Connections Academy @ Ripon) opening in Fall of 2012, the Agreement has been updated to reflect participation by all three California Connections Academy schools. In addition, changes have been made the language regarding employees to more accurately reflect their employment status.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Approval of Offering Transitional Kindergarten**

**PRESENTER:** Bill Crockett

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** In 2010 the state changed the kindergarten age cutoff, with the new cut off dates to be phased in starting in 2012-13. The same law established "Transitional Kindergarten", the first year of a two-year kindergarten program that uses a modified kindergarten curriculum that is age and developmentally appropriate and is designed to serve the younger students who would no longer be eligible for the regular kindergarten program. Charter schools are not required to offer this program, but may do so with Board approval. Connections Education, in collaboration with California school staff, have designed a Transitional Kindergarten program that can be offered in 2012 and beyond for students interested in enrolling in this program. At this time, it is still unclear whether the program will be fully funded by the state, however, any student enrolled would be eligible for funding as soon as s/he turns five, even if the state does not fund the program. During the 2012-13 school year, students who turn five between November 2 and December 2 may enroll in the program, if approved by the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

e. **Approval of Officers for the 2012-2013 School Year**

**PRESENTER:** Megann Arthur

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The terms for the officers expire annually and officers need to be appointed at the Annual meeting. We will be looking to nominate the officers for the Board for terms as per agreement by the Board, and appoint them at the meeting. For those of you currently serving as an officer you may want to be nominated for an additional term or be nominated for a different position.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_