



Capistrano Connections Academy Charter School
Board Meeting
Tuesday, April 26, 2011 at 3:30 p.m. PT

Principal Location:
Capistrano Connections Academy
26800 Aliso Viejo Parkway, Suite 120
Aliso Viejo, CA 92656

Telephone Conference Call Locations:
23091 Arden Street, Lake Forest CA 92630
821 E. Claiborne Drive, Long Beach, CA 90807
32161 Via Barrida, San Juan Capistrano, CA 92675

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Lisa Way at (949) 461-1667 x 313 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. New Board Member Oath of Office (attached) – F. Sassin

- V. CLOSED SESSION - Personnel Matter - Brown Act § 54957 – PUBLIC EMPLOYMENT; Title: Principal – S. Stagner
- VI. Routine Business
 - a. Approval of Agenda – T. Batiuk
- VII. Oral Reports
 - a. Principal's Report (MSR attached) – S. Ault
 - i. State Testing Update
 - ii. Graduation Update
 - b. Financial Report (attached) – F. Sassin
 - i. P2 attendance submission
 - ii. FY12 Budget Update
 - iii. Audit Update
- VIII. Consent Agenda
 - a. Approval of Minutes from the March 22, 2011 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Board Meeting Schedule Change
 - d. Approval of School Compensation Plan for 2011-2012 School Year (attached)
 - e. Approval of Curriculum for 2011-2012 School Year (attached)
 - f. Approval of Revision to 2011-2012 School Year State Specific Handbook: Graduation and Diploma Requirements (attached)
- IX. Action Items
 - a. Approval of Action(s) on Public Employment Necessary Based on Closed Session – T. Batiuk/ S. Stagner
 - b. Approval of the Connections Academy Invoice for March (attached) – F. Sassin
- X. Information Items
 - a. Legislative Update – D. Hutchison
 - b. CUSD Update – M. Walton
 - c. National Charter Schools Conference – M. Wrisley
- XI. Adjournment and Confirmation of Next Meeting on May 24, 2011 at 3:30 p.m. PT.

Agenda publicly posted:

On: Friday, April 22, 2011

At: Capistrano Connections Academy
 26800 Aliso Viejo Parkway
 Aliso Viejo, CA 92656

By: Lisa Way

At: 23091 Arden Street, Lake Forest CA 92630
 By: Elaine Pavlich

At: 821 E. Claiborne Drive, Long Beach, CA 90807
 By: Brenda Breen

At: 32161 Via Barrida, San Juan Capistrano, CA 92675
 By: Tim Batiuk

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the March 22, 2011 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Sarah Ault

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval of Board Meeting Schedule Change

PRESENTER IF MOVED TO ACTION ITEMS: Susan Stagner

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: There are school leadership conflicts with the current June Board meeting date, as well as the week prior to the current meeting date. The school is requesting Board approval of moving the June Annual Meeting date to Tuesday, June 14, 2011 at 3:30 PT.

d. Approval of School Compensation Plan for the 2011-2012 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Susan Stagner

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The School Compensation Plan for the 2011-2012 school year outlines the base salaries and additional incentives for teachers. The School Compensation Plan has been reviewed and agreed to by the school leadership, and Board adoption of the School Compensation Plan for the 2011-2012 school year is requested.

e. Approval of Curriculum for the 2011-2012 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Pat Hoge

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is Dr. Hoge's memo to the Board detailing the curriculum offerings for the 2011-2012 school year. The Board previously approved the proposed curriculum plan in the fall, and the live and recorded LiveLesson® session offered by CA provided detailed information on the curriculum offerings. Board approval of Curriculum for the 2011-2012 school year is requested.

f. Approval of Revision to 2011-2012 School Year State Specific School Handbook: Graduation and Diploma Requirements

PRESENTER IF MOVED TO ACTION ITEMS: Sarah Ault

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is a memo outlining changes recommended to the 2011-2012 school year state specific school handbook, maintaining consistency with current policies. Board approval of these revisions are requested.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Approval of Actions Necessary Based on Executive Session

PRESENTER: Tim Batiuk/ Susan Stagner

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Following the Board's discussion in Executive Session, Mr. Batiuk and Ms. Stagner will review action(s) recommended and request Board approval of the necessary actions.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Connections Academy Invoice for March

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoice as it relates to the financial report reviewed earlier in the meeting. She will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____