



Capistrano Connections Academy Charter School
Board Meeting
Tuesday, September 28, 2010 at 3:00 p.m. PT

Principal Location:

Capistrano Connections Academy
26800 Aliso Viejo Parkway, Suite 120
Aliso Viejo, CA 92656

Telephone Conference Call Locations:

317 Wilcox Street, Oceanside, CA 92054
23091 Arden Street, Lake Forest CA 92630
821 E. Claiborne Drive, Long Beach, CA 90807
32161 Via Barrida, San Juan Capistrano, CA 92675

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 461-1667 x 356 at least 24 hours prior to the meeting. The Board package is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business
 - a. Approval of Agenda – T. Batiuk

- V. Oral Reports
 - a. Principal's Report – J. Horowitz
 - i. Update on Enrollment
 - b. Financial Report (attached) – F. Sassin

- VI. Consent Agenda
 - a. Approval of Minutes from the August 24, 2010 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Ratification of Unaudited Actuals for the Fiscal Year ending June 30, 2010 (attached)
 - d. Approval of Biennial Update to Conflict of Interest Code (attached)
 - e. Ratification of 2010-2011 STRS Agreement (attached)
 - f. Approval of Enrollment Deadline

- VII. Action Items
 - a. Approval of the Connections Academy Invoices for July and August (attached) – F. Sassin
 - b. Approval of Professional Development Plan for the 2010-2011 School Year (attached) – S. Stagner
 - c. Approval of Updates to Local Plan for Tulare County SELPA (attached) – F. Sassin

- VIII. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. Anonymous Employee Hotline (attached) – J. Marhefka
 - c. Background Checks (attached) – M. Wrisley
 - d. Update on SELPA Transfer – J. Horowitz

- IX. Adjournment and Confirmation of Next Meeting on October 26, 2010 at 3:00 p.m. PT.

Agenda publicly posted:

On: Friday, September 24, 2010

At: Capistrano Connections Academy
 26800 Aliso Viejo Parkway
 Aliso Viejo, CA 92656
 By: Dr. Jonathan Horowitz

At: 23091 Arden Street, Lake Forest CA 92630
 By: Elaine Pavlich

At: 317 Wilcox Street, Oceanside, CA 92054
 By: Beth Ann Hall

At: 821 E. Claiborne Drive, Long Beach, CA 90807
 By: Brenda Breen

At: 32161 Via Barrida, San Juan Capistrano, CA 92675
 By: Tim Batiuk

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the August 24, 2010 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Wrisley

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Ratification of Unaudited Actuals for the Fiscal Year ending June 30, 2010

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the unaudited actual report in the format prepared by the CDE for the fiscal year ending June 30, 2010. The school's financial consultant has submitted this report of the financial statements to the appropriate parties at the district on behalf of the school by the state's deadline of September 15. The report is being presented for ratification in the CDE format, as it was submitted.

d. Approval of Biennial Update to Conflict of Interest Code

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Under California Law the Board is required to review and either approve the school's Conflict of Interest Policy in its current format, or amend the policy. No policy updates are suggested at this time therefore the Board is requested to approve the Policy as provided in the Board package. Confirmation of the approval is due to the county on or before October 1, 2010.

e. Approval of 2010-2011 STRS Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The 2010-2011 STRS Agreement between California Connections Academy schools and Orange County Department of Education has been reviewed by school leadership and is being presented for Board review and approval. The Board previously authorized entering into this arrangement once again for the 2010-2011 school year.

f. Approval of Enrollment Deadline

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The enrollment deadlines are being proposed by the Principal after school staff analysis, and are in line with deadlines from previous school years. The proposed enrollment deadline date for the 2010-2011 school year is February 18, 2011 with the exception that the last day for 12th graders to enroll and be eligible for a diploma is February 4, 2011. Board approval of the enrollment deadline is requested.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Approval of CA Invoices for July and August

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoices as they relate to the financial report reviewed earlier in the meeting. She will request approval of the invoices, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Professional Development Plan for the 2010-2011 School Year

PRESENTER: Susan Stagner

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Stagner will review the Professional Development Plan for the 2010-2011 school year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Updates to Local Plan for Tulare County SELPA

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review with the Board the proposed changes to Local Plan for CapoCA's new SELPA, Tulare County. The attachment summarizes the changes and will seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____