



Capistrano Connections Academy Charter School
Board Meeting
Tuesday September 1, 2009 at 1:30 p.m. PT

Principal Location:
Capistrano Connections Academy
1211 Puerta Del Sol, Suite 220
San Clemente, CA 92673

Telephone Conference Call Locations:
317 Wilcox Street, Oceanside, CA 92054
23091 Arden Street, Lake Forest CA 92630
821 E. Claiborne Drive, Long Beach, CA 90807

This meeting is open to the public. For information about this meeting or for members of the public who require special accommodations to attend, contact Dr. Jonathan Horowitz at (949) 492-9131 x 330 at least 24 hours prior to the meeting. The Board packet is available for public review at the school offices prior to the Board meeting in compliance with California open meeting laws.

AGENDA

- I. Call to Order – T. Batiuk
- II. Roll Call – T. Batiuk
- III. Public Comment

The CapoCA Board welcomes participation by the public. To be recognized by the Chairperson, an individual must write their name and the agenda item(s) on the cards provided and submit this to the Chairperson or Secretary. A person wishing to speak on any item on or off the agenda will be granted up to 3 minutes. If requested, the Chairperson may grant additional time to individuals, circumstances permitting. The Chairperson will then announce the person's name at the appropriate time during the meeting. The Board may limit the public comment period on any single item to 30 minutes. Members of the public are invited to submit comments in writing. Formal presentations to the Board by members of the public may be scheduled in advance by notifying the Secretary no later than 10:00 a.m., 14 days, prior to the Board meeting to coincide with the agenda timeline and shall not exceed 15 minutes in duration. An opportunity is provided for the public to address the Board on items not appearing on the agenda. However, in compliance with Board policy and the Brown Act, the Board is not permitted to discuss or take action on non-agenda items. Estimated times are approximate; actual times may vary. Members of the public who are interested in particular agenda items may wish to arrive early.

- IV. Routine Business
 - a. Approval of Agenda – T. Batiuk
- V. Oral Reports
 - a. Principal's Report – J. Horowitz
 - i. Summer Activities Report
 - ii. 2009 Enrollment Update
 - iii. Training and Staffing Update
 - iv. AYP and API Update

- b. Financial Report (attached) – F. Sassin
 - i. Update on State Budget (attached)
- VI. Consent Agenda
 - a. Approval of Minutes from the June 16, 2009 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends (attached)
 - d. Approval of Renewal of Contract with Financial Consultant (attached)
 - e. Ratification of Consolidated Application – Part 1 (attached)
 - f. Approval of Revision to Employee Handbook for Teacher Pay Structure (attached)
- VII. Action Items
 - a. Approval of the Connections Academy of Invoice for June (attached) -- F. Sassin
 - b. Approval of Year End Unaudited Actuals (attached) – F. Sassin
 - c. Approval of Partnership with AltaMed – J. Horowitz
 - d. Approval of Teacher Project – J. Horowitz
- VIII. Information Items
 - a. Annual Board Approval Calendar (attached) – H. Woodward
 - b. Board Academy 2009 (attached) – H. Woodward
 - c. CapoCA Public Website (attached) – H. Woodward
 - d. Board Recruitment – H. Woodward
- IX. Confirmation of Next Meeting on September 22, 2009 at 1:30 p.m. PT. and Adjournment

Agenda publicly posted:

On: Friday, August 28, 2009

At: Capistrano Connections Academy
 1211 Puerta del Sol, Suite 220
 San Clemente, CA 92673
 By: Dr. Jonathan Horowitz

At: 23091 Arden Street, Lake Forest CA 92630
 By: Elaine Pavlich

At: 317 Wilcox Street, Oceanside, CA 92054
 By: Beth Ann Hall

At: 821 E. Claiborne Drive, Long Beach, CA 90807
 By: Brenda Breen

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the June 16, 2009 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the Principal is recommending for hire. The staffing report includes the candidate's name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any employees receiving promotions for Board review and approval.

c. Approval 2009-2010 Base Salaries and Incentive Percentage, Career Ladder Positions and Home-Worker Stipends

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The report included with the Board materials contains the employee's name, position with the school, base salary, and bonus potential. The report identifies Career Ladder positions and home-worker stipends. Board review and approval of the report and information contained therein is requested.

d. Approval of Renewal of Contract with Financial Consultant

PRESENTER IF MOVED TO ACTION ITEMS: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school's contract with Franci Sassin for her services as financial consultant to the school expired on August 1, 2009 and the renewal contract is included in the Board packet for consideration and approval.

e. Ratification of Consolidated Application – Part 1

PRESENTER IF MOVED TO ACTION ITEMS: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached in the Board materials is the Consolidated Application – Part 1 which was filed with proper state authority. Ratification by the Board of this document is requested.

f. Approval of Revision to Employee Handbook for Teacher Pay Structure

PRESENTER IF MOVED TO ACTION ITEMS: Annie Middlestadt

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Attached in the Board materials is a recommended revision to the employee handbook regarding a change in teacher pay structure from a 10-month to a 12-month pay structure, with the option of a "lump sum" payment on June 30 for the gross salary that would have otherwise been paid out throughout the summer. Board approval of this revision is requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

ACTION ITEMS

a. Approval of Connections Academy Invoice for June

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the invoice as it relates to the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Unaudited Actuals

PRESENTER: Franci Sassin

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Sassin will review the Unaudited Actuals and seek Board approval thereof. The figures in this report draw directly from the year end financials previously viewed, and approved by the Board, at the June 2009 meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Partnership with AltaMed

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Horowitz will review the details of a proposed partnership with social service agency, AltaMed, to allow CapoCA to participate in a special pilot program where 50 teenage mothers will work with CapoCA as part of their CalLearn Program. Board approval will be requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of Teacher Project

PRESENTER: Jonathan Horowitz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Horowitz will discuss the details of the educational Teacher Project with the Board and will seek Board approval to proceed with his plans.

Motion: _____ Second: _____

Ayes: _____ Nays: _____