



**APPROVED 09/22/2020**

**Oklahoma Connections Academy  
MINUTES OF THE BOARD OF DIRECTORS REGULAR and ANNUAL BOARD MEETING  
Wednesday, June 17, 2020 at 4:00 p.m. CT**

**Held via teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic:**

**1(800) 747-5150; 148-8429#**

John Tidwell, Board Chair: Via Teleconference  
Charlie Daniels, Board Vice President/Secretary: Via Teleconference  
Aubrey Lakey, Board Treasurer/Board Clerk: Via Teleconference  
Bob Sullivan, Board Member: Via Teleconference  
Mike Lapolla, Board Member: Via Teleconference

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**I. Call to Order**

In Mr. Tidwell's absence, Mr. Daniels called the meeting to order at 4:06 p.m., when all participants were present and able to hear each other.

**II. Statement of Compliance with the Open Meeting Act**

Mr. Daniels confirmed the Board Meeting Agenda had been posted in accordance with the Oklahoma Open Meeting Act.

**III. Roll Call**

Board Members Present: Bob Sullivan, Charlie Daniels, Aubrey Lakey, and Michael Lapolla (via phone);

Board Members Joined During Meeting: John Tidwell (via phone);

Guests: Melissa Gregory, School Leader; Rebecca Wilkinson, SVCSB representative; Kristie Clements, Jolie Rotar, Bryce Adams, Emily Lee, Megann Arthur, and Gary Corkran, Online & Blended Learning (OBL) staff (via phone).

**IV. Public Comment**

There were no public comments at this time.

**V. Routine Business**

a. Approval of Agenda

Mr. Daniels asked the Board to review the Agenda distributed prior to the meeting. He asked whether the Board requested any changes be made to the Agenda. There being no changes requested, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 17, 2020 Oklahoma Connections Academy Board of Directors Regular and Annual Meeting, as presented, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

## **VI. Oral Reports**

### a. Principal's Report

#### i. Update on Staffing

Ms. Gregory provided an update on temporary staffing efforts to cover planned leaves.

### b. Financial Report

Mr. Corkran reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. He further reviewed the revenue and expense statements and discussed specific line items of interest with the Board.

## **VII. Consent Items**

Mr. Daniels asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. At the Board's request, Ms. Gregory answered a brief question regarding the Employee Handbook Revisions.

[Mr. Tidwell joined the meeting at 4:16 p.m.]

There being no changes made, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 20, 2020 Regular Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Online & Blended Learning Invoices for May;
- d. Approval of Board Meeting Schedule for the 2020-2021 School Year; and
- e. Approval of Revision(s) to Employee Handbook, are hereby approved.

A roll call vote was conducted; the motion passed unanimously.

[Mr. Tidwell left the meeting at 4:18 p.m.]

## **VIII. Action Items**

### a. Consideration of Directors

Ms. Arthur advised the Board that two Board members' terms were up for renewal at this meeting, Charlie Daniels and Bob Sullivan. Mr. Daniels and Mr. Sullivan confirmed their desire to continue on the Board, and discussion was held on the renewal of their terms. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the acceptance of the renewal of Charlie Daniels to the Oklahoma Connections Academy Board of Directors, for a term of three (3) years to the 2023 Annual meeting, is hereby approved; and

FURTHER RESOLVED, that the acceptance of the renewal of Bob Sullivan to the Oklahoma Connections Academy Board of Directors, for a term of three (3) years to the 2023 Annual meeting, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

b. Consideration of Officers for the 2020-2021 School Year

Ms. Arthur presented this item to the Board. She reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2021. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of:

John Tidwell, Board President;  
Charlie Daniels, Board Vice President/Secretary;  
Aubrey Lakey, Board Treasurer/Board Clerk;  
Jack Jenkins, School Treasurer;  
Chelsea Chadwick, Encumbrance Clerk;  
Kristin DeGroff, Board Minute Clerk; and  
Megann Arthur and Laura Coleman, Deputy Board Minute Clerks, as discussed, are hereby approved.

A roll call vote was conducted; the motion passed unanimously.

**IX. Information Items**

a. Legislative Update

Mr. Adams provided an update on the recent legislative activities in Oklahoma, which may impact the school.

b. Partner School Leadership Team Update

Ms. Clements presented to the Board on behalf of Online & Blended Learning's (OBL) School Leadership Team.

i. School Facility Re-opening Guidance Update

Ms. Clements advised the Board of OBL's ongoing assistance to the School Leader regarding the re-opening of the school office(s). She highlighted key points in a guidance document sent to school leadership describing work being completed with landlords to ensure safety, minimize associated risks with re-opening and confirm all spaces are ready for occupancy. She further outlined all the support OBL's Facilities Team, as well as PSLT, are providing to the school throughout the coming months as their school leadership determines appropriate re-opening measures. The Board discussed the preparations for the re-opening of the school office with Ms. Clements and Ms. Gregory.

c. Results of Parent Satisfaction Survey

Ms. Gregory reviewed the results of the Parent Satisfaction Survey, included in the Board materials, in detail with the Board. She noted that a third party independent vendor conducted the survey. The Board discussed the results of the Parent Satisfaction Survey in detail with Ms. Gregory.

**X. Extended Public Comment (limited to agenda items only)**

There were no comments at this time.

**XI. EXECUTIVE SESSION – Oklahoma Code §25 O.S. 307 – To consider the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: School Leader Annual Review**

The Board entered into Executive Session at 4:47 p.m. upon a motion being made, seconded and confirmed via roll call vote pursuant to Oklahoma Code §25 O.S. 307 – To consider the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: School Leader Annual Review.

Board members in attendance were: Mr. Sullivan, Mr. Daniels, Ms. Lakey, and Mr. Lapolla. Guests requested to stay in executive session were: Ms. Clements and Ms. Arthur. All others left the meeting at this time.

The Board resumed open session at 5:11 p.m. upon a motion being made, seconded and confirmed via roll call vote. No actions were taken during Executive Session.

**XII. Approval of Action(s) Necessary Based on Executive Session – Approval of School Leader Compensation for the 2020-2021 School Year**

Mr. Daniels presented this item to the Board. He reminded the Board of the discussion held in Executive Session. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the School Leader Evaluation, Rating and Compensation for the 2020-2021 school year in the amount of \$87,944.00, with a 15% bonus potential, as discussed, is hereby approved.

A roll call vote was conducted; the motion passed unanimously.

[Ms. Rotar re-joined the meeting at 5:17 p.m.]

**XIII. New Business**

The Board discussed marketing opportunities that exist in detail with Ms. Rotar, including trends noted during the COVID-19 public health crisis. The Board further discussed the interest level in online schooling as parents await state decisions for fall from their local districts.

**XIV. Adjournment and Confirmation of Next Meeting Date – September 16, 2020 at 4:00 p.m. CT**

The Board confirmed the next Board Meeting is to be held on September 16, 2020 at 4:00 p.m. CT. The Board, being at the end of its agenda, a motion was made and seconded as follows:

RESOLVED, to adjourn the meeting at 5:33 p.m.

The motion passed unanimously.

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Submitted by

Name: Megann Arthur  
Deputy Board Minute Clerk

Approved by

Name: John Tidwell  
Board President