



APPROVED 04/24/2019

**Oklahoma Connections Academy
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING**

Wednesday, February 27, 2019 at 3:00 p.m. CT

Held at the following location and via Teleconference:

5120 East 36th Street
Tulsa, OK 74135

I. Call to Order

Mr. Tidwell called the meeting to order at 3:18 p.m., when all participants were present and able to hear each other.

II. Statement of Compliance with the Open Meeting Act

Mr. Tidwell confirmed the Board Meeting Agenda had been posted in accordance with the Oklahoma Open Meeting Act.

III. Roll Call

Board Members Present: John Tidwell, Aubrey Lakey, Bob Sullivan, and Michael Lapolla (in person);

Board Members Joined During Meeting: Charlie Daniels;

Guests: Tammy Shepherd, School Leader; Kristin DeGroff, POBL staff (in person); Andrew Pasquinilli, Bryce Adams, and Tanya Lee, Pearson Online & Blended Learning (POBL) staff (via phone).

IV. Public Comment

There were no public comments at this time.

V. Routine Business

a. Approval of Agenda

Mr. Tidwell asked the Board to review the Agenda distributed prior to the meeting. He asked whether the Board requested any changes be made to the agenda. There being no changes requested, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 27, 2019 Oklahoma Connections Academy Board of Directors Special Meeting, as presented, is hereby approved.

The motion passed unanimously.

VI. Open Meeting Law Training

Ms. Shepherd advised that Ms. Thomas was unable to conduct the training, due to severe weather in the area. Board members discussed rescheduling the training to take place during the Board's April meeting.

VII. Oral Reports

a. Principal's Report

i. Update on Graduation Plans

Ms. Shepherd advised the Board that the high school graduation ceremony is planned for May 18, 2019, and encouraged Board members to attend.

ii. Update on State Report Card

Ms. Shepherd provided the Board with an update on this item. She advised of the timeline for release of all public school data across the state. Board members discussed the school's results in detail, and requested further information at a future meeting.

iii. Update on Enrollment Opening for the 2019-2020 School Year

Ms. Shepherd provided the Board with an update on this item. She reviewed the opening enrollment date of March 4, 2019, for the 2019-2020 school year, and advised that this date would allow for the best enrollment experience for families at the school. Board members were supportive of the enrollment start date.

iv. Update on 2018 Grades 7-12 Drop Out Report

Ms. Shepherd advised that an update would be provided at a future meeting, as the report was currently unavailable from the state Department of Education.

v. Update on AdvancED

Ms. Shepherd provided the Board with an update on the timeline for notification from AdvancEd regarding the school's accreditation renewal.

vi. Update on Winter Leadership Conference

Ms. Shepherd reported to the Board on the Winter Leadership Conference that she recently attended, including professional development initiatives and networking opportunities.

b. Financial Report

Ms. Lee reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. She reviewed the revenue and expense statements, and discussed specific line items of interest with the Board.

i. Audit Update

Ms. Lee reviewed the current progress of the annual independent financial audit, and advised as to the expected date for an audit report to be available for Board review.

VIII. Consent Items

Mr. Tidwell asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. Ms. Shepherd provided a brief review of Consent Item (e) Approval of Revision(s) to Graduation Requirements Policy. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 23, 2019 Regular Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoices for January;
- d. Approval of Revision(s) to the 2019-2020 School Year State Specific School Handbook: Foster Care and Chronic Absenteeism;
- e. Approval of Revision(s) to Graduation Requirements Policy; and
- f. Approval of Contract for Audit of Public Schools and Audit Firm Engagement for the 2018-2019 School Year; are hereby approved.

The motion passed unanimously.

IX. Action Items

- a. Consideration of Revised Funded Enrollment Target for the 2019-2020 School Year

Mr. Pasquinilli reviewed the revised enrollment target for the 2019-2020 school year of 1,500 students and sought Board input in regards to the number. The Board had a discussion and agreed that this was a good target to set for the upcoming school year based on staffing and budget. The motion was made and seconded as follows:

RESOLVED, that the revised funded enrollment target for the 2019-2020 school year, as discussed, is hereby approved.

The motion passed unanimously.

[Mr. Daniels joined the meeting at 3:58 p.m.]

X. Information Items

- a. Legislative Update

Mr. Adams provided an update on the recent legislative activities in Oklahoma, which may impact the school.

- b. Update on Board Counsel Engagement

Mr. Daniels provided a brief review of the Board's previous action to designate the school leader and himself to research and execute a contract for Board counsel engagement. He advised that the firm of Rosenstein, Fist & Ringold had been retained as Board Counsel.

c. Update on Renewal of Statement of Agreement

Mr. Adams provided an update on the timeline for renewal of the Statement of Agreement with POBL.

d. Partner School Leadership Team Update

Mr. Pasquinilli advised that he would present Ms. Shepherd's mid-year review during the Executive Session portion of the meeting.

e. Board Recruitment Update

Mr. Tidwell provided the Board with an update on Board Member recruitment.

XI. Extended Public Comment (limited to agenda items only)

There were no comments at this time.

XII. EXECUTIVE SESSION – Oklahoma Code §25 O.S. 307 – To consider the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: School Leader Mid-Year Review

The Board entered into Executive Session at 4:21 p.m. upon a motion being made, seconded and confirmed via roll call vote pursuant to Oklahoma Code §25 O.S. 307, to discuss the mid-year evaluation of the school leader. Board members in attendance were: Mr. Sullivan, Ms. Lakey, Mr. Daniels, Mr. Lapolla, and Mr. Tidwell. Guests requested to stay in executive session were: Mr. Pasquinilli and Ms. DeGroff. All others left the meeting at this time.

The Board resumed open session at 4:57 p.m. upon a motion being made, seconded and confirmed via roll call vote. No actions were taken during Executive Session.

XIII. Adjournment and Confirmation of Next Meeting Date – April 24, 2019 at 3:00 p.m. CT

The Board confirmed the next Board Meeting is to be held on April 24, 2019 at 3:00 p.m. CT, with a location to be determined in Oklahoma City, Oklahoma. The Board, being at the end of its agenda, a motion was made and seconded to adjourn the meeting at 5:01 p.m. The motion passed unanimously.

Submitted by

Approved by

Name: Kristin DeGroff
Board Minute Clerk

Name: John Tidwell
Board President