



APPROVED 11/13/2017

**Oklahoma Connections Academy
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING**

Tuesday, October 24, 2017 at 4:00 p.m. CT

Held at the following location and via Teleconference:
1437 South Boulder Ave., Suite 700
Tulsa, OK 74119

I. Call to Order

Mr. Sullivan called the meeting to order at 4:12 p.m., when all participants were present and able to hear each other.

II. Statement of Compliance with the Open Meeting Act

Mr. Sullivan confirmed the Board Meeting Agenda had been posted in accordance with the Oklahoma Open Meeting Act.

III. Roll Call

Board Members Present: Bob Sullivan, Charlie Daniels, and John Tidwell (in person); D'Andre Fisher and Jennifer Williams (via phone, not voting);

Guests: Tammy Shepherd, School Leader; Aubrey Lakey, Board member candidate, Jeremy Lakey, Member of the Public; Bryce Adams and Kristin DeGross, Pearson Online & Blended Learning staff; Member of the Public (in person); Tanya Lee and Brian Rosta, Pearson Online & Blended Learning staff (via phone).

IV. Public Comment

There were no comments at this time.

V. Acceptance of Board Member Resignation, Jennifer Williams

Mr. Sullivan reviewed Ms. Williams' resignation with the Board. The Board expressed their thanks and gratitude for Ms. Williams' service on the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the acceptance of the resignation of Board member, Jennifer Williams, effective immediately and subject to all necessary notifications to the Oklahoma Department of Education, as discussed, is hereby approved.

The motion passed unanimously.

VI. Consideration of Board Member Candidate, Aubrey Lakey

Mr. Sullivan provided the Board with some brief background information on Ms. Lakey and her interest in serving on the Board. Board members discussed Ms. Lakey's candidacy, and expressed their support of her appointment. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Aubrey Lakey as a Board Member of Oklahoma Connections Academy, with a term ending at the Annual Meeting 2018, is hereby approved.

The motion passed unanimously.

VII. Routine Business

a. Approval of Agenda

Mr. Sullivan asked the Board to review the Agenda distributed prior to the meeting. He asked whether the Board requested any changes be made to the agenda. There being no changes requested, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 24, 2017 Oklahoma Connections Academy Board of Directors Special Meeting, as presented, is hereby approved.

The motion passed unanimously.

VIII. Oral Reports

a. Principal's Report

i. School Activities, Enrollment, and Staffing Update

Ms. Shepherd provided the Board with an update on recent school activities. She further reviewed the most up-to-date enrollment numbers, including those in all stages of the enrollment process. Additionally, Ms. Shepherd provided the Board with an update on changes to staff composition based on enrollment.

ii. Student Spotlight

Ms. Shepherd highlighted a recent student's achievements with the Board and described in detail the benefits that OKCA has had on the student.

iii. School Operations Metrics

Mr. Rosta presented this item to the Board. He reviewed the data included in the Board materials, highlighting the school's performance as compared with other Pearson Online & Blended Learning's (POBL) partnering schools of similar size and years in operation. Board members discussed the metrics data with Mr. Rosta.

b. Financial Report

Ms. Lee reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. She reviewed the revenue and expense statements, and discussed specific line items of interest with the Board.

IX. Consent Items

Mr. Sullivan asked the Board members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the September 11, 2017 Special Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoices for July, August, and September; and
- d. Approval of Enrollment Opening on First Business Day in March and Authorization for the School Leader to Work with Pearson Online & Blended Learning (POBL) Regarding Opening Enrollment; are hereby approved.

The motion passed unanimously.

[Ms. Williams left the meeting at 4:54 p.m.]

X. Action Items

- a. Consideration of School Focus Goals for the 2017-2018 School Year

Ms. Shepherd reviewed the proposed school focus goals for the 2017-2018 school year included in the Board package with the Board. She advised that the staff worked closely with school leadership and Pearson Online & Blended Learning (POBL), formerly Connections Education, on establishing the school goals. Ms. Shepherd further reminded the Board that the school goals represent the major driver for the staff incentive plan. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the school focus goals for the 2017-2018 school year, as presented, are hereby approved.

The motion passed unanimously.

XI. Information Items

- a. Legislative Update

Mr. Adams provided an update on the recent legislative activities in Oklahoma, which may impact the school.

- b. Board Member Recruitment Update

Mr. Sullivan provided the Board with an update on Board Member recruitment, and encouraged Board members to continue recruitment efforts for the next school year.

- c. Partner School Leadership Team Update

Mr. Rosta advised that no further discussion on the School Operations Metrics was needed at this time.

d. Pearson Online & Blended Learning (POBL) Rebranding Update

Ms. DeGroff provided the Board with an update on the rebranding efforts of Pearson Online & Blended Learning (POBL), formerly Connections Education. She advised of the minor changes that may be noticed in the coming months, and re-iterated that these brand modifications are occurring for POBL at the corporate level only, and should not have any effect on the school.

XII. Extended Public Comment

Board members discussed the need to reschedule the November meeting based on Board member availability, and noted their intent to hold the Meeting on November 13, 2017.

XIII. Adjournment and Confirmation of Next Meeting Date – November 13, 2017 at 4:00 p.m. CT

The Board confirmed the next Board Meeting was to be held on November 13, 2017 at 4:00 p.m. CT. The Board, being at the end of its agenda, a motion was made and seconded to adjourn the meeting at 5:23 p.m. The motion passed unanimously.

Submitted by

Approved by

Name: Kristin DeGroff
Board Minute Clerk

Name: Bob Sullivan
Board President