



APPROVED 08/07/2017

**New Mexico Connections Academy (NMCA)
MINUTES OF THE GOVERNING COUNCIL ANNUAL MEETING**

Tuesday, June 27, 2017 at 9:00 a.m. MT

Held at the following locations and via teleconference:

4001 Office Court, Suite 201-204

Santa Fe, NM 87507

and

4801 Hardware Dr. NE

Albuquerque, NM 87109

I. Call to Order and Roll Call

Mr. Boitano called the meeting to order at 9:10 a.m. when all participants were present and able to hear each other. The school location was open to the public. Mr. Boitano conducted a Roll Call.

Governing Council Members Present: Mark Boitano, Patrick Chavez, and Carlo Lucero (in person at Albuquerque location);

Governing Council Members Absent: Paul Gessing and Jerry Schalow;

Guests Present: Justine Vigil, School Business Manager; Nathan Eckberg, LSC representative; Mitch Herz and Denise Terrazas, Legislative Education Study Committee representatives (in person at Albuquerque location); Sonya Martinez and Shawna Sanchez, School staff (in person at the Santa Fe location); Ramoncita Garcia, School Principal; Craig Lockwood and Laci Lockwood, School staff; Ray Lambert, Missy Nelson, Bryce Adams, Tanya Lee, Kristin DeGross, and Heather Woodward, Connections staff (via phone).

II. Routine Business

a. Approval of Agenda

Mr. Boitano asked the Governing Council to review the Agenda distributed prior to the meeting. There being no changes, a motion was made by Mr. Schalow and seconded by Mr. Chavez as follows:

RESOLVED, that the Agenda for the June 27, 2017 New Mexico Connections Academy Governing Council Annual Meeting, as presented, is hereby approved.

The motion passed unanimously.

III. Public Comment

There were no comments at this time.

IV. Oral Reports

a. Principal's Report

Ms. Garcia reviewed the Monthly School Report (MSR) with the Governing Council, highlighting enrollment, including those who have applied and are currently in the enrollment process.

[Ms. Lee left the meeting at 9:22 a.m.]

i. Update on End of Year Activities

Mr. Lockwood provided the Governing Council with an update of end of year activities at the school. Additionally, he discussed the school's recent high school graduation ceremony, as well as the 4th-8th grade honor roll ceremony.

ii. Results of the Parent Satisfaction Survey

Ms. Garcia reviewed the results of the Parent Satisfaction Survey, included in the Governing Council Meeting materials, in detail with the Governing Council. She noted that a third party independent vendor conducted the survey. A copy of the results of the survey was sent to the Governing Council's President directly from the third party vendor. The Governing Council discussed the satisfaction survey results in detail.

[Ms. Lee rejoined the meeting at 9:27 a.m.]

b. Financial Report

Ms. Vigil reviewed the school's financial statements in detail, including the check register, revenue and expense statements, as well as the school's forecast for the school year based on enrollment trends with the Governing Council.

i. Finance Committee Updates and Recommendations for Approval

1. Update on RFP Process for School Services

Ms. Vigil presented this item to the Governing Council. She reviewed the process for RFPs for school services, and advised that all contracts were on schedule to be finalized during the month of July.

2. Approval of Connections Academy of New Mexico, LLC Invoices for May and June

Ms. Vigil reviewed in detail the Connections Academy of New Mexico, LLC Invoices for May and June as drawn from the financial report in the Governing Council materials. There being no further discussion, Mr. Chavez made the following motion and it was seconded by Mr. Lucero as follows:

RESOLVED, that the Connections Academy of New Mexico, LLC invoice for May, in the amount of \$490,657.08, and June, in the amount of \$(64,004.49), as presented, are hereby approved.

The motion passed unanimously.

V. Consent Items

Mr. Boitano asked the Governing Council members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. Ms. Woodward provided clarification on Consent Item (d) Approval of Annual Open Meetings Act Resolution. There being no further discussion, Mr. Lucero made the following motion and it was seconded by Mr. Chavez as follows:

- a. Approval of Minutes from the May 30, 2017 Meeting;
- b. Approval of Minutes from the June 8, 2017 Special Meeting;
- c. Approval of Board Meeting Schedule for the 2017-2018 School Year;
- d. Approval of Annual Open Meetings Act Resolution; and
- e. Approval of IDEA Application; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Directors

Ms. Woodward advised the Governing Council one (1) Governing Council member's term was up for renewal at this meeting, Jerry Schalow. Following confirmation by Ms. Woodward that Mr. Schalow wished to continue on the Governing Council, discussion was held on the renewal of his term. There being no further discussion, a motion was made by Mr. Chavez and seconded by Mr. Lucero as follows:

RESOLVED, that the appointment of Jerry Schalow to the New Mexico Connections Academy Governing Council of Directors, as a Class 3 Director, for a term of three (3) years to the 2020 Annual meeting, as discussed, is hereby approved.

The motion passed unanimously.

b. Approval of Officers for the 2017-2018 School Year

Ms. Woodward presented this item to the Governing Council. She reviewed with the Governing Council each Officer position as set out in the adopted Bylaws, and advised the Governing Council that all positions would be for a term until the Annual Meeting 2018. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made by Mr. Lucero and seconded by Mr. Chavez as follows:

RESOLVED, that the appointment of:

Mark Boitano, Council President;
Jerry Schalow, Council Treasurer; and
Paul Gessing, Council Secretary, as presented, is hereby approved.

The motion was approved unanimously.

VII. Information Items

a. Update on Staffing

Ms. Garcia provided the Governing Council with an update on current staffing levels at the school.

b. Legislative Update

Mr. Adams provided an update on the recent legislative activities in New Mexico, which may impact the school. The Governing Council discussed legislative activities in detail.

c. Partner School Leadership Team Update

i. School Support for the 2017-2018 School Year

In Mr. Rosta's absence, Ms. Nelson presented this item to the Governing Council. Ms. Nelson introduced Mr. Lambert to the Board and reviewed his background with the Governing Council, as well as Mr. Lambert's new role with the school.

VIII. Adjournment and Confirmation of Next Meeting - Tuesday, August 29, 2017 at 9:00 a.m. MT

Mr. Boitano noted that the Governing Council was at the end of its agenda and that the next meeting is scheduled to be held on Tuesday, August 29, 2017 at 9:00 a.m. MT. At 10:16 a.m., Mr. Lucero made the following motion and it was seconded by Mr. Chavez as follows:

RESOLVED, that the adjournment of the New Mexico Connections Academy, Inc. June 27, 2017 Governing Council annual meeting, as discussed, is hereby approved.

The motion was approved unanimously.