



**NEVADA CONNECTIONS ACADEMY (NCA)  
BOARD MEETING  
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, January 18, 2011 at 6:30 p.m. PT

**Held at the following locations:**

Nevada Connections Academy  
175 Salomon Circle, Suite 201  
Sparks, NV 89434

**And via teleconference:**

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jennifer Dukek at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comment:

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at [www.connectionsacademy.com](http://www.connectionsacademy.com)

- IV. Routine Business
  - a. Approval of Agenda – J. Castle
- V. Closed Session: Pursuant to NRS 241.030(1)(a), a closed session will be held for purposes of discussion of the character and professional competence/ mid-year performance of Jennifer Dukek – S. Stagner
- VI. Oral Reports
  - a. Principal's Report (MSR attached) – J. Dukek
    - i. Update on Charter Amendment due to Location Change of School
    - ii. Update on State Testing
  - b. Financial Report (attached) – T. Ochs
    - i. Update on EduJobs Funding
- VII. Consent Agenda
  - a. Approval of Minutes from the November 30, 2010 Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval for Opening Enrollment for the 2011-2012 School Year
  - d. Approval of Agreements for Student Enrollment for 2011-2012 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement and Eligible Student Agreement (attached)
  - e. Approval of Offering Summer School to Students (attached)
- VIII. Action Items
  - a. Approval of Connections Academy of Nevada Invoices for November and December (attached) – K. Mitchell
  - b. Approval of Funded Enrollment Target for the 2011-2012 School Year (attached) – T. Ochs
  - c. Approval of Technology Offering for the 2011-2012 School Year – T. Ochs
- IX. Information Items
  - a. Legislative Update – D. Hutchison
- X. Confirmation of Next Meeting and Adjournment – February 15, 2011 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 175 Salomon Circle, Suite 201, Sparks, NV 89434
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, [www.connectionsacademy.com](http://www.connectionsacademy.com)

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from the November 30, 2010 Meeting**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meeting of the Board of Directors are being presented for approval.

**b. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jennifer Dukek

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

**c. Approval for Opening Enrollment for the 2011-2012 School Year**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The school is requesting Board approval to begin enrollment for the 2011-2012 school year effective April 1, 2011. Board approval of the opening enrollment date is requested.

**d. Approval of Agreements for Student Enrollment for 2011-2012 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement, Designated Learning Coach Agreement, and Eligible Student Agreement**

**PRESENTER IF MOVED TO ACTION ITEMS:** Heather Woodward

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Parent Agreements, consisting of the Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement (PLCA) and Designated Learning Coach Agreement for the 2011-2012 school year are being presented for Board approval. These have not changed in substance from the forms approved by the Board for the 2010-2011 school year, but merely update the school year and contain minor format and typographical corrections. Board approval of these Parent Agreements, is requested.

**e. Approval of Offering Summer School to Students**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Last year the Board authorized National Connections Academy, a private school program run by Connections Academy to work with the school's leader to review the enrolled students that could benefit from taking Summer School courses through National Connections Academy. The memo outlines the benefits of the program and seeks Board approval for the school leader to work with National Connections Academy to communicate the details about the summer school opportunity to the school's students and families.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**Ayes:** \_\_\_\_\_ **Nays:** \_\_\_\_\_

**ACTION ITEMS**

**a. Approval of Connections Academy of Nevada Invoices for November and December**

**PRESENTER:** Kirsten Mitchell

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Mitchell will review the invoices derived from the financial report provided earlier in the meeting. She will request approval of the invoices and authorization to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Approval of Funded Enrollment Target for the 2011-2012 School Year**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Included in the Board materials is a memo regarding the proposed 2011-2012 school year enrollment target. Mr. Ochs will review the memo with the Board and ask the Board to set a funded enrollment target for the 2011-2012 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Approval of the 2011-2012 School Year Technology Offering**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will discuss the recommended changes in the student technology offering for the 2011-2012 school year with the Board. He will review the offerings and review the budgetary and service considerations of each offering. Board approval to set the 2011-2012 school year technology offering will be requested.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_