



**NEVADA CONNECTIONS ACADEMY (NCA)
BOARD MEETING
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday September 21, 2010 at 6:30 p.m. PT

Held at the following locations:

Nevada Connections Academy
175 Salomon Circle, Suite 201
Sparks, NV 89434

And via teleconference:

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jennifer Dukek at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comment:

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Acceptance of Resignation of Shannon Reid, Board Member (attached) – J. Castle
- V. Consideration and Approval of Board Member, Scott Harrington (attached) – J. Castle
- VI. Routine Business
 - a. Approval of Agenda – J. Castle
- VII. Oral Reports
 - a. Principal's Report (MSR attached) – J. Dukek
 - i. Update on Enrollment and Staffing
 - ii. Count Day Plans
 - iii. Outreach Activities and Back To School Activities Update
 - b. Financial Report (attached) – T. Ochs
 - i. Update on 2009-2010 Fiscal Audit
 - ii. Unaudited June Financial Statement (attached)
- VIII. Consent Agenda
 - a. Approval of Minutes from the August 24, 2010 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Summer School Invoice from Connections Academy (attached)
 - d. Approval of Health Insurance Plan Renewal (attached)
 - e. Approval of NCA Expending Funds to Facilitate Continuing Education Credits for Board Members
- IX. Action Items
 - a. Approval of Additional Connections Academy of Nevada Invoice for June (attached) – K. Mitchell
 - b. Approval of Connections Academy of Nevada Invoices for July and August (attached) – K. Mitchell
 - c. Approval of Professional Development Plan for the 2010-2011 School Year (attached) – S. Stagner
- X. Information Items
 - a. Legislative Update – M. Revenaugh
 - b. Anonymous Employee Hotline (attached) – T. Ochs
 - c. Update on Board Recruitment – J. Castle
- XI. Confirmation of Next Meeting and Adjournment – October 19, 2010 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 175 Salomon Circle, Suite 201, Sparks, NV 89434
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, www.connectionsacademy.com

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from the August 24, 2010 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Jennifer Dukek

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Approval of Summer School Invoice from Connections Academy

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is an invoice for the summer school expenditure derived from the actions taken at a previous Board meeting concerning offering CCA students summer school courses through NaCA. Board approval for payment of the invoice is requested.

d. Approval of Health Insurance Plan Renewal

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: As previously discussed with the Board, included in the Board materials is the health insurance plan renewal for the Board's review and approval.

e. Approval of NCA Expending Funds to Facilitate Continuing Education Credits for Board Members

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The NCA Board desires to assist the Board members who serve as teacher representatives on the Board by authorizing the expenditure of funds to facilitate obtaining continuing education credits for Board members as may be appropriate.

Motion: _____ **Second:** _____
Ayes: _____ **Nays:** _____

ACTION ITEMS

a. Approval of Additional Connections Academy of Nevada Invoice for June

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the additional invoice for the month derived from the unaudited June statement reviewed earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of Connections Academy of Nevada Invoices for July and August

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the invoice for the month derived from the financial report provided earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Professional Development Plan for the 2010-2011 School Year

PRESENTER: Susan Stagner

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Stagner will review the Professional Development Plan for the 2010-2011 school year as required by the agreement between CA and the school, and will request Board approval of this Plan.

Motion: _____ Second: _____

Ayes: _____ Nays: _____