



**NEVADA CONNECTIONS ACADEMY (NCA)
BOARD MEETING
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday March 17, 2009 at 6:30 p.m. PT

Held at the following locations:

Nevada Connections Academy
5690 Riggins Ct, Suite B
Reno, NV 89502

And via teleconference:

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comments and Discussion. Public comment may be limited to ten minutes per person at the discretion of the Chair. Action may not be taken on matters considered during this period until specifically included on the agenda as an action item.
- IV. Routine Business
 - a. Approval of Agenda – J. Castle
- V. Oral Reports
 - a. Principal's Report (MSR attached) – J. Krummel
 - i. Annual Charter Evaluation
 - ii. State Testing
 - b. Financial Report (attached) – T. Ochs
 - i. Update on 2009-2010 Budget Development

- VI. Consent Agenda
 - a. Approval of Minutes of February 17, 2009 Meeting (attached)
 - b. Approval of 2009-2010 School Year Calendar (attached)
 - c. Approval of the High School Education Records Policy and Class Rank Policy (attached)
 - d. Approval of Audit Firm for the 2008-2009 School Year Annual Financial Audit (attached)

- VII. Action Items
 - a. Consideration and Approval of Renewal of the Professional Services Agreement and Authorization for Submission to the Nevada Department of Education (to follow) – L. Granier/B. Dreyer
 - b. Consideration and Approval of the Connections Academy of Nevada Invoice for February (attached) – K. Mitchell
 - c. Approval of Student Outreach Plan for the 2009-2010 School Year (to follow) – S. Fancher
 - d. Approval of School Compensation Plan for the 2009-2010 School Year (attached) – J. Krummel
 - e. Approval for Board Members to Attend the National Charter School Conference – H. Woodward
 - f. Approval of a Board Designee to Work with CA on the Employee Handbook – H. Woodward

- VIII. Information Items
 - a. Teacher Staffing Opportunity – T. Ochs/J. Krummel
 - b. Legislative Update – C. Butz
 - c. Update on Evaluation of CA – J. Castle
 - d. End of the Year Meeting Review Items (attached) – H. Woodward
 - e. Upcoming LiveLesson® Sessions (attached) – H. Woodward

- IX. Confirmation of Next Meeting and Adjournment – April 21, 2009 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, www.connectionsacademy.com

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from February 17, 2009 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of 2009-2010 School Year Calendar

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school calendar has been reviewed by the school's leadership team and Connections Academy, and the school seeks Board approval thereof.

c. Approval of the High School Education Records Policy and Class Rank Policy

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The High School Education Records Policy and Class Rank Policy have been drafted in accordance with state standards and Board approval of the policy is requested.

d. Approval of Audit Firm for the 2008-2009 School Year Annual Financial Audit

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Provided in the Board package for Board review and approval is the engagement letter from L.L. Bradford for the annual financial audit for the year ended June 30, 2009 for fees estimated to be \$14,000. This is the same accounting firm engaged for the annual financial audit for the 2007-2008 school year and last year's fees were estimated to be \$11,000 - \$14,000 for the audit plus the cost of travel. Board approval to engage this firm as per the terms of the engagement letter is requested.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Consideration and Approval of Renewal of Professional Services Agreement and Authorization for Submission to the Nevada Department of Education

PRESENTER: Laura Granier/ Barbara Dreyer

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Granier and Ms. Dreyer will review in detail the proposed Renewal of the Professional Services Agreement between CA of Nevada and NCA ("Renewal"), a copy of which is included with the Board materials. Board approval of the Renewal and authorization to submit the Renewal to the Nevada Department of Education for approval is being requested.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Consideration and Approval of Connections Academy of Nevada Invoice for February

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the invoice for the month derived from the financial report Mr. Ochs will provide earlier in the meeting. She will request approval of the invoice and authorization to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Approval of Student Outreach Plan for the 2009-2010 School Year

PRESENTER: Susan Fancher

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Fancher will review in detail the 2009-2010 Outreach Plan included in the Board package with the Board, along with the budget allocated for implementation of the plan, and will seek Board approval of the Outreach Plan. The live and recorded LiveLesson® session offered by CA provided detailed information on the Outreach Plan. The Board will review and approve the budget allocation at a later time upon approval of the 2009-2010 school year budget. Board approval of the Outreach Plan will be requested at the meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Approval of School Compensation Plan for the 2009-2010 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Ted Ochs/Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The School Compensation Plan for the 2009-2010 school year outlines base salaries and additional incentives for teachers. The School Compensation Plan has been reviewed and agreed to by the school leadership, and Board adoption of the School Compensation Plan for the 2009-2010 school year is requested.

e. Approval of Board Designee to Work with CA on the Employee Handbook

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will seek a Board designee to work with CA on revisions to the Employee Handbook which will be brought back to the Board for review and approval at an upcoming meeting.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Approval Authorizing Board Members to Attend the National Charter School Conference

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review this item with the Board. She will be recommending the Board authorize a certain number of Board members to attend the National Charter School Conference in June in Washington DC and the Board approve reimbursing expenses for the Board members incurred in attending the Conference. Information on the Conference is included in the Board package.

Motion: _____ Second: _____

Ayes: _____ Nays: _____