



**NEVADA CONNECTIONS ACADEMY (NCA)
BOARD MEETING
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday January 27, 2009 at 6:30 p.m. PT

Held at the following locations:

Nevada Connections Academy
5690 Riggins Ct, Suite B
Reno, NV 89502

And via teleconference:

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Public Comments and Discussion. Public comment may be limited to ten minutes per person at the discretion of the Chair. Action may not be taken on matters considered during this period until specifically included on the agenda as an action item.
- IV. Routine Business
 - a. Approval of Agenda – J. Castle
- V. Oral Reports
 - a. Principal's Report (MSR attached) – C. Butz/J. Krummel
 - i. Update on Principal's Retreat
 - ii. Update on Federal Grant
 - iii. Update on Field Trips
 - b. Financial Report (attached) – T. Ochs

- VI. Consent Agenda
 - a. Approval of Minutes of December 16, 2008 Meeting (attached)
 - b. Approval of the 2009-2010 School Year Generic Handbook (attached)
 - c. Approval of the 2009-2010 School Year State Specific Handbook (attached)
 - d. Approval of Parent Agreements: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement and Designated Learning Coach Agreement (attached)
 - e. Approval of Revision to the 2008-2009 School Year State Specific Handbook - Early Graduation Policy (attached)

- VII. Action Items
 - a. Consideration and Approval of Hiring a Principal (to follow) – C. Butz
 - b. Consideration and Approval of Hiring an Assistant Principal (to follow) – C. Butz
 - c. Consideration and Approval of the Connections Academy of Nevada Invoice for December (attached) – K. Mitchell
 - d. Consideration and Approval of Amendment to Professional Services Agreement (to follow) – L. Granier
 - e. Approval of Board Designee to Work with CA on the 2009-2010 School Year Budget – T. Ochs

- VIII. Information Items
 - a. Legislative Update – C. Butz/M. Revenaugh

- IX. Confirmation of Next Meeting and Adjournment – February 17, 2009 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, www.connectionsacademy.com

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from December 16, 2008 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of the 2009-2010 School Year Generic School Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Steven Guttentag

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Each year the Board is required to review and approve the generic School Handbook. The redlined version of the generic School Handbook outlines the changes made to the document since the Board approved the previous version last year. Last year's version had also been approved by all of our Boards. This version has been reviewed by the Board designee, school Principal/Director, and CA. In order to make sure we are ready in time for the commencement of enrollment for the 2009-2010 school year, we are bringing the final version to the Board for formal approval at this meeting.

c. Approval of the 2009-2010 School Year State Specific Handbook

PRESENTER IF MOVED TO ACTION ITEMS: Steven Guttentag

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND : Each year the Board is required to review and approve the State Specific School Handbook that sets out any state specific school policies that supplement the generic School Handbook. The memo attached to the State Specific Handbook outlines all changes made to the document since the Board approved the previous version. The State Specific Handbook has been reviewed by the Board designee, school Principal/Director and CA staff. In order to make sure we are ready in time for the commencement of enrollment for the 2009-2010 school year, we are bringing the final version to the Board for formal approval.

d. Approval of Parent Agreements: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement and Designated Learning Coach Agreement

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Parent Agreements, consisting of the Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement and Designated Learning Coach Agreement for the 2009-2010 school year are being presented for Board approval. These have not changed in substance from the forms approved by the Board Board for the 2008-9 school year but merely update the school year and contain minor format and typographical corrections. Board approval of these Parent Agreements is requested.

e. **Approval of Revision to the 2008-2009 School Year State Specific Handbook - Early Graduation Policy**

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Early Graduation Policy has been drafted in accordance with state standards and school administration is seeking approval of such policy.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

ACTION ITEMS

a. Consideration and Approval of Hiring a Principal

PRESENTER: Craig Butz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Butz will present for Board review and approval the candidate recommended for the position of School Principal who is to to be employed by Connections Academy of Nevada, as per the Professional Services Agreement .

Motion:_____ Second:_____

Ayes:_____ Nays:_____

b. Consideration and Approval the Hiring of an Assistant Principal

PRESENTER: Craig Butz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Dr. Butz will present for Board review and approval the candidates and recommend a candidate for the position of Assistant Principal who is to be directly employed by CA of Nevada.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

c. Consideration and Approval of Connections Academy of Nevada Invoice for December

PRESENTER: Kirsten Mitchell

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell will review the invoice for the month derived from the financial report Mr. Ochs will provide earlier in the meeting. She will request approval of this invoice and authorization to make payment based upon availability of funds.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

d. Consideration and Approval of Amendment to Professional Services Agreement

PRESENTER: Laura Granier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Granier will review in detail the proposed amendment to the Professional Services Agreement between CA and NCA. The proposed amendment is included in the Board materials.

Motion:_____ Second:_____

Ayes:_____ Nays:_____

e. Approval of Board Designee to Work with CA on the 2009-2010 School Year Budget

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND : In order to start the preparation of the 2009-2010 school year budget, we are requesting the Board designate a member to start the budgeting process with Connections Academy, and the recommended 2009-2010 school year budget be brought to the full Board for consideration and approval at an upcoming meeting.

Motion:_____ Second:_____

Ayes:_____ Nays:_____