



**NEVADA CONNECTIONS ACADEMY (NCA)
BOARD MEETING
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

Date and Time:

Tuesday October 21, 2008 at 6:30 p.m. PT

Held at the following locations:

Nevada Connections Academy
5690 Riggins Ct, Suite B
Reno, NV 89502

And via teleconference:

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

BOARD AGENDA

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Routine Business
 - a. Approval of Agenda – J. Castle
- IV. Oral Reports
 - a. Open Meeting Laws Summary (attached) – L. Granier/H. Woodward
 - b. Principal's Report (MSR attached) – C. Butz/J. Krummel
 - i. Federal Grant Award Update (to follow)
 - ii. Enrollment and Staffing Update
 - iii. Count Day Audit Update
 - iv. Special Ed Discretionary Unit Update
 - v. Regional Meeting Update
 - c. Financial Report (attached) – T. Ochs
 - i. D&O Insurance Policy (attached)

- V. Consent Agenda
 - a. Approval of Minutes of September 16, 2008 Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of Out of State Field Trip to Boulder Dam (attached)
 - d. Approval of Out of State Field Trip to China Date Ranch Farm (attached)

- VI. Action Items
 - a. Review and Approval of Revisions to Bylaws (attached) – L. Granier
 - b. Review and Approval of FY2008 Financial Audit Report (attached) – K. Mitchell/T. Ochs
 - c. Consideration and Approval of Appreciation Breakfast – J. Castle
 - d. Consideration and Approval of the Connections Academy of Nevada Invoice for September (attached) – T. Ochs
 - e. Consideration and Approval of Designating Board Members to Attend Board Academy 2008 Training – H. Woodward
 - f. Consideration and Approval of Electronic Meeting Audio Tape Destruction – H. Woodward
 - g. Approval of Professional Development Plan for the 2008-2009 School Year (attached) – E. Grier

- VII. Information Items
 - a. NDOE Technical Assistance Training – J. Krummel
 - b. Revised Information Systems Policy (attached) – F. Esmail

- VIII. Public Comments and Discussion. Public comment may be limited to ten minutes per person at the discretion of the Chair. Action may not be taken on matters considered during this period until specifically included on the agenda as an action item.

- IX. Confirmation of Next Meeting and Adjournment – November 18, 2008 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, www.connectionsacademy.com

CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

a. Approval of Minutes from September 16, 2008 Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Craig Butz

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines several candidates that the school is recommending for hire. The staffing report includes the candidates name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees and those employees who have been promoted, for Board review and approval.

c. Approval of Out of State Field Trip to Boulder Dam

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: In accordance with school policies and procedures, the school is requesting that the Board approve an out of state field trip to Boulder Dam. The trip will include a fishing component which will take students out of state to Arizona.

d. Approval of Out of State Field Trip to China Date Ranch Farm

PRESENTER IF MOVED TO ACTION ITEMS: Jerry Krummel

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: In accordance with school policies and procedures, the school is requesting that the Board approve an out of state field trip to the China Date Ranch Farm. The trip will include hands on science work which will take students out of state to California.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

ACTION ITEMS

a. Review and Approval of Revisions to Bylaws

PRESENTER: Laura Granier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Granier will review the proposed revisions to the Bylaws based on discussions with the Nevada Department of Education. These are recommended revisions to the Bylaws approved by the Board at the June 10 meeting. The Board's review and approval will be sought.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Review and Approval of FY2008 Financial Audit Report

PRESENTER: Kirsten Mitchell/Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Mitchell and Mr. Ochs will review the 2008 year end financial audit report that was included with the Board materials. The Board is asked to confirm it's receipt of the report via a motion to approve the receipt of the report.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

c. Consideration and Approval of Appreciation Breakfast

PRESENTER: Jamie Castle

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Castle will discuss the school holding a appreciation breakfast for school staff during their staff meeting. The Board will discuss allocating funds for the breakfast and seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

d. Consideration and Approval of Connections Academy of Nevada Invoice for September

PRESENTER: Ted Ochs

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Ochs will review the invoice for the month derived from the financial report he will provide earlier in the meeting. He will request approval of this invoice and authorization for the Board Treasurer to make payment based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

e. Consideration and Approval of Designating Board Members to Attend Board Academy 2008 Training

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review with the Board the Board members who would like to attend Board training and seek Board approval for reimbursement of costs for travel, accomodations and incidental expenses.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

f. Consideration and Approval of Electronic Meeting Audio Tape Destruction

PRESENTER: Heather Woodward

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Ms. Woodward will review with the Board the current procedures surrounding the audio tapes of Board meetings. Pursuant to the Nevada open meeting laws, the school is required to maintain the tapes for a period of at least one year. Based on Board Counsel advice, the Board will be requested to consider approving the routine destruction of tapes that are at least 13 months old.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____

g. Approval of Professional Development Plan for the 2008-2009 School Year

PRESENTER: Earl Grier

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The Board has been presented with the Professional Development Plan for the 2008-2009 school year as required by the agreement between CA and the school, and we are requesting Board approval of this Plan.

Motion:_____ **Second:**_____

Ayes:_____ **Nays:**_____