



**NEVADA CONNECTIONS ACADEMY (NCA)  
BOARD MEETING  
AGENDA**

Pursuant to the Nevada Open Meeting Law, notice is hereby given to the members of the NCA Board and the general public that the NCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, August 19, 2008 at 12:00 p.m. PT

**Held at the following locations:**

Nevada Connections Academy  
5690 Riggins Ct, Suite B  
Reno, NV 89502

**And via teleconference:**

800-504-8071; 184-9889#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jerry Krummel at (775) 826-4200, Ext. 301. Requests should be made as early as possible to arrange the accommodation; no later than twenty four (24) hours prior to the meeting.

**BOARD AGENDA**

- I. Call to Order – J. Castle
- II. Roll Call – J. Castle
- III. Routine Business
  - a. Approval of Agenda – J. Castle
- IV. Oral Reports
  - a. K-3 Approval Report – J. Castle
  - b. Principal's Report – C. Butz/J.Krummel
    - i. Enrollment Update
    - ii. Review of 2007-8 School Goals (attached)
  - c. Financial Report (attached) – T.Ochs
- V. Consent Agenda
  - a. Approval of Minutes of June 10, 2008, June 30, 2008 and July 14, 2008 Meetings (attached)
  - b. Approval of Renewal of Directors' & Officers' (D&O) Insurance (attached)
  - c. Approval of Staffing Report (attached)

- d. Approval of Revision of Policy Concerning High School Transfer Credits from a "Non-Standard School Program" to NCA (attached)
- e. Approval of Maximum Age Policy (attached)

VI. Action Items

- a. Discussion and Approval of the Connections Academy of Nevada Invoice for June (attached) – K. Mitchell/T. Ochs
- b. Discussion and Approval of Revised 2008-9 Budget (attached) – T. Ochs
- c. Discussion and Approval of Revised 2008-9 Fee Schedule (attached) – T. Ochs
- d. Discussion and Approval of Designation of One or Two Board Members to Work with Board Counsel to Evaluate CA and Report Back to the Full Board(attached)– J.Castle/L. Granier
- e. Discussion and Approval of Amendment #1 to Professional Services Agreement (to follow) -F. Esmail/T. Ochs

VII. Information Items

- a. Update of Fiscal Year Audit - K. Mitchell/T.Ochs
- b. Update on Revised Bylaws (attached) – F. Esmail

VIII. Public Comments and Discussion. Public comment may be limited to ten minutes per person at the discretion of the Chair. Action may not be taken on matters considered during this period until specifically included on the agenda as an action item.

IX. Confirmation of Next Meeting and Adjournment – September 16, 2008 at 6:30 p.m. PT.

Notices of this meeting have been appropriately posted as required by the Nevada Open Meeting Law N.R.S 241.020(2) on or before 9:00 a.m. on the third working day before the meeting at the following locations:

- (1) Lionel Sawyer & Collins, 1100 Bank of America Plaza, 50 West Liberty Street, Reno, NV 89501
- (2) Nevada Connections Academy, 5690 Riggins Court, Suite B, Reno, NV 89502
- (3) Downtown Reno Library, 301 S Center Street, Reno, NV 89501
- (4) Save Mart, 195 W Plumb Lane, Reno, NV 89509
- (5) Washoe County Law Library, 75 Court Street, Reno, NV 89501

Further in compliance with NRS 241.020, this Agenda has been posted on the official website for the Nevada Connections Academy, [www.connectionsacademy.com](http://www.connectionsacademy.com)

## CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection.

**a. Approval of Minutes from June 10, 2008, June 30, 2008 and July 14, 2008 Meetings**

**PRESENTER IF MOVED TO ACTION ITEMS:** Farah Esmail

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The minutes from the meetings of the Board of Directors are being presented for approval.

**b. Approval of Renewal of Directors' and Officers' (D&O) Insurance**

**PRESENTER IF MOVED TO ACTION ITEMS:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Attached in the Board packet is the documentation of the terms for the renewal of D&O Insurance policy for the Board. The terms and conditions of this insurance coverage will not change from those in the D&O policy for the Board for the 2007-8 school year. The cost of the premium for this D&O insurance coverage is obtained at a significant discount, due to the school's contractual relationship with CA through the Professional Services Agreement between NCA and CA.

**c. Approval of Staffing Report**

**PRESENTER IF MOVED TO ACTION ITEMS:** Craig Butz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The staffing report as provided with the Board materials outlines several candidates that the school is recommending for hire. The staffing report includes the candidates name, area for hire, compensation rate, bonus potential and start date and is being presented to approval. The Staffing Report also provides information on departing employees and those employees who have been promoted, for Board review and approval.

**d. Approval of Revision of Policy Concerning High School Transfer Credits from a "Non-Standard School Program" to NCA**

**PRESENTER IF MOVED TO ACTION ITEMS:** Craig Butz

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The Board package includes memo and attachment outlining a proposed revision to the policy regarding the transfer of high school credits from a "non-standard school program" to NCA. If approved, this revised policy would replace the previous "non-standard school program" transfer credit policy that was approved by the Board at the June 10, 2008 meeting.

**e. Approval of Maximum Age Policy**

**PRESENTER IF MOVED TO ACTION ITEMS:** Jerry Krummel

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** The attached memorandum outlines a proposed maximum age policy for the school. This policy specifically addresses the enrollment of students who are eighteen years or older.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**ACTION ITEMS**

**a. Discussion and Approval of the Connections Academy of Nevada Invoice for June**

**PRESENTERS:** Kirsten Mitchell/Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Mr. Ochs will review the invoice for the month derived from the financial report he will provide earlier in the meeting. He will request approval of the invoice, and authorization for the Board Treasurer to make payment based upon availability of funds.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**b. Discussion and Approval of Revised 2008-9 Budget**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Due to the recent approval by the state for NCA to offer grades K-3, it is necessary for the school to have a revised budget for the 2008-9 school year that provides for this change in the school's circumstances. Mr. Ochs will present for Board consideration and approval a revised 2008-9 school year budget that reflects the necessary changes to provide for the addition of grades K-3 to the school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**c. Discussion and Approval of Revised 2008-9 Fee Schedule**

**PRESENTER:** Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Due to the recent approval by the state for NCA to offer grades K-3, it is necessary for the school to have a revised fee schedule for the 2008-9 school year that provides for this change in the school's circumstances. Mr. Ochs will present for Board consideration and approval a revised 2008-9 school year fee schedule that reflects the necessary changes to provide for the addition of grades K-3 to the school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Discussion and Approval of Designation of One or Two Board members to work with Board Counsel to Evaluate CA and Report Back to the Full Board**

**PRESENTERS:** Jamie Castle/Laura Granier

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** State regulations for charter schools require that charter schools who contract with an EMO must evaluate that EMO yearly. In the Board materials is an attachment which presents the language of the applicable state regulation, NAC 386.405. Ms. Castle and Ms. Granier will present and discuss with the Board a plan to designate one or two board members to work with Ms. Granier to conduct this evaluation and then bring this evaluation to the full Board for approval.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

**d. Discussion and Approval of Amendment #1 to Professional Services Agreement**

**PRESENTERS:** Farah Esmail/Ted Ochs

**RECOMMENDED ACTION:** Consideration for Approval

**BACKGROUND:** Ms. Esmail and Mr. Ochs will present the proposed amendment #1 to the Professional Services Agreement between NCA and Connections Academy of Nevada, which is included the Board package. Ms. Esmail and Mr. Ochs will explain the proposed amendment in detail for the Board.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_