



APPROVED 08/20/2019
NEVADA CONNECTIONS ACADEMY (NCA)
MINUTES OF THE BOARD OF DIRECTORS ANNUAL MEETING
Tuesday, June 18, 2019 at 6:30 p.m. PT

Held at the following location and via teleconference:
Nevada Connections Academy
555 Double Eagle Court, Suite 2000
Reno, NV 89521

I. Call to Order

Dr. Harrington called the meeting to order at 6:39 p.m. when all participants were present and able to hear each other. The school was open for the public to attend the meeting.

II. Confirmation and Appointment of Potential Board Member: Tom Prutzman

Dr. Harrington reminded the Board of Board member candidate Mr. Tom Prutzman's background and experience. He further advised the Board that Mr. Prutzman had completed his background check requirement and was therefore eligible to participate in Board meetings. There being no further discussion, Dr. Cook made the following motion and it was seconded by Ms. Jackson as follows:

RESOLVED, that the appointment of Tom Prutzman to the Nevada Connections Academy Board of Directors, as a Class 2 Director, for a term to the 2021 Annual Meeting, effective at the conclusion of the Board meeting and subject to all necessary notifications to the Nevada Department of Education, as discussed, is hereby approved.

The motion passed unanimously.

III. Acceptance of Board Member Resignation: Mindi Dagerman

Dr. Harrington reviewed Ms. Dagerman's resignation with the Board. The Board expressed their thanks and gratitude for Ms. Dagerman's many years of service on the Board. There being no further discussion, Ms. Jackson made the following motion and it was seconded by Dr. Cook as follows:

RESOLVED, that the acceptance of the resignation of Board member, Mindi Dagerman, effective at the conclusion of the Board meeting and subject to all necessary notifications to the Nevada Department of Education, as discussed, is hereby approved.

The motion passed unanimously.

IV. Roll Call

Board Members Present: Scott Harrington (in person); Amy Cook, Mindi Dagerman, and Morgan Jackson (via phone);

Board Members Absent: Kelly McGlynn, Naima Benjelloun, and Kevin Arnold;

Guests Present: Heather Engelhardt, School staff; Eileen Sigmund, Pearson Online & Blended Learning (POBL) Staff (in person); Andrew Campbell, Potential Board Member; Brian Rosta, Jay W. Ragley, Tracey Gianoni, and Laura Coleman, POBL staff (via phone).

V. Public Comment #1

There were no public comments at this time.

VI. Routine Business

a. Approval of Agenda

Dr. Harrington asked the Board to review the Agenda distributed prior to the meeting. The Board requested Consent Item (f) Approval of Revision(s) to 2019-2020 School Year State Specific Handbook: Dual Enrollment/Credit for College Courses be tabled as there was no document available for consideration at this meeting. There being no additional changes noted, Dr. Cook made the following motion and it was seconded by Ms. Jackson as follows:

RESOLVED, that the Agenda for the June 18, 2019 Annual Meeting of the Board of Directors of the Nevada Connections Academy, as amended, is hereby approved.

The motion passed unanimously.

VII. Oral Reports

a. School Administrator Report

i. School Updates

There was no update at this time.

ii. Graduation and End of Year Activities Update

Ms. Engelhardt discussed with the Board the recent promotion and graduation ceremonies, including number of participants. She further provided the Board with an update on changes to staff composition and preparations for next school year.

b. School Leader's Report

i. Nevada Charter Authority Update

In Dr. McBride's absence, Dr. Rosta provided the Board with an update on the quarterly data provided to the Nevada Charter Authority and preparations for the upcoming presentation.

1. What Have We Learned? Strategic Planning for Next Year

There was no update at this time.

c. Charter Renewal Discussion

Dr. Harrington provided the Board with an update on upcoming meetings with the Nevada Charter Authority on the school's Charter renewal process.

d. Financial Report

Ms. Gianoni reviewed the financial materials included in the Board materials. She reviewed the changes in the financial and forecasted expenses since the last meeting's statements in detail. She further reviewed the balance sheet and the school's revenue statements with the Board.

i. Cash Deposits Update

Ms. Gianoni reviewed with the Board the cash deposits to date for the current school year, as included in the meeting materials.

ii. Revised Budget Update

Ms. Gianoni provided the Board with an update on the revised budget for the 2018-2019 school year as included in their Board meeting materials for consideration.

VIII. Consent Agenda

Dr. Harrington reminded the Board of the earlier tabling of Consent Item (f) Approval of Revision(s) to 2019-2020 School Year State Specific Handbook: Dual Enrollment/Credit for College Courses and asked the Board members whether there were any additional Consent Items they wished to have moved to Action Items for discussion, or tabled. The Board requested Consent Item (c) Approval of Connections Education Invoice for May and Consent Item (g) Approval of Integrated Student Supports (ISS) Statement of Assurance be moved to Action Items for further discussion. There being no changes, Ms. Dagerman made the following motion and it was seconded by Ms. Jackson as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 21, 2019 Board Meeting;
- b. Approval of Staffing Report;
- d. Approval of LiveSpeech Invoice(s);
- e. Approval of Board President as Board Designee to Finalize and Submit NCA Annual Report;
- h. Approval of Revised Staff Compensation Plan for the 2019-2020 School Year; and
- i. Approval of Revised Budget for the 2018-2019 School Year; are hereby approved.

The motion passed unanimously.

IX. Action Items

a. Approval of Board Chair as Board Designee to Finalize and Execute the Charter Renewal Notice of Intent

Mr. Ragley reviewed with the Board the timeline for the upcoming Charter renewal, including the deadline to submit the Charter Renewal Notice of Intent between Board meetings. The Board discussed the timeline in detail with Mr. Ragley and agreed to hold a Special Board meeting in early August when more data and information is available to discuss and act upon any Charter renewal related items. There being no further discussion, Ms. Dagerman made the following motion and it was seconded by Dr. Cook as follows:

RESOLVED, that the Board Chair as Board Designee to finalize and execute the Charter Renewal Notice of Intent is tabled.

The motion passed unanimously.

b. Reconfirmation of Board Member Directors

Ms. Coleman advised the Board that two (2) Board members' terms were up for reconfirmation at this meeting, Kevin Arnold and Naima Benjelloun. Ms. Coleman further reviewed the requirement for the Board to have seven (7) members on the Board at all times. There being no further discussion, Dr. Cook made the following motion and it was seconded by Ms. Jackson as follows:

RESOLVED, that the appointments of Kevin Arnold and Naima Benjelloun to the Nevada Connections Academy Board of Directors, as Class 3 Directors, for a term of three (3) years to the 2022 Annual Meeting, as discussed, are hereby approved.

The motion passed unanimously.

c. Approval of Officers for the 2019-2020 School Year

Ms. Coleman reviewed with the Board each Officer position as set out in the Board-adopted Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2020. Nominations were opened for each position. The Board expressed a desire to keep the current slate of Officers, pending confirmation from the absent Officers that they wanted to continue in their positions. There being no further discussion, Ms. Dagerman made the following motion and it was seconded by Dr. Cook as follows:

RESOLVED, that the appointments of:

Scott Harrington, Board President;
Amelia Cook, Board Vice President;
Kelly McGlynn, Board Treasurer, pending her confirmation; and
Naima Benjelloun, Board Secretary, pending her confirmation, as discussed, are hereby approved.

The motion passed unanimously.

Approval of Connections Education Invoice for May:

Ms. Gianoni reviewed in detail the Connections invoice for the month of May, as drawn from the financial report presented earlier in the meeting and contained in the Board materials. The Board discussed the adjustments from the previous invoice and balancing of the financials prior to the conclusion of the fiscal year in detail with Ms. Gianoni. There being no further discussion, Ms. Dagerman made the following motion and it was seconded by Dr. Cook as follows:

RESOLVED, that the Connections Academy invoice for May, in the amount of \$1,574,511.37, as presented, is hereby approved.

The motion passed unanimously.

Approval of Integrated Student Supports (ISS) Statement of Assurance

Ms. Coleman reviewed with the Board the Integrated Student Supports (ISS) Statement of Assurance, including the Board's compliance in training and policies. There being no further discussion, Ms. Jackson made the following motion and it was seconded by Dr. Cook as follows:

RESOLVED, that the Integrated Student Supports (ISS) Statement of Assurance, as presented, is hereby approved.

The motion passed unanimously.

X. Information Items

a. State & Strategic Client Relations Update

Ms. Sigmund provided the Board with an update on recent legislative activities in the state, which may impact the school. The Board discussed legislative activities with Ms. Sigmund.

b. Strategic Planning Session Update

Ms. Sigmund requested the Board's availability to reschedule their Strategic Planning session to August 20, 2019 in conjunction with their August Board meeting. The Board discussed their availability and preference to schedule the Strategic Planning session further from the start of the school year. Ms. Sigmund and Ms. Coleman advised that they would follow up with the Board on new potential dates.

c. Open Meeting Law Update

Ms. Coleman reviewed with the Board recent changes to the Board meeting agenda to ensure the Board's compliance with Nevada's Open Meeting Laws.

d. Partner School Leadership Team (PSLT) Update

There was no update at this time.

e. Board Recruitment Update

Dr. Harrington provided the Board with an update on ongoing Board Member recruitment efforts. Mr. Campbell reviewed his background information and experience with the Board.

f. Results of the Parent Satisfaction Survey

In Mr. McBride's absence, this item was tabled.

XI. CLOSED SESSION – Pursuant to NRS §241.030(1)(a), a closed session will be held for the purposes of discussion of the character and professional competence/mid-year performance of Chris McBride

The Board entered into Closed Session at 7:46 p.m. upon a motion being made by Ms. Jackson, seconded by Dr. Cook and confirmed via roll call vote of all Board members present, pursuant to NRS 241.030(1)(a), for purposes of discussion of the character and professional competence/ mid-year performance of Chris McBride. Board members in attendance were: Dr. Harrington, Dr. Cook, Ms. Dagerman, and Ms. Jackson. Guests present were: Dr. Rosta and Ms. Coleman. All others left the meeting at this time.

The Board ended the Closed Session and resumed the Open Meeting upon a motion by Ms. Dagerman and seconded by Ms. Jackson at 8:57 p.m. and confirmed via roll call vote of all Board members present. No action was taken during Closed Session.

[Ms. Sigmund rejoined the meeting at 8:58 p.m.]

XII. Approval of Action(s) Necessary Based on Closed Session

a. Approval of School Leader Compensation for the 2019-2020 School Year

Dr. Harrington reviewed the recommendation of Board President as Board Designee to finalize the School Leader's compensation for the 2019-2020 school year, as discussed during the Closed Session, and requested Board approval. There being no further discussion, Ms. Jackson made the following motion and it was seconded by Ms. Dagerman as follows:

RESOLVED, that the Board President as Board Designee to finalize the School Leader compensation for the 2019-2020 school year, as discussed, is hereby approved.

The motion passed unanimously.

XIII. Public Comment #2 (as detailed previously in agenda)

There were no public comments.

XIV. Adjournment and Confirmation of the Next Meeting – Tuesday, August 20, 2019 at 6:30 p.m. PT

Dr. Harrington noted that the Board was at the end of its agenda and that the annual meeting is scheduled for Tuesday, August 20, 2019 at 6:30 p.m. There being no further business, the meeting was adjourned at 9:01 p.m.