



APPROVED 09/16/2021

**LIGHTHOUSE CONNECTIONS ACADEMY, INC. (LCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

Thursday, August 19, 2021 at 12:00 p.m. ET

Held at the following location and via teleconference:

3150 Livernois Road
Suite 201
Troy, MI 48083

1-800-747-5150; 506-9236#

I. Call to Order and Roll Call

Ms. Gregg called the meeting to order at 12:03 p.m. The agenda had been posted in accordance with the legal requirements.

Board Members Present: Jana Gregg, Liz Roe, Dailaa Ross Waldron, and Lynn Aronoff (via phone);

Guests Present: Sherrie Buchzeiger, School Leader (in person at the school location); Rachael Pesta, Katie Lookhart, and Gina Zuberbier, School staff; Jill Lemond, Oxford Community Schools Representative; Carla Hicks, Steve O'Brien, Jay W Ragley, Brian Rosta, Staci Budde, and Kristin DeGroff, Pearson Virtual Schools staff (via phone).

II. Public Comment (limited to agenda items only)

There were no public comments at this time.

III. Routine Business

a. Approval of Agenda

Ms. Gregg asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, Ms. Gregg made the following motion and it was seconded by Ms. Roe as follows:

RESOLVED, that the Agenda for the August 19, 2021 Meeting of the Board of Directors of the Lighthouse Connections Academy, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. Update on Back to School Activities

Ms. Buchzeiger introduced Ms. Lookhart and Ms. Zuberbier to the Board, and advised of their roles as assistant principals at the high school and middle school levels, respectively.

Ms. Lookhart advised of training currently ongoing for high school staff, as well as upcoming activities to promote a unified vision across grade levels.

Ms. Zuberbier provide an update on the recently submitted Improvement Plan to the Michigan Department of Education, as well as focused trainings for middle school staff.

ii. Update on Enrollment, Staffing, and Training

Ms. Buchzeiger reviewed the school's current enrollment numbers, as well as students in all stages of the enrollment process. She further updated the Board on staffing efforts, training and professional development for staff, including additional support being provided to teachers in their first year at the school.

iii. Update on Michigan State Police Audit

Ms. Buchzeiger advised of the successful compliance audit for background check verification for staff, and noted that the school planned to streamline tracking systems to increase efficacy for the upcoming schools years.

iv. Connections Academy Summer Leadership Conference

Ms. Pesta advised of the leadership team's summer work to create 90 Day plans to promote a positive culture and climate for both students and staff. She discussed the staff's work to continuously improve through differentiated learning, as well as upcoming trainings for school staff.

b. Financial Report

Ms. Hicks reviewed the financial information contained in the Board meeting materials and discussed relevant changes from the previous financial statement. She reviewed the balance sheet, and the school's revenue and expense statement, highlighting changes from the previous month's financials.

i. Unaudited 2020-2021 Financial Results

Ms. Hicks reviewed the unaudited financial results from the previous school year with the Board and provided a brief update on the school's audit processes. The Board thanked Ms. Hicks for her work to streamline financial processes for the 2021-2022 school year.

V. Consent Items

Ms. Gregg asked the Board Members whether there were any items from the Consent Items that they wished to have moved to Action Items for discussion, or tabled. There being no items removed from the Consent Items, Ms. Gregg made the following motion and it was seconded by Ms. Ross Waldron as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the June 17, 2021 Annual Board Meeting; and
- b. Approval of Pearson Invoices for June (# 91000008389); are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of 2nd Amendment to Charter Contract with Oxford Community Schools

Dr. Rosta presented this item to the Board. He reminded the Board of discussion held at a previous meeting regarding products and services offered by Pearson, as well as the inclusion of updates to the curriculum for the upcoming school year. He advised that all curriculum updates had been provided to Oxford Community Schools, per the Charter Contract, and that the updates had recently been included as an amendment to the Charter. There being no further discussion, a motion was made by Ms. Gregg and seconded by Ms. Aronoff as follows:

RESOLVED, that the 2nd Amendment to Charter Contract with Oxford Community Schools, as presented, is hereby approved.

The motion passed unanimously.

VII. Information Items

a. School Success Partner (SSP) Update

i. Pearson Support Team Updates

Dr. Rosta provided the Board with an overview of the structural changes recently made to the Pearson Virtual Schools support team structure, highlighting previous roles and responsibilities of each member of the three-person pod structure supporting the school and Board going forward. He then introduced Ms. Budde to the Board, advising of her leadership role within the support structure, and the thorough review of all changes within Pearson previously completed with school leadership.

b. Academic Success Partner (ASP) Update

Ms. Budde thanked the Board for their partnership, and provided an overview of her experience previous to and during her tenure with Pearson.

i. School Metrics

Ms. Budde presented this item to the Board. She reviewed the data included in the Board meeting materials, highlighting the school's performance as compared with other Pearson partnering schools of similar size and years in operation. Board members discussed the metrics data with Ms. Budde.

c. Board Relations Update

i. Conflict of Interest Statement and Background Check Reminder

Ms. DeGross thanked all Board members for completing the annually required documentation.

ii. Technology Statement for General School Handbook

Ms. DeGross provided an update on the technology statement, as included in the Board meeting materials. She advised that the statement had been included within the school handbook to provide clarification on access to Connections Academy owned computers upon enrollment withdrawal or graduation.

d. Board Recruitment Update

Ms. Gregg advised of ongoing Board recruitment. Dr. Rosta discussed potential avenues for recruitment, including an additional parent representative.

VIII. Extended Public Comment (non-agenda items only)

There were no extended comments.

IX. Adjournment and Confirmation of Next Meeting - Thursday, September 16, 2021 at 12:00 p.m.

The next meeting is scheduled for September 16, 2021 at 12:00 p.m. Ms. Gregg made the following motion and it was seconded by Ms. Ross Waldron as follows:

RESOLVED, to adjourn the meeting at 12:30 p.m.

The motion was approved.

Submitted by

Approved by

/s/ Kristin DeGross

/s/ Jana Gregg

Name: Kristin DeGross

Name: Jana Gregg

Recorder

Board President

Date: August 19, 2021

Date: August 19, 2021