



APPROVED 08/23/2017

**TECCA Commonwealth Virtual School
MINUTES OF THE BOARD OF DIRECTORS ANNUAL MEETING**
Monday, June 19, 2017 at 2:00 p.m. ET

Held at the following location and via teleconference:
Natick Town Hall, 3rd Floor
13 East Central Street
Natick, MA 01760

I. Call to Order

Dr. Sanchioni called the meeting to order at 2:05 p.m. when all participants were present and able to hear each other.

II. Roll Call

Board Members Present: Peter Sanchioni, Ed DeHoratius, Annie Ledoux, Jean Kenney, and Grace Magley (in person);

Board Members Absent: Jim Flanagan and Bob Maguire;

Guests Present: Adam Goldberg, Lead School Administrator; Patrick Lattuca, School staff; Katie Santos, Connections staff (in person); Megann Arthur, Kristin DeGross, Ben Shifflet, and Shawn Soltz, Connections staff (via phone).

III. Public Comment

There were no comments at this time.

IV. Routine Business

a. Approval of Agenda

Dr. Sanchioni asked the Board if there were any changes to be made to the Agenda. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 19, 2017 Annual Meeting of the TECCA Commonwealth Virtual School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Reports

a. Lead School Administrator Report

Mr. Goldberg reviewed the Data Report with the Board, highlighting enrollment and staffing at the school.

i. End of Year Activities

Mr. Goldberg discussed the school's recent graduation ceremony, and noted that a recording of the ceremony would be provided to families in the coming weeks. He further reviewed ongoing preparations for the upcoming school year.

b. Financial Report

Mr. Soltz reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. He reviewed the revenue and expense statements, and discussed specific line items of interest with the Board.

VI. Consent Agenda

Dr. Sanchioni asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. The Board tabled Consent Item (g) Approval of Revision to the 2017-2018 School Handbook, as the document was not yet available for Board review. There being no further changes, a motion was made and seconded as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the May 23, 2017 Board Meeting;
- b. Approval of LiveSpeech Invoice(s);
- c. Approval of Invoice(s) for Course Enrollment for Connections Learning;
- d. Approval of Invoice(s) for Payroll Services for July-December 2016;
- e. Approval of Board Meeting Schedule for the 2017-2018 School Year; and
- f. Approval of Employee Handbook; are hereby approved.

The motion passed unanimously.

VII. Action Items

a. Approval of Connections Academy of Massachusetts, LLC Invoice for May

Ms. Kenney reviewed in detail the Connections Academy invoices for the month of May as drawn from the financial reports provided earlier in the meeting, and included in the Board materials. She noted that she had reviewed the invoices and found them to be in order. She also asked the Board members whether they had any questions on the invoice or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Massachusetts, LLC invoice for the month of May, in the amount of \$422,919.12, is hereby approved.

The motion passed unanimously.

b. Approval of Directors

Ms. Arthur advised the Board that three (3) Board members' terms were up for renewal on June 30, 2017, Peter Sanchioni, Annie Ledoux, and Grace Magley. Following their confirmation that they wished to

continue on the Board, discussion was held on the renewal of their terms. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Peter Sanchioni, Annie Ledoux and Grace Magley to the TEC Connections Academy (TECCA) Board of Directors, for a term of three (3) years through the 2020 Annual meeting, as discussed, is hereby approved.

The motion passed unanimously.

c. Approval of Officers for the 2017-2018 School Year

Ms. Arthur presented this item to the Board. She reviewed with the Board each Officer position as set out in the Board's current draft of their Bylaws, and advised the Board that all positions would be for a term until the Annual Meeting 2018. Nominations were opened for each position. Following the closure of nominations, and there being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of:

Peter Sanchioni, Board President;
Jean Kenney, Board Vice President/Treasurer; and
Grace Magley, Board Secretary, as presented, is hereby approved.

The motion passed unanimously.

VIII. Information Items

a. DESE Deliverables Update

Mr. Goldberg noted that no update was necessary at this time.

b. Results of the Parent Satisfaction Survey

Mr. Goldberg reviewed this item with the Board. He noted that a third party independent vendor conducted the survey. A copy of the results of the survey was sent to the school Board's President directly from the third party vendor. The Board reviewed the results in detail, a copy of which was included in the Board materials.

c. Strategic Planning Session Update

Ms. Arthur reminded the Board of the Strategic Planning Session scheduled for September 22, 2017 at 8:30 a.m. She advised that further information regarding the meeting location would be provided in the coming weeks.

d. EMO Evaluation Reminder

Ms. Arthur reminded the Board of the upcoming EMO Evaluation. She advised that a third party independent vendor would be conducting the evaluation, and that a copy of the results of the evaluation would be sent directly to the Board.

IX. EXECUTIVE SESSION May Be Required – Pursuant to M.G.L. c. 30A, §§ 21 (2) – To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel

The Board entered into Executive Session at 2:30 p.m. via a roll call vote of all Board members present, pursuant to M.G.L. c. 30A, §§ 21 (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel. Board members in attendance to begin the session were: Peter Sanchioni, Ed DeHoratius, Annie Ledoux, Jean Kenney, and Grace Magley. All others left the meeting at this time.

The Board ended the Executive Session and entered into open session at 2:50 p.m. via a roll call vote. No action was taken during Executive Session.

X. Adjournment and Confirmation of Next Meeting on Wednesday, August 23, 2017 at The School Location

Dr. Sanchioni noted that the Board was at the end of its agenda. There being no further business, at 2:51 p.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the TECCA Commonwealth Virtual School, June 19, 2017 Annual Board meeting, be approved.

The motion was approved unanimously.