



**TECCA
CONNECTIONS
ACADEMY**

Commonwealth Virtual School

PROPOSED 5/23/2017

**TECCA Commonwealth Virtual School
MINUTES OF THE BOARD OF DIRECTORS MEETING**
Wednesday, April 26, 2017 at 2:00 p.m. ET

Held at the following location and via teleconference:
141 Mansion Drive, Suite 300
East Walpole, MA 02032

I. Call to Order

Dr. Sanchioni called the meeting to order at 2:05 p.m. when all participants were present and able to hear each other.

II. Roll Call

Board Members Present: Peter Sanchioni, Jean Kenney, Bob Maguire and Grace Magley (in person);

Board Members Joined During Meeting: Jim Flanagan (via phone);

Board Members Absent: Annie Ledoux and Ed DeHoratius;

Guests Present: Adam Goldberg, Lead School Administrator; Liz McGonagle, TEC Staff; Katie Santos, Connections staff (in person); Megann Arthur, Kristin DeGroff, and Shawn Soltz, Connections staff (via phone).

III. Public Comment

There were no comments at this time.

IV. Routine Business

a. Approval of Agenda

Dr. Sanchioni asked the Board if there were any changes to be made to the Agenda. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the April 26, 2017 Meeting of the TECCA Commonwealth Virtual School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Reports

a. Lead School Administrator Report

Mr. Goldberg reviewed the Data Report with the Board, highlighting enrollment and staffing at the school.

i. Graduation Plans and End of Year Activities Update

Mr. Goldberg advised the Board of the school's planning for the upcoming high school graduation ceremony and encouraged Board members to attend. He further reviewed upcoming end of year activities and student celebrations.

ii. State Testing Update

Mr. Goldberg reviewed with the Board the ongoing state testing being administered by school staff at locations across the state. He further reviewed the school's continuing work and compliance in regards to students who qualify for English Language Learner (ELL) services.

iii. Family and Community Engagement Update

Mr. Goldberg provided the Board with an update on family and community engagement, including upcoming in-person and virtual information sessions for potential students and families.

b. Financial Report

Mr. Soltz reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. He reviewed the revenue and expense statements, and discussed specific line items of interest with the Board.

VI. **Consent Agenda**

Dr. Sanchioni asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the February 28, 2017 Board Meeting;
- b. Approval of LiveSpeech Invoice(s);
- c. Approval of Invoice(s) for Course Enrollment for Connections Learning; and
- d. Approval of Revised Enrollment Policy; are hereby approved.

The motion passed unanimously.

VII. **Action Items**

a. Approval of Connections Academy of Massachusetts, LLC Invoices for February and March

Dr. Sanchioni reviewed in detail the Connections Academy invoices for the months of February and March as drawn from the financial reports provided earlier in the meeting, and included in the Board materials. He noted that he had reviewed the invoices and found them to be in order. He also asked the Board members whether they had any questions on the invoices or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Massachusetts, LLC invoices for the months of February, in the amount of \$398,861.01, and March, in the amount of \$241,278.82, as presented, are hereby approved.

The motion passed unanimously.

b. Approval of Interim Board Treasurer

Dr. Sanchioni reviewed the recent vacancy of the Board Treasurer position, as well as the responsibilities as listed in the Board Bylaws, attached to the meeting materials. Ms. Kenney volunteered as Interim Board Treasurer, and advised the Board of her ongoing work with Mr. Goldberg in regards to school financial and budgeting documentation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Jean Kenney as Interim Board Treasurer, is hereby approved.

The motion passed unanimously.

c. Approval of Statement of Agreement with Connections Education

Dr. Sanchioni reviewed the Statement of Agreement with Connections Education with the Board. He advised of his involvement in the drafting, as well as the Agreement's review by board counsel and a representative of Connections' legal team, as well as Mr. Schmidt, Board consultant.

[Mr. Flanagan joined the meeting at 2:43 p.m.]

Dr. Sanchioni further advised that the Agreement was a 5-year contract, to be coterminous with the school's charter. Board members discussed the final Agreement, and inquired about specific aspects of the exhibits. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Statement of Agreement with Connections Education, as presented, is hereby approved.

The motion passed unanimously.

d. Approval of Board Meeting Schedule Change

Ms. Arthur presented the proposed Board Meeting Schedule change to the Board. Board members held discussion on the Annual Meeting date, and requested for Ms. Arthur to poll all Board members for their availability.

This item was tabled.

VIII. Information Items

a. DESE Deliverables Update

Mr. Goldberg noted that no further updates were needed at this time.

b. Curriculum for the 2017-2018 School Year

Ms. Santos presented this item to the Board. She reviewed the 2017-2018 Curriculum and Instructional Programming Memo as included in the Board materials, as well as the recent Curriculum Town Hall presentation hosted by Connections. Ms. Santos further advised the Board on upcoming enhancements to the curriculum based on performance indicators. Board members discussed the curriculum plans in detail.

c. Rubric Assessment Update

Dr. Sanchioni provided the Board with an update on the Rubric Assessment. The Board requested additional information regarding rubric documentation from Mr. Goldberg, to be provided prior to the next Board meeting.

d. Board Planning for the 2017-2018 School Year

Ms. Arthur discussed the planning for the 2017-2018 school year that Connections Academy has been working on with the school.

i. Board Composition and Recruitment

Ms. Arthur discussed with the Board the current composition, and encouraged Board members to discuss their intentions regarding terms and renewal with the Board Chair.

ii. Proposed Meeting Schedule

The Board confirmed their support of maintaining the current meeting schedule for the upcoming school year. Ms. Arthur requested that the Board please send any preferred changes prior to the next Board meeting, and advised that the consideration of the Board meeting schedule for the 2017-2018 school year will be included on the June Annual Meeting agenda.

iii. Strategic Planning Session Scheduling

Ms. Arthur discussed the scheduling of an upcoming Strategic Planning Session with the Board. Board members discussed their availabilities to hold a planning session during the summer or early fall.

IX. Adjournment and Confirmation of Next Meeting on Tuesday, May 23, 2017 at Natick Town Hall

Dr. Sanchioni noted that the Board was at the end of its agenda. There being no further business, at 3:08 p.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the TECCA Commonwealth Virtual School, April 26, 2017 Board meeting, be approved.

The motion was approved unanimously.