



APPROVED 4/26/2017

**TECCA Commonwealth Virtual School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, February 28, 2017 at 2:00 p.m. ET**

**Held at the following location and via teleconference:
141 Mansion Drive, Suite 300
East Walpole, MA 02032**

I. Call to Order

In the absence of a quorum of Board members, Dr. Sanchioni indicated the Board's intent to hear Oral Reports until additional members of the Board could join the meeting.

II. Roll Call

Board Members Present: Peter Sanchioni, Annie Ledoux, and Grace Magley (in person); Bob Maguire (via phone);

Board Members Joined During Meeting: Ed DeHoratius, and Jim Flanagan,

Board Members Absent: Jean Kenney;

Guests Present: Adam Goldberg, Lead School Administrator; Anne O'Conner and Patrick Lattuca, School staff; Dan Shovack and Liz McGonagle, TEC Staff; Katie Santos, Megann Arthur, and Shon Hocker, Connections staff; Dave Schmidt, Board Consultant (in person); Kristin DeGroff, Heather Woodward, Shawn Soltz and Ted Ochs, Connections staff (via phone).

TECCA Teacher Report

At the request of the Board, this item was moved up on the agenda. Ms. O'Conner introduced herself, and highlighted the benefits of working in a virtual environment.

[Mr. DeHoratius joined the meeting at 2:07 p.m.]

Ms. O'Conner further discussed her responsibilities at the school.

[Mr. Flanagan joined the meeting at 2:11 p.m.]

Having a quorum of the Board present, Dr. Sanchioni called the meeting to order at 2:11 p.m.

III. Public Comment

There were no comments at this time.

IV. Routine Business

a. Approval of Agenda

Dr. Sanchioni asked the Board if there were any changes to be made to the Agenda. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 28, 2017 Meeting of the TECCA Commonwealth Virtual School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

V. Oral Reports

a. Lead School Administrator Report

Mr. Goldberg reviewed the Data Report with the Board, highlighting enrollment and staffing at the school.

i. State Testing Update

Mr. Goldberg reviewed with the Board the upcoming state testing preparations by school staff.

ii. Graduation Plans

Mr. Goldberg reviewed the high school graduation ceremony plans in detail, and encouraged Board members to attend.

iii. TECCA Teacher Report

This item was discussed earlier in the meeting.

b. Financial Report

Mr. Soltz reviewed the financial materials included in the Board materials in detail, highlighting the budget and forecasting areas of the financial statements. He reviewed the revenue and expense statements, and discussed specific line items of interest with the Board.

Mr. Goldberg further discussed the school's grade level enrollment caps. The Board reviewed the caps in detail, and noted their intent to table Consent Item (e) Approval of Revised Enrollment Policy, to allow Mr. Goldberg additional time for revisions to the policy.

VI. Consent Agenda

Dr. Sanchioni asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. The Board tabled Consent Item (e) Approval of Revised Enrollment Policy. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Consent Items:

- a. Approval of Minutes from the January 25, 2017 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of LiveSpeech Invoice(s); and
- d. Approval of Invoice(s) for Course Enrollment for Connections Learning; are hereby approved.

The motion passed unanimously.

VII. Action Items

- a. Approval of Connections Academy of Massachusetts, LLC Invoice for January

Dr. Sanchioni reviewed in detail the Connections Academy invoice for the month of January as drawn from the financial reports provided earlier in the meeting, and included in the Board materials. He noted that he had reviewed the invoices and found them to be in order. He also asked the Board members whether they had any questions on the invoices or if any items required further explanation. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Academy of Massachusetts, LLC invoice for the month of January, in the amount of \$463,650.64, as presented, is hereby approved.

The motion passed unanimously.

- b. Approval of Interim Board Treasurer

The Board noted their intent to discuss this item later in the meeting.

- c. Approval of the Proposal from Connections as presented, and Authorization for the Board President to work with Board Counsel and Connections to draft an Agreement based upon the Proposal to be submitted to the Board for consideration at their next meeting

Mr. Schmidt reviewed the Proposal from Connections as presented, and Authorization for the Board President to work with Board Counsel and Connections to draft an Agreement based upon the Proposal to be submitted to the Board for consideration at their next meeting. Board members held discussion on the proposal, including the term length, in detail.

[Ms. McGonagle joined the meeting at 2:41 p.m.]

Dr. Sanchioni reviewed the Board's desire to hear Information Items until Mr. Ochs could join the Board meeting, and advised that the Board would consider the proposal from Connections later in the meeting.

VIII. Information Items

a. DESE Deliverables Update

i. DESE Meeting Update

Mr. Goldberg provided an update to the Board on the previous day's DESE meeting, and the good news associated for the school. Board members expressed their satisfaction at the feedback from DESE.

ii. EMO Evaluation Requirement Update

Ms. Arthur reviewed the Board's interest in implementing an EMO evaluation. The Board discussed the potential engagement of a third party facilitator, Greater Capacity Consortium, to assist the Board in compiling data. The Board supported the use of a third party facilitator, with an expense estimated at two hundred dollars. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Agreement with Greater Capacity Consortium for EMO evaluation, as discussed, is hereby approved.

The motion passed unanimously.

[Mr. Ochs joined the meeting at 3:04 p.m.]

Approval of Interim Board Treasurer

Dr. Sanchioni reviewed the position of Interim Board Treasurer, and discussed the timeline for nomination of the position. The Board noted their intent to consider this item at a future meeting.

This item was tabled.

Approval of the Proposal from Connections as presented, and Authorization for the Board President to work with Board Counsel and Connections to draft an Agreement based upon the Proposal to be submitted to the Board for consideration at their next meeting

Dr. Sanchioni thanked Mr. Ochs for his work on the proposal, and collaboration with the Board. He reviewed the Board's desire to modify the agreement language in relation to any potential pursuance of additional charter agreements within the state by Connections during the term of the five year agreement. Mr. Ochs requested additional time to revise the language to reflect the Board's intent.

The Board thanked Mr. Ochs for his time.

[Mr. Ochs left the meeting at 3:09 p.m.]

There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Proposal from Connections and Authorization for the Board President to work with the Board Counsel and Connections to draft an Agreement based upon the Proposal to be submitted to the Board for consideration at their next meeting, as discussed, is hereby approved.

The motion passed unanimously.

Dr. Sanchioni volunteered as designee to work with Connections on the revised agreement language. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Board President as Board Designee to work with Connections to Finalize Agreement Language Regarding the Pursuance of Additional Charter School Agreements within the State of Massachusetts, as discussed, is hereby approved.

The motion passed unanimously.

The Board took a short recess at 3:10 p.m.

The Board reconvened the meeting at 3:17 p.m.

IX. Strategic Planning

Dr. Sanchioni discussed Strategic Planning with the Board, including the timeline for proposed Strategic Planning Sessions.

a. Strategic Planning Service Proposal

Mr. Schmidt reviewed his background qualifications in strategic planning with the Board. He discussed potential topics for discussion during strategic planning sessions, as well as the services included within his current contract with the Board.

b. Strategic Planning Service Proposal

Dr. Hocker reviewed his background qualifications in strategic planning with the Board. He discussed potential topics for discussion during strategic planning sessions, as well as the services included within Connections' current contract with the Board.

Dr. Sanchioni thanked Mr. Schmidt and Dr. Hocker for their proposals, and requested that all Board members provide their independent feedback on the proposals to him prior to the next Board meeting.

X. Lead School Administrator Mid-Year Review

Dr. Sanchioni presented this item to the Board, and provided background information on the mid-year review process. He reviewed Mr. Goldberg's rubric assessment, and requested that documentation of the rubric assessment be shared at the Board's next meeting. The Board discussed the timeline for the Lead School Administrator's End of Year Review in detail.

Mr. Goldberg reviewed his ongoing work with school superintendents across the state, and provided details on qualifying goals and action plan items.

XI. Adjournment and Confirmation of Next Meeting on Wednesday, April 26, 2017 at the School Location

Dr. Sanchioni noted that the Board was at the end of its agenda. There being no further business, at 3:52 p.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the TECCA Commonwealth Virtual School, February 28, 2017 Board meeting, be approved.

The motion was approved unanimously.

