



**TECCA Commonwealth Virtual School
BOARD MEETING**

Pursuant to the Massachusetts Open and Public Meeting Laws, notice is hereby given to the members of the TECCA Commonwealth Virtual School Board and the general public that the Board will hold a meeting open to the public on:

Date and Time:

Thursday, November 3, 2016 at 1:00 p.m. ET

Held at the following location:

141 Mansion Drive, Suite 300
East Walpole, MA 02032

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair. Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Adam Goldberg at 401-465-9204.

BOARD AGENDA

- I. Call to Order – P. Sanchioni
- II. Roll Call – P. Sanchioni
- III. Interview with Representatives from Department of Elementary and Secondary Education (DESE) as Part of Annual Site Visit (attached) – P. Sanchioni/ A. Goldberg
- IV. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the School Principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentation shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

"To offer Massachusetts students a quality online alternative to the traditional classroom by providing a supportive, individualized program of study; effective instruction; engaging learning experiences; and diverse curriculum offerings to stimulate curiosity, advance personal growth, and promote academic achievement."

To view the Board Public Comment Policy, visit the school's "Our School Board" page at www.connectionsacademy.com

- V. Routine Business – P. Sanchioni
 - a. Approval of Agenda

- VI. Oral Reports
 - a. Lead School Administrator Report (School Leader Report and MSR attached) – A. Goldberg
 - i. State of the School Report (attached)
 - ii. School Operations Metrics (attached)
 - iii. TECCA Teacher Report – H. Kent
 - b. Financial Report (attached) – K. Helt
 - i. FY16 Audit Update

- VII. Consent Agenda
 - a. Approval of Minutes from the September 28, 2016 Board Meeting (attached)
 - b. Approval of Staffing Report (to follow)
 - c. Approval of LiveSpeech Invoice(s) (attached)
 - d. Approval of Enrollment Opening for the 2017-2018 School Year

- VIII. Action Items
 - a. Approval of Connections Academy of Massachusetts, LLC Invoice for September (attached) – J. Flanagan
 - b. Approval of School Focus Goals for 2016-2017 School Year (attached) – A. Goldberg

- IX. Information Items
 - a. State Relations Update (attached) – A. Jay
 - b. DESE Deliverables Update – A. Goldberg
 - c. Agreements for Student Enrollment for 2017-2018 School Year: Parent/Legal Guardian (Caretaker) Acknowledgement, Regulatory Program Description, Caretaker Designee Agreement and Designated Learning Coach Agreement (attached) – A. Goldberg

- X. Exit Interview with Representatives from DESE – P. Sanchioni/ A. Goldberg

- XI. Adjournment and Confirmation of Next Meeting on Wednesday, November 30, 2016 at 2:00 p.m. ET at the School Location.

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CONSENT ITEMS

The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.

a. Approval of Minutes from the September 28, 2016 Board Meeting

PRESENTER IF MOVED TO ACTION ITEMS: Megann Arthur

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The minutes from the meeting of the Board of Directors are being presented for approval.

b. Approval of Staffing Report

PRESENTER IF MOVED TO ACTION ITEMS: Adam Goldberg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The staffing report as provided with the Board materials outlines the candidates that are recommended for hire. The staffing report includes each candidate's name, area for hire, compensation rate, bonus potential and start date. The Staffing Report also provides information on departing employees, the reasons for their departure, as well as any promotions, for Board review and approval.

c. Approval of LiveSpeech Invoice(s)

PRESENTER IF MOVED TO ACTION ITEMS: Ken Helt

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Included in the Board materials is the school's LiveSpeech invoice(s). Board approval of the invoice(s) is requested.

d. Approval of Enrollment Opening for the 2017-2018 School Year

PRESENTER IF MOVED TO ACTION ITEMS: Adam Goldberg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: The school is requesting Board approval to begin enrollment for the 2017-2018 school year effective March 1, 2017. Board approval of the enrollment opening date is requested.

Motion: _____ Second: _____
Ayes: _____ Nays: _____

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ACTION ITEMS

a. Approval of Connections Academy of Massachusetts, LLC Invoice for September

PRESENTER: Jim Flanagan

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Flanagan will review the invoice as it relates to the financial report reviewed earlier in the meeting. He will request approval of the invoice, and authorization to make payment via wire based upon availability of funds.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

b. Approval of School Focus Goals for 2016-2017 School Year

PRESENTER: Adam Goldberg

RECOMMENDED ACTION: Consideration for Approval

BACKGROUND: Mr. Goldberg will review the proposed 2016-2017 school focus goals with the Board and will seek Board approval thereof.

Motion: _____ Second: _____

Ayes: _____ Nays: _____

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