



Maine Connections Academy, Inc. (MCA)
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

Date and Time:

Friday, November 15, 2019 at 10:00 a.m.

Held at the following location:

8 Science Park Road
3rd Floor
Scarborough, ME 04074

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Lauren Thompson at 207-805-3254.

BOARD AGENDA

- I. Call to Order and Roll Call – A. Linscott
- II. Public Comment – A. Linscott
- III. Board Member Discussion with Third Party Evaluator, Bill Nave, Regarding Focus for Next EMO Evaluation – A. Linscott
- IV. Routine Business – A. Linscott
 - a. Approval of Agenda
 - b. Approval of Minutes from the October 18, 2019 Board Meeting (attached)
 - c. Approval of Minutes from the October 28, 2019 Special Board Meeting (attached)
 - d. Approval of Staffing Report (attached)
- V. Oral Report
 - a. School Leader's Report (MSR attached) – W. Walter
 - i. Enrollment and Staffing Update
 - ii. Emergency Management Plan Discussion (attached)
 - iii. Approval of Additional Part-time Teaching Position
 - iv. Approval of Employee Handbook Revision(s) (to follow)

- b. Financial Report (to follow) – A. Trunnell/ A. Linscott
 - i. Review and Approval of Financial Report and Connections Academy of Maine, LLC Invoices for October (attached)
 - ii. Management Letter Update (to follow)
 - iii. Form 990 Update

- VI. Action Items

- VII. Information Items
 - a. Legislative Update – C. Weston
 - b. State and Strategic Client Relations (SSCR) Update – A. Jay
 - i. Benefits Program Update(s) (attached)
 - c. School Leadership Team (PSLT) Update – K. Clements
 - i. School Leader Review Process Update

- VIII. Strategic Planning
 - a. Fund Balance Allocation Update – A. Jay

- IX. Executive Session MAY BE REQUIRED – A. Linscott
 - a. Pursuant to MRSA Title 1, Chapter 13, Section 405-6 (e) – Consultations between a body or agency and its attorney concerning the legal rights and duties of the body or agency
 - b. Pursuant to MRSA Title 1, Chapter 13, Section 4-5-6 (a) – Discussion of the appointment or assignment of an individual or appointee of the body or agency

- X. Strategic Planning (cont.)
 - a. Approval of Engagement of Third Party Evaluator for the 2019-2020 School Year EMO Evaluation – A. Linscott

- XI. Adjournment and Next Regular Meeting Date – Friday, January 17, 2020 at 10:00 a.m.