



**APPROVED 06/15/2018**

**Maine Connections Academy, Inc. (MCA)  
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING  
Monday, June 4, 2018 at 10:00 a.m.**

**Held at the following location and via teleconference:**  
75 John Roberts Road, Suite 11B  
South Portland, ME 04106

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**I. Call to Order and Roll Call**

Ms. Linscott called the meeting to order at 10:03 a.m. when all participants were present and able to hear each other. The meeting was open to the public.

Board Members Present: Amy Linscott, John Larouche and Bernice Stockley (via phone);

Board Members Joined During Meeting: Carol Weston (via phone);

Board Members Absent: Amy Volk;

Guests: Chad Strout, School Leader; Amy Trunnell, Financial Consultant (in person); Ray Lambert, Amanda Jay, Shawn Soltz, Laura Coleman and Megann Arthur, Pearson Online & Blended Learning (POBL) Staff (via phone).

**II. Public Comment**

There were no comments at this time.

**III. Routine Business**

a. Approval of Agenda

Ms. Linscott asked the Board to review the Agenda distributed prior to the meeting. There being no changes made, a motion was made by Ms. Stockley and seconded by Ms. Linscott as follows:

RESOLVED, that the Agenda for the June 4, 2018 Maine Connections Academy Board of Directors Special Meeting, as presented, is hereby approved.

The motion passed unanimously.

[Ms. Weston joined at 10:06 a.m.]

**IV. Budget Development Work Session and Discussion**

Ms. Trunnell reviewed the draft 2018-2019 school year budgets based on two enrollment target figures with the Board. Mr. Strout reviewed staffing considerations for the budget.

[Ms. Jay joined at 10:25 a.m.]

The Board discussed the draft budgets, including potential new staffing positions, staff bonus structure, increased outreach needs, specific expenses for the school, as well as the fee schedule and services provided by POBL in detail with Mr. Strout and Ms. Trunnell. The Board expressed a desire to consider a budget based on an enrollment target of 427 students at a future meeting. The Board further requested POBL provide additional information on outreach and staff bonus options at a future meeting.

**VIII. Adjournment and Next Meeting Date – June 15, 2018 at 10:00 a.m.**

Ms. Linscott noted that the Board was at the end of its agenda. There being no further discussion and the Board being at the end of its agenda, the meeting was adjourned at 12:04 p.m. The next regular Board meeting is scheduled for June 15, 2018 at 10:00 a.m.