



Maine Connections Academy, Inc. (MCA)  
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

**Date and Time:**

Tuesday, August 29, 2017 at 10:00 a.m.

**Held at the following location:**

75 John Roberts Road, Suite 11B  
South Portland, ME 04106

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Alicia Chambers at 207-805-3254.

**BOARD AGENDA**

- I. Call to Order and Roll Call – A. Linscott
- II. Public Comment – A. Linscott
- III. Acceptance of Resignation of Board Member, Nick McGee (attached) – A. Linscott
- IV. Routine Business – A. Linscott
  - a. Approval of Agenda
  - b. Approval of Minutes from the June 2, 2017 Annual Board Meeting (to follow)
  - c. Approval of Minutes from the June 23, 2017 Special Board Meeting (attached)
  - d. Approval of Minutes from the June 30, 2017 Special Board Meeting (attached)
  - e. Approval of Minutes from the July 10, 2017 Special Board Meeting (attached)
  - f. Approval of Staffing Report (attached)
  - g. Approval of 2017-2018 Base Salaries and Incentive Percentage and Career Ladder Positions (attached)

- V. Oral Reports
  - a. School Leader's Report (MSR) – A. Chambers
    - i. Back to School Activities, Staffing and Training Update
    - ii. Enrollment Update
    - iii. Connections Academy Summer Leadership Conference
    - iv. Approval of Employee Handbook Revision(s): Stipend Removal (attached)
    - v. Approval of Federal Title Funding Plan Documentation: Parent and Family Engagement Policy (attached)
  - b. Financial Report (attached) – A. Linscott/A. Trunnell
    - i. Unaudited 2016-2017 Financial Results
    - ii. Review and Approval of Connections Academy of Maine, LLC Invoices for May and June (attached)
    - iii. Review and Approval of Invoice for Summer School 2017 (attached)
- VI. Action Items
  - a. Approval of Board Treasurer (attached) – M. Arthur
  - b. Approval of Board Training and Conference Attendance for the 2017-2018 School Year – M. Arthur
- VII. Information Items
  - a. Legislative Update – C. Weston
  - b. School Leadership Team (PSLT) Update – R. Lambert
    - i. School Leader Search Update
    - ii. School Operations Metrics (attached)
  - c. Teacher Professional Development Products and Services for the 2017-2018 School Year (attached) – R. Lambert
  - d. Annual Conflict of Interest Forms Completion Reminder – M. Arthur
- VIII. Strategic Planning
  - a. Strategic Plan Report (attached) – A. Linscott
- IX. Adjournment and Next Meeting Date – October 6, 2017 at 10:00 a.m.