



APPROVED 8/26/2016

**Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
Friday, June 17, 2016 at 10:00 a.m.**

**Held at the following location and via teleconference:
75 John Roberts Road, Suite 11B
South Portland, ME 04106**

I. Call to Order and Roll Call

Ms. Linscott called the meeting to order at 10:05 a.m. when all participants were present and able to hear each other. The meeting was open to the public.

Board Members Present: Amy Linscott, Julie Hannon, Nick McGee and Carol Weston (in person);

Board Members Absent: Amy Volk;

Guests: Karl Francis, School Leader (in person); Rachel Graver, Shawn Soltz, Ken Helt, Shon Hocker, Heather Woodward, Laura Coleman and Megann Arthur, Connections staff (all via phone).

II. Public Comment

There were no comments at this time.

III. Routine Business

a. Approval of Agenda

Ms. Linscott asked the Board to review the Agenda distributed prior to the meeting. The Board requested that Principal's Report Item (i) Approval of Employee Handbook Revision(s) be tabled to a future meeting and the addition of an Education Management Organization (EMO) Evaluator Update within the Financial Report. There being no further changes, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the June 17, 2016 Maine Connections Academy Board of Directors Special Meeting, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. Approval of Employee Handbook Revision(s)

This item was tabled.

b. Financial Report

i. Approval of Board Treasurer as Board Designee to Finalize and Execute the Engagement of an Audit Firm for the 2015-2016 School Year Financial Audit

Mr. McGee briefly reviewed the necessity of appointing a designee to finalize and execute the engagement of an Audit firm for the 2015-2016 school year with the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Board Treasurer as Board Designee to finalize and execute the engagement of an audit firm for the 2015-2016 school year financial audit, as presented, is hereby approved.

The motion passed unanimously.

Update on Education Management Organization (EMO) Contract

Mr. Francis advised the Board that Mr. Nave, the Board appointed EMO Evaluator, was approved by the Maine Charter Commission to begin working on the school's EMO Evaluation.

V. **Action Items**

a. Review and Consideration of Board Member Candidate(s)

The Board discussed the current Board composition, the qualifications of Board member candidates and the Board member term lengths in detail. There being no further discussion, a motion was made as follows:

RESOLVED, that the appointment of John Larouche as a Board Member of Maine Connections Academy, Inc. until the Annual Meeting 2018, as discussed, is hereby approved.

FURTHER RESOLVED, that the appointment of Bernice Stockley as a Board Member of Maine Connections Academy, Inc. until the Annual Meeting 2017, as discussed, is hereby approved.

The motion passed with three (3) affirmative votes by Ms. Linscott, Ms. Weston and Mr. McGee, and one (1) negative vote by Ms. Hannon.

Approval of Board President as Board Designee to Create Advisory Committee Structure and Bylaws

The Board discussed their desire to further investigate an Advisory Committee or Panel and their desire for the Board President as Board Designee for discussion and consideration at a future meeting. There being no further discussion, a motion was made as follows:

RESOLVED, that the Board President as Board Designee to create an Advisory Committee Structure and Bylaws, as discussed, is hereby approved.

The motion passed unanimously.

VI. EXECUTIVE SESSION: Pursuant to MRSA Title 1, Chapter 13, Section 405-6, discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment

The Board entered into Executive Session at 10:53 a.m. upon a motion being made, seconded and confirmed via roll call vote of all Board Members present pursuant to MRSA Title 1, Chapter 13, Section 405-6, for discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment. Board members in attendance were Amy Linscott, Julie Hannon, Nick McGee and Carol Weston. The Board invited the following into Executive Session based on their work on this matter: Rachel Graver, Karl Francis and Megann Arthur. All others left the meeting at this time.

[Mr. McGee joined the meeting via phone at 11:19 a.m.]

[Mr. Francis left the meeting at 11:44 a.m.]

[Mr. McGee left the meeting at 12:24 p.m.]

After the Board concluded their discussion, the Board resumed their open session at 12:54 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board Members present. No action was taken during closed session.

VII. Approval of School Leader Compensation for the 2016-2017 School Year

Ms. Volk reminded the Board of the discussion held in executive session. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the School Leader compensation for the 2016-2017 school year in the amount of \$81,280 with a 10% bonus potential, as discussed, is hereby approved.

The motion passed unanimously.

VIII. Adjournment and Next Meeting – August 26, 2016 at 10:00 a.m.

Ms. Linscott noted that the Board was at the end of its agenda. The next Board meeting is scheduled for August 26, 2016 at 10:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 12:57 p.m.