



APPROVED 08/28/15

**Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
Friday, August 21, 2015 at 1:00 p.m.**

**Held at the following location and via teleconference:
75 John Roberts Road, Suite 11B
South Portland, ME 04106**

I. Call to Order and Roll Call

Due to his work on the topics to be considered at the meeting, Ms. Volk asked Mr. McGee to chair the meeting. Mr. McGee called the meeting to order at 1:10 p.m. when all participants were present and able to hear each other. The meeting was open to the public.

Board Members Present: Amy Volk, Nick McGee, Amy Linscott and Julie Hannon (via phone);

Board Members Absent: Carol Weston;

Guests: Karl Francis, School Leader (in person); Rachel Graver, Shawn Soltz, Heather Woodward and Megann Arthur, Connections staff (via phone).

II. Public Comment

There were no comments at this time.

III. Routine Business

a. Approval of Agenda

Mr. McGee asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 21, 2015 Maine Connections Academy, Inc. Special Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

IV. Action Items

a. Consideration and Approval of Hiring a Fiscal Officer

Mr. McGee provided the Board with an overview of the communications and negotiations with other schools to potentially share fiscal officer services provided by Ms. Neal. The Board discussed the reasons for sharing fiscal officer services as well as noted the potential downfalls of pursuing such action. Mr. McGee detailed the discussions with Baxter Academy to split Ms. Neal services 50/50, thus giving MCA 20 hours of fiscal officer services per week. Mr. McGee reviewed the proposed salary to be split between the two schools, as well as benefits including 4 weeks of proposed vacation time.

The Board discussed the requirements to put fiscal officer services out to bid, and showing good faith reasons that would prove why a specific employee was the best candidate for the school. Additionally, Board members discussed compensation and contract specifics, and the need for Board Counsel to review any agreements before further consideration and execution by the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of the Board Treasurer as Board designee to pursue the hiring of a Fiscal Officer, as discussed, is hereby approved.

The motion passed unanimously.

V. Adjournment and Next Meeting – August 28, 2015 at 10:00 a.m.

Ms. Volk noted that the Board was at the end of its agenda. The next Board meeting is scheduled for August 28, 2015 at 10:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 1:37 p.m.