



APPROVED 11/21/14

**Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING
Monday, October 31, 2014 at 8:45 a.m.**

**Held at the following location and via teleconference:
75 John Roberts Road, Suite 11B
South Portland, ME 04106**

I. Call to Order

Ms. Volk called the meeting to order at 8:48 a.m. when all participants were present and able to hear each other. The meeting was open to the public.

II. Roll Call

Board Members Present: Amy Volk, Nick McGee, Amy Linscott, Carol Weston and Julie Hannon (via phone);

Guests: Karl Francis, School Leader (in person); Pat Laystrom, Rachel Graver, Peter Robertson, Laura Karns, Heather Woodward and Megann Arthur, Connections staff (via phone).

III. Public Comment

There were no comments at this time.

IV. Routine Business

a. Approval of Agenda

Ms. Volk asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 31, 2014 Maine Connections Academy, Inc. Special Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

V. Action Items

a. Review and Approval of School Goals for the 2014-2015 School Year

Mr. Francis reviewed the school goals for the 2014-2015 school year included in the Board package with the Board in detail. He advised the Board regarding the process completed in the drafting and weighting of the proposed goals, including those involved in the process from the school, Board and Connections. He reminded the Board that the school goals represent the major driver for the staff incentive plan, and the advantages of aligning the school's goals with existing Connections framework, to ensure proper quantifiable metrics for staff bonus calculation.

[Ms. Hannon joined the meeting at 8:50 a.m.]

Board members discussed with school leadership specific school goals and measurements, the school leader and teacher competencies and school bonus incentive matrix. The Board agreed that each document will be updated to correct minor typographical and grammar errors but would not be changed substantively. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the school goals for the 2014-2015 school year, school leader and teacher competencies and school bonus incentive matrix, as presented, are hereby approved with the understanding that minor, not substantive changes, will not be made to the documents.

The motion passed unanimously.

VI. Adjournment and Next Meeting – November 21, 2014 at 10:00 a.m.

Ms. Hannon noted that the Board was at the end of its agenda. The next Board meeting is scheduled for November 21, 2014 at 10:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:22 a.m.