



Maine Connections Academy, Inc. (MCA)
BOARD MEETING

Pursuant to the Maine Open and Public Meeting Laws, notice is hereby given to the members of the MCA Board and the general public that the MCA Board will hold a meeting open to the public on:

Date and Time:

Friday, January 16, 2015 at 10:00 a.m.

Held at the following location:

75 John Roberts Road, Suite 11B
South Portland, ME 04106

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Karl Francis at 207-805-3254.

BOARD AGENDA

- I. Call to Order – A. Volk
- II. Roll Call – A. Volk
- III. Public Comment

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must write their name and a short description of the agenda item on which they wish to comment on the card provided and submit this to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the school principal by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the School Principal at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the School Principal at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

To view the Board Public Comment Policy, visit the school's "About Us" page at www.connectionsacademy.com

- IV. Routine Business – A. Volk
 - a. Approval of Agenda

- V. Oral Reports
 - a. Principal's Report (MSR attached) – K. Francis
 - i. Update on Field Trips
 - ii. Update on Staffing
 - iii. Update on Preparations for State Testing
 - iv. Update on State Specific School Handbook: Abusive LC/ Caretaker Policy
 - v. School Operations Metrics (to follow)
 - b. Financial Report (attached) – N. McGee/H. Neal
 - i. Update on Revisions to School Fiscal Policies
 - ii. Capitalization Threshold Change
 - iii. Budget Planning for 2015-2016 School Year
 - iv. RFP for Audit

- VI. Consent Items: The Chair will ask members what items, if any, they want removed from the consent agenda for discussion. If any member asks that an item be moved, it will be moved to the Action Items. After any items have been removed, the Chair will read out the remaining consent items and ask for their adoption in one motion if there is no objection. The minutes will reflect the full text of any resolutions that were adopted as part of the consent agenda.
 - a. Approval of Minutes from the November 21, 2014 Board Meeting (attached)
 - b. Approval of Minutes from the December 15, 2014 Board Special Meeting (attached)
 - c. Approval of Staffing Report (attached)
 - d. Approval of Agreements for Student Enrollment for 2015-2016 School Year: Regulatory Program Description, Parent /Legal Guardian (Caretaker) Acknowledgement and Designated Learning Coach Agreement (attached)
 - e. Approval of Revision(s) to the 2014-2015 School Year State Specific School Handbook: Internet Subsidy Program Policy (attached)
 - f. Approval of the 2015-2016 School Year General School Handbook (attached)
 - g. Approval of the 2015-2016 School Year State Specific School Handbook (attached)

- VII. Action Items
 - a. Approval of Connections Academy of Maine, LLC Invoices for November and December (attached) – N. McGee
 - b. Approval of School Enrollment Opening for the 2015-2016 School Year – K. Francis
 - c. Approval of Funded Enrollment Target for the 2015-2016 School Year – K. Francis
 - d. Approval of the Board Secretary to Work with the School Leader on the Teacher Performance Evaluation and Professional Growth System (PEPG) – K. Francis

- VIII. Information Items
 - a. Upcoming LiveLesson® Sessions – H. Woodward
 - b. Board Meeting Dates – H. Woodward
 - c. Legislative Update – A. Volk
 - d. Review of Old Business/ New Business – A. Volk

- IX. Executive Session: Pursuant to MRSA Title 1, Chapter 13, Section 405-6, discussion of employment, promotion, evaluation, discipline, or resignation of an individual regarding public employment – A. Volk

X. Adjournment and Next Meeting – February 27, 2015 at 10:00 a.m.