

APPROVED 11/19/13
Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING

Monday, September 23, 2013 at 12:00 p.m.

Held via teleconference:
800-747-5150, access code 332-2815#

I. Call to Order and Roll Call

Ms. Volk called the meeting to order at 12:10 p.m. The meeting was open to the public.

Board Members Present: Amy Volk, Carol Weston, and Nick McGee;

Board Members Absent: Julie Hannon and Peter Bouchard;

Guests: Heather Woodward, Marci Carter and Lyn McCullen; Connections Staff.

II. Routine Business

a. Approval of Agenda

Ms. Volk asked the Board to review the Agenda distributed prior to the meeting. There being no discussion, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the July 22, 2013 Maine Connections Academy, Inc. Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

III. Oral Reports

a. Update on Parent Engagement and Community Partnerships

Ms. Carter provided the Board with an update on the meetings held to date, as well as those meeting requests that were declined. She detailed relevant communications and discussions held since the Board's last meeting. The Board also discussed the information sessions that are being planned to help advocate for virtual education in the state and to educate interested parties.

b. Update on Charter Application

Ms. McCullen provided the Board with an update on the charter application. She reviewed the advantages discussed in obtaining letters or emails of support to the application. She also noted that the application is much more extensive than previous applications. The Board discussed the timeline associated with the application and the review process and associated deliverables.

IV. Action Items

a. Acceptance of Resignation of Board Member, Ruth Summers

Ms. Volk referred the Board members to the letter of resignation from Ms. Ruth Summers, as included in the Board materials. Board members acknowledged that they had received and reviewed the letter of resignation, and expressed their gratitude to Ms. Summers for her service. There being no further discussion, a motion was made as follows:

RESOLVED, that the resignation of Board member, Ruth Summers to be effective at the close of this meeting, is hereby accepted.

The motion passed unanimously.

b. Acceptance of Resignation of Board Member, Bob Reed

Ms. Volk referred the Board members to the letter of resignation from Mr. Bob Reed, as included in the Board materials. Board members acknowledged that they had received and reviewed the letter of resignation, and expressed their gratitude to Mr. Reed for his service. There being no further discussion, a motion was made as follows:

RESOLVED, that the resignation of Board member, Bob Reed to be effective at the close of this meeting, is hereby accepted.

The motion passed unanimously.

c. Approval of Board Members

Ms. Woodward introduced the proposed Board members, and reviewed their qualifications with the Board, biographical information as included in the Board materials. Ms. Woodward advised the Board candidates of their roles as Directors and asked the Board for approval of their appointment to the Board. There being no further discussion, a motion was made as follows:

RESOLVED, that the appointment of Peter Bouchard, Julie Hannon, Amy Linscott, Nick McGee, Carol Weston and Amy Volk as the Board Members of Maine Connections Academy, Inc. until the Annual Meeting 2014, are hereby approved.

The motion passed unanimously.

d. Approval of Board Officers

Ms. Woodward presented this item to the Board. She reviewed with the Board each Officer position as set out in the Bylaws, and in the Board materials provided to the Board for their review and consideration. She advised the Board that all positions would be for a term until the Annual meeting 2014. Nominations were opened for the position of Board President. Amy Volk was nominated for the position of Board President. There being no further nominations and no further discussion, the following motion was made as follows:

RESOLVED, that the appointment of Amy Volk, for the position of Board President for a term ending at the annual meeting 2014, hereby be approved.

The motion passed unanimously.

Nominations were opened for the position of Board Secretary. This item was tabled until a future meeting.

Nominations were opened for the position of Board Treasurer. Nick McGee was nominated for the position of Board Treasurer. There being no further nominations and no further discussion, the following motion was made as follows:

RESOLVED, that the appointment of Nick McGee for the position of Board Treasurer for the term ending at the annual meeting 2014, hereby be approved.

The motion passed unanimously.

e. Consideration of Board Counsel and Approval of Board Designee to Negotiate, Finalize and Execute Agreement with Board Counsel

Ms. Volk presented this item to the Board. It was recommended that the Board consider engaging Counsel to assist the Board and school with any legal matters necessary. The Board was reminded that the firm, if approved, would work solely for the Board and school and give advice in regards to items keeping the best interests of the school in mind. Ms. Volk reviewed the need for a Board designee to negotiate, finalize and execute an agreement with Board Counsel on behalf of the Board. Carol Weston volunteered to be the Designee. The Board was supportive of the designation. After discussion, a motion was made as follows:

RESOLVED, that the designation of Carol Weston to negotiate, finalize and execute agreement with Board Counsel, is hereby approved.

The motion passed unanimously.

V. Information Items

a. Connections Board Academy and Commonwealth Connections Academy Visit

Ms. Carter reviewed the upcoming Board Academy and visit to Commonwealth Connections Academy.

VI. Adjournment and Next Meeting at the Call of the Chair

Ms. Volk noted that the Board was at the end of its agenda and that the next meeting was scheduled to be held at the call of the Board Chair. At 12:52 p.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the Maine Connections Academy, Inc. September 23, 2013 Board meeting, is hereby approved.

The motion was approved unanimously.