



APPROVED 3/14/14

**Maine Connections Academy, Inc. (MCA)
MINUTES OF THE BOARD OF DIRECTORS MEETING**

Monday, February 24, 2014 at 9:30 a.m.

Held at the following location and via teleconference:
4 Elbridge Oliver Way
Scarborough, ME 04074

I. Call to Order and Roll Call

Ms. Volk called the meeting to order at 9:38 a.m. The meeting was open to the public.

Board Members Present: Amy Volk, Julie Hannon, Nick McGee and Amy Linscott (via phone);

Board Members Absent: Carol Weston;

Guests: Pat Laystrom, Marci Carter, Lyn McCullen, Rachel Bailey and Heather Woodward, Connections staff (all via phone).

II. Routine Business

a. Approval of Agenda

Ms. Volk asked the Board to review the Agenda distributed prior to the meeting. There being no discussion, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 24, 2014 Maine Connections Academy, Inc. Board Meeting, as presented, is hereby approved.

The motion passed unanimously.

III. Oral Reports

a. Update on Charter Implementation and Timeline

Ms. Laystrom provided the Board with an update on the Charter implementation and timeline. She reminded the Board of the anticipated interview and approval process. Ms. Laystrom also noted that the Board can expect a decision on the Charter application's approval by Monday, March 4, 2014.

b. Introduction of Rachel Bailey, Director of Schools

Ms. Laystrom introduced Ms. Bailey to the Board. Ms. Bailey reviewed her background and role at Connections with the Board and the Board welcomed Ms. Bailey.

c. Outreach Planning

Ms. Laystrom discussed preparations in place for the outreach and enrollment process, should the school be approved. The Board discussed their intent to ask the Commission for authorization to begin recruitment for students and opening of enrollment, pending the execution of the final Charter Agreement. The Board discussed the timing involved in student enrollment and their desire to begin as soon as possible.

d. Upcoming Board Items for Consideration

Ms. Woodward discussed the upcoming Board items for consideration and outlined several items that the Board will begin receiving for consideration as part of their implementation and start-up of the school, once approved.

IV. Consent Items

Ms. Volk asked the Board members whether any items from the Consent Items should be moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, that the Consent Item:

- a. Approval of Minutes from the January 24, 2014 Board Meeting; is hereby approved.

The motion passed unanimously.

V. Action Items

- a. Approval of Board Designee to Work with Board Counsel and Connections on the Educational Products and Services Agreement

Ms. Laystrom presented this item to the Board. She reviewed the development process that the proposed EPSA went through and key considerations in the contract. The Board discussed the need for a Board member to work with Connections and Board Counsel on the EPSA. The Board discussed having Ms. Weston act as the Board designee, and Ms. Hannon as the alternate if Ms. Weston is not available. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that Carol Weston, and Julie Hannon as the alternate, as the Board Designee(s) to work with Board Counsel and Connections on the Educational Products and Services Agreement and to finalize and execute the agreement, as discussed, is hereby approved.

The motion passed unanimously.

b. Approval of Board Designee to Work with Board Counsel and All Necessary Parties to Negotiate, Finalize and Execute the School's Charter Contract

Ms. Laystrom provided the Board with information concerning the school's need for a Board member to work with Board Counsel and all necessary parties to negotiate, finalize and execute the school's charter contract. The Board discussed having Ms. Weston act as the Board designee, and Ms. Hannon as the alternate if Ms. Weston is not available. There being no further discussion, a motion was made and seconded as follows

RESOLVED, that Carol Weston, and Julie Hannon as an alternate, as the Board Designee(s) to work with Board Counsel and all necessary parties to negotiate, finalize and execute the School's charter contract, is hereby approved.

The motion passed unanimously.

VI. Adjournment and Next Meeting at the Call of the Chair

Ms. Volk noted that the Board was at the end of its agenda and that the next meeting was scheduled to be held at the call of the Board Chair. At 10:16 a.m. the Board made and seconded the following motion:

RESOLVED, that the adjournment of the Maine Connections Academy, Inc. February 24, 2014 Board meeting, is hereby approved.

The motion was approved unanimously.