



ELECTRONIC COMMUNICATIONS POLICY

Date of Original Approval: August 19, 2013; Date Revised: June 21, 2021

POLICY EFFECTIVE JULY 1, 2013

Purpose

Active involvement and participation of Board members is essential for effective governance of the School. The Board cannot make any decisions or vote on any policy if a quorum is not present at each meeting. This policy promotes active involvement and participation by requiring regular attendance at Board meetings.

Commitment to Public Involvement

The Board is committed to ensuring that members of the public may attend all public meetings of the Board, have access to Board meetings and are able to provide comments to the Board... Nothing in this policy shall affect the public's right to attend a meeting of the governing Board at the place where the meeting is conducted, and the minimum number of members is physically present.

Policy

Board members are expected to demonstrate their commitment to the School by regularly attending Board meetings in accordance with the Board Attendance Policy, except when prevented by unforeseeable events. It is understood that Board members may not be able to be physically present for all scheduled board meetings. To facilitate active involvement of all Board members, the Board allows members to participate by electronic communication as outlined in the Procedure below. Notwithstanding, Board members are encouraged to participate in person unless electronic attendance provides the only opportunity for the member to participate. Board members acknowledge that there are restrictions on participation by electronic communication and that all members may not participate by electronic communication at the same time.

Procedure

Each member of the governing Board is required to adhere to the Board Attendance Policy. A member may participate by electronic communication no more than 50% of the time each school year.

A member may participate by electronic communication only if the member uses a means of communication that permits the member, all other members participating in the meeting, and all members of the public physically present at the place where the meeting is conducted to simultaneously communicate and be visible with each during the meeting. A quorum of the Board must be physically present at the place where the meeting is conducted.

A member participating in a meeting via electronic communication shall be considered to be present at the meeting, shall be counted for purposes of constituting a quorum and the member is fully privileged to vote on all matters, except for matters that require in person attendance and as outlined by Indiana law (e.g., budget, reduction in personnel, etc.).

All votes of the governing Board shall be taken by roll call vote during the electronic meeting and the minutes of the Board will reflect member participation.

If the Board determines that a member has abused this policy, the Board Chair shall take appropriate corrective action, which depending on the circumstances, may include removal of a member from the Board.

Nothing in this policy affects the Board's right to exclude the public from an executive session in which a member participates by electronic communication.

All committee meetings that are conducted with electronic participation shall comply with this policy.

The policy shall be posted on the web site of the School.

Attendance requirements

Please see Board Attendance Policy